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**Meeting:** HOLBURNE MUSEUM HE STRATEGY BOARD  
**Date and Time:** Wednesday 2<sup>nd</sup> May 2012 at 10.15 am  
**Venue:** 4 East 3.19, University of Bath

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<b>Present:</b>	Professor Jane Millar Professor Robert Bickers Professor Vaughan Hart Mr Howard Nicholson Dr Steve Poole Professor Neil Sammells	Chair University of Bristol University of Bath University of Bath University of the West of England Bath Spa University
<b>In attendance:</b>	Dr Alexander Sturgis Mr John Struthers Mr Mark Humphriss Dr Caroline Harris	Director of the Holburne Museum Director of ICIA University Secretary Secretary
<b>Apologies:</b>	Dr Michael Forsyth	University of Bath

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### ACTION

**91      WELCOME**

The Chair welcomed Professor Robert Bickers, Professor of History at the University of Bristol, to his first meeting of the Board.

**92      MINUTES**

The Minutes of the meeting held on 23<sup>rd</sup> November 2011 (Paper HM11/12-7) were approved and signed by the Chair.

**93      MATTERS ARISING**

(1)      Minute 82 Membership and Terms of Reference

The Board noted that, at its meeting of 18<sup>th</sup> January 2012, the Executive Committee accepted the proposed modest changes to the terms of reference and membership of the Holburne Museum HE Strategy Board.

**94      HOLBURNE MUSEUM TRUSTEES ANNUAL REPORT**

The Director advised that the Holburne Museum Trustees Annual Report for the year ended 31<sup>st</sup> December 2011 would be circulated in July.

**95 ANY OTHER BUSINESS**

The Director reported that David Posnett would be succeeded by Richard Fleck as Chairman of the Board of the Holburne Museum Trustees.

**96 RETIRING MEMBERS**

The Board noted that the terms of office of Professor Jane Millar (University of Bath), Professor Neil Sammells (Bath Spa University) and Professor Vaughan Hart (University of Bath) would expire on 31<sup>st</sup> July 2012 but that these members were eligible for re-appointment.

The Board further noted that Mr Howard Nicholson (University of Bath) had announced his retirement and Professor Elizabeth Prettejohn (University of Bristol) had accepted a post at York University.

The contribution of Professor Elizabeth Prettejohn and Mr Howard Nicholson to the work of the Board was acknowledged.

University of Bath appointments from 1<sup>st</sup> August 2012 were advised: the re-appointments of Professor Jane Millar as Chair and Professor Vaughan Hart and the appointment of Mr John Struthers as a member of the Board.

The University of Bristol appointment was Professor Robert Bickers.

**97 DATES OF MEETINGS 2012/13**

Wednesday 14<sup>th</sup> November 2012 at 10.15am at the Holburne Museum

Wednesday 22<sup>nd</sup> May 2013 at 10.15am at the University of Bath