Minutes of Meeting
Unreserved Business

Meeting: FACULTY OF HUMANITIES AND SOCIAL SCIENCES
BOARD OF STUDIES

Date and Time: Wednesday 15th January 2014, 2.15pm

Venue: 1WN 2.4

Present: Prof I Butler, Dean (Chair)
Prof S Gough, Associate Dean (Graduate Studies)
Dr P Lambert, Associate Dean (Learning and Teaching)
Dr J Bilzon, Head of Department for Health
Dr J Devine, Head of Department of Social and Policy Sciences
Dr D Griffiths, Faculty of Engineering and Design
Dr M Hayden, Head of Department of Education
Prof C Ioannidis, Head of Department of Economics
Ms K Jordan, Faculty Librarian
Dr A Salo, Department for Health
Dr M Souto Otero, Department of Education
Dr B Thayer, Department of Politics, Languages and International Studies
Prof B Verplanken, Head of Department of Psychology
Dr L Watts, Faculty of Science
Miss S Williamson, Students’ Union

In Attendance: Mrs P Lowton (Secretary)
Ms E Barrratt Hacking, Department of Education

Apologies: Prof D Stanton Fraser, Associate Dean (Research)
Dr D Bence, School of Management
Dr G Brown, Department of Social and Policy Sciences
Prof M Finus, Department of Economics
Dr A Dinerstein, Department of Social and Policy Sciences
Mrs H Fouquet, Learning Partnerships (alternate for M Woodward)
Dr J Francombe-Webb, Department of Education
Mr J Graham, Postgraduate Student
Dr N Hinvest, Department of Psychology
Dr D Thompson, Department for Health
Mr J Lee, Undergraduate student
Prof C Lees, Head of Department of Politics, Languages and International Studies
Ms M Saeed, Postgraduate Taught Student
Ms M Woodward, Head of Learning Partnerships

ACTION

2380. MINUTES OF THE PREVIOUS MEETING
The minutes of the meeting of the Board held on the 20th November 2013
were approved as a correct record of the proceedings (paper 190). There were no matters arising from the Minutes. The Chair noted the number of apologies mainly due to invigilation duties.

2381. **BOARD OF STUDIES SUB-COMMITTEES**

**Social Sciences Research Ethics Committee**
The Board approved the nomination of the new Chair, Dr Chris Ashwin, Department of Psychology, for the Social Sciences Research Ethics Committee for 2013/14. (paper 191, http://www.bath.ac.uk/statutory-bodies-committees/bodies-and-committees-senate/ssrec-committee/index.html) The Board discussed the potential overlap with the Research Ethics Approval Committee for Health, chaired by Dr G Taylor. The Board noted that terms of reference and web information required review and updating by the new chair and committee to ensure procedures were clear.

2382. **MEMBERSHIP OF PROGRAMME BOARDS OF EXAMINERS AND UNIT BOARDS OF EXAMINERS FOR 2013/14**

(1) **Department of Education**
The Board approved the following programmes membership of Programme Boards of Examiners and Unit Boards of Examiners for 2013/14:
- Doctor of Education (paper W192)
- PGCE (paper W193)
- MA TESOL - amended (paper W231)

(2) **Department for Health**
The Board approved the following programmes membership of Programme Boards of Examiners and Unit Boards of Examiners for 2013/14:
- PG Certificate/MSc Research in Health Practice (paper W194)
- MSc Primary Care (amended) (paper W195)

(3) **Department of Psychology**
The Board approved the following programmes membership of Programme Boards of Examiners and Unit Boards of Examiners for 2013/14:
- MSc Health Psychology (paper W196)
The Board noted the change in Director of Studies from April 2014, with this to be amended on paper W196.

(4) **Department of Social and Policy Sciences**
The Board approved the following programmes membership of Programme Boards of Examiners and Unit Boards of Examiners for 2013/14:
- PGT Programmes (paper W197)
The Board noted the good practice of highlighting external examiner attendance requirements at each meeting.