Printing from your own laptop

Full instructions can be found here: [http://go.bath.ac.uk/printing](http://go.bath.ac.uk/printing)

You’ll need print credit loaded onto your library card before a print will send. This can be added at the library.

You may have problems seeing the printer if you are not connected to the Bath VPN. Instructions are here if needed: [http://go.bath.ac.uk/VPN](http://go.bath.ac.uk/VPN)

### XP

1. Click Start
2. Open Control Panel
3. Open User Accounts
4. Click Manage My Network Passwords on the Related Tasks panel (on the left side of the window)
5. Add a new credentials entry
6. In the address section enter: `myprint.campus.bath.ac.uk`
7. For username and password enter: `CAMPUS\YourUsername` (eg CAMPUS\ab234)
8. Store the credentials
9. Click Start
10. Click Run…
11. Type `CMD` and press enter

Type the following into the black box:

```
START \myprint.campus.bath.ac.uk\General
```

And follow the prompts to install the printer.

### Vista/Windows 7

1. Click the Start icon
2. Type `Credentials Manager` and press enter
   - Or
   1. Click the Start icon
   2. Open Control Panel and open Credentials Manager
5. 1. Click the Start icon
   2. Type `CMD`
   10. Right click on CMD icon and select run as Administrator

Please turn over for Apple printer connection instructions…
To connect your Apple Mac (OSX 10.6 & 10.7) to the library printers you'll need to do the following:

**Get the drivers**
1. Go to the secure download page: https://isecure.bath.ac.uk/downloads
2. Click on Available Downloads then select the Canon option.
3. Select the MAC OSX - Postscript 32 & 64 Bit Driver.dmg.
4. Download and install the drivers. If your computer is password protected you will be prompted to put in your Mac admin password to continue.

**Installing the printer**
1. Click on the apple icon in the left hand top corner of your Mac and select System Preferences.
2. Select Print & Fax
3. Click on the Plus button to add a new printer
4. Click on the Advanced icon in the tool bar (if you do not have the Advanced icon on your tool bar: hover your cursor over empty space on the tool bar and hold Ctrl and click, select customize toolbar then drag and drop the ‘Advanced’ Icon to the toolbar).
5. In the Advanced dialogue box:
   - Change the type to Windows. (In 10.7 the setting is labelled: Windows printer via spoolss)
   - In URL textbox add: smb://myprint.campus.bath.ac.uk/Postscript
   - Click on the Print Using drop down box
7. From the drop down that appears choose Select a driver to use. Search through the list until you find the option for Canon iR-ADV C5030/5035 PS (UK) (This driver should be used, even if you are releasing jobs from a 6055 or 3225 model.
8. Double click the driver to select it. Then click Add and follow the prompts.
9. The Postscript queue should now be mapped to your Mac.

**First print**
When you connect to the printers for the first time, you will be prompted for your university username and password:

For MAC OSX up to 10.6.x: Enter your username in the form CAMPUS\username eg: CAMPUS\abc123

For MAC OSX 10.7.x onwards (Lion): Enter your username **without** the CAMPUS\ eg: abc123

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