Minutes of Meeting

Meeting: FACULTY OF HUMANITIES AND SOCIAL SCIENCES
BOARD OF STUDIES

Date and Time: Wednesday 10th October 2012 at 2.15pm

Venue: Council Chamber

Present:
- Prof R Eatwell, Dean (Chair)
- Prof S Gough, Associate Dean (Graduate Studies)
- Dr P Lambert, Associate Dean (Learning and Teaching)
- Ms E Barratt Hacking, Department of Education
- Dr J Bilzon, Head of Department for Health
- Prof I Butler, Head of Department of Social and Policy Sciences
- Mr C Clements, SU President
- Prof C Lees, Head of Department of Politics, Languages and International Studies
- Dr A Dinerstein, Department of Social and Policy Sciences
- Dr J Francombe, Department of Education
- Dr J Gavin, Department of Psychology
- Dr D Griffiths, Faculty of Engineering and Design
- Dr M Hayden, Head of Department of Education
- Dr K Rodham, Department of Psychology
- Dr A Salo, Department for Health
- Dr T Skinner, Department of Social and Policy Sciences
- Dr D Thompson, Department for Health
- Ms C Tylee, Faculty Librarian
- Dr A White, Department of European Studies and Modern Languages
- Ms M Woodward, Head of Learning Partnerships

In Attendance: Mrs P Lowton (Secretary)

Apologies:
- Prof D Stanton Fraser, Associate Dean (Research)
- Dr D Bence, School of Management
- Ms A Friend, UG student
- Prof C Ioannidis, Head of Department of Economics
- Ms A Rees, UG student
- Prof B Verplanken, Head of Department of Psychology
- Dr L Watts, Faculty of Science

2116. MINUTES OF THE PREVIOUS MEETING
The minutes of the meeting of the Board held on the 16th May 2012 were approved as a correct record of the proceedings (paper 37). There were no matters arising.
2117. TERMS OF REFERENCE
The Board noted the Terms of Reference of the Board of Studies for 2012/13. (paper 38)

2118. MEMBERSHIP MATTERS
The Board noted the list of members for 2012/13. (paper 39)

The Board decided against the co-option of any additional members for 2012/13.

2119. CHAIR’S BUSINESS
The following headlines were highlighted by the Chair:
- New University position in rankings.
- General positive recruitment position.
- New Student Experience Officer, and role outline.
- QAA Institutional Review updates (key dates being Dec 2012 for submission of the self-evaluation documentation, and IR Panel visit over March/April 2013). The amount of involvement required of the library at Faculty level was raised as a query.

Dr PL to confirm

2120. BOARD OF STUDIES SUB-COMMITTEES
(1) Boards of Examiners
The paper to consider proposed guidance for the minimum membership of Boards of Examiners and the involvement of External Examiners in Boards of Examiners was withdrawn. (paper 40) The Board was briefed that further discussions of this paper were proceeding at University level, and that it was hoped guidance would be available before the next meeting.

The Board noted that the procedure for reviewing the NFAAR was unclear. The Associate Dean (Learning and Teaching) agreed to investigate what arrangements have been agreed for the further review of the NFAAR.

Dr PL to confirm

(2) Boards of Examiners for Learning Partnerships Office Programmes
The Board approved the proposed membership of Undergraduate Unit and Programme Boards of Examiners for 2012/13. (paper 41)

(3) Learning Partnerships Office
The Board approved the membership and terms of reference for 2012/13 of the Learning Partnerships Programme And Partner Committee. (paper 42)

The Board approved the membership and terms of reference for 2012/13 of the Learning Partnerships Staff Student Liaison Committee (SSLC) for licensed and franchised programmes. (paper 43)

The Board welcomed the transition of the following LPO programmes to the Faculty following the disestablishment of the Division for Life-long Learning:
- FdSC/BSc Additions Counselling
- FdA Early Years and Childhood Studies
- BA Early Years Care and Education
- FdSc/BSc Sport (Coaching)
- FdSc/BSc Sport (Health and Fitness)
- FdSc/BSc Sport (Sports Therapy)
- BSc Social Work
2121. STAFF STUDENT LIAISON COMMITTEES
The Board received the annual reports of the Staff-Student Liaison Committees for 2011/12 (paper 51-78).

2122. ANY OTHER BUSINESS
There was no new business.