
Meeting: HOLBURNE MUSEUM HE STRATEGY BOARD
Date and Time: Wednesday 18th November 2009 at 10.15 am
Venue: Wessex House 3.36, University of Bath

Present:	Professor Jane Millar Mr Howard Nicholson Professor Vaughan Hart	Chair University of Bath University of Bath
In attendance:	Mr Mark Humphriss Dr Alexander Sturgis Mr John Struthers Ms Clare Henderson	University Secretary Director of the Holburne Museum Director of the Institute of Contemporary and Interdisciplinary Arts Secretary
Apologies:	Dr Michael Forsyth Dr Steve Poole Professor Elizabeth Prettejohn Professor Neil Sammells	University of Bath University of the West of England University of Bristol Bath Spa University

ACTION

48 MEMBERSHIP AND TERMS OF REFERENCE

The Board noted membership and terms of reference as set out in Paper HM09/10-1.

49 MINUTES

The Minutes of the meeting held on 13th May 2009 (Paper HM09/10-2) were approved and signed by the Chair.

50 MATTERS ARISING

(1) Minute 46, Reports from the Director (Strategy and Plan for the Museum)

The Chair reported that the University Executive Committee had received the Strategy and Plan for the Museum at its meeting on 15th July 2009.

(2) Minute 47, Holburne Museum Trustees Annual Report

The Director referred the Board to his report (Paper 5).

Dr Sturgis informed the Board that it was proposed to add the Museum collection to the union catalogue shared by a consortium of the University of Bath, University of the West of England and Bath Spa University.

51 ARTS AND HUMANITIES RESEARCH COUNCIL

The Board received a core funding scheme report for 2008/09 (Paper HM09/10-3). The Director confirmed that funding for 2009/10 would remain at the same level of £77,224.

Dr Sturgis noted that visitor numbers had inevitably reduced because of closure but the Portrait Prize exhibition in Chapel Row Gallery had succeeded in attracting a sizeable audience.

He explained that the collection had now been documented, with most of the work having been undertaken in the previous year at the point of packing and storing items. The focus of current work was now on ensuring that the on-line MUSE database included all items in the collection.

52 DATES OF MEETINGS 2009/10

Wednesday 26th May 2010 at 10.15 am at the University

The Director was asked to provide papers so that the agenda could be circulated ten days in advance of the next meeting.

DIRECTOR