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**Meeting:** HOLBURNE MUSEUM HE STRATEGY BOARD  
**Date and Time:** Wednesday 22<sup>nd</sup> May 2013 at 10.15 am  
**Venue:** 4 West 3.25, University of Bath

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<b>Present:</b>	Professor Jane Millar Dr Michael Forsyth Professor Vaughan Hart Dr Steve Poole Professor Neil Sammells Mr John Struthers Dr Beth Williamson	Chair University of Bath University of Bath University of the West of England Bath Spa University University of Bath University of Bristol
<b>In attendance:</b>	Dr Alexander Sturgis Mr Mark Humphriss Dr Caroline Harris	Director of the Holburne Museum University Secretary Secretary

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**107 MINUTES** ACTION

The minutes of the meeting held on 7<sup>th</sup> November 2012 (Paper HM12/13-6) were approved and signed by the Chair.

**108 ARRANGEMENTS FROM AUGUST 2013**

The Board considered Paper HM12/13-9, detailing proposed meeting arrangements and amended Terms of Reference for the Board following a change to the funding arrangements for the Holburne Museum.

The Board noted that the changes recognised the evolution of the Strategy Board and the intention for greater input from Board members. However, the long history between the Museum and the University of Bath was considered important. It was clarified that the relationship now formed with Bath Spa University did not diminish in any way the close relationship with the University of Bath.

RECOMMENDED to Executive Committee that the revised arrangements be approved.

**SEC**

**109 RETIRING MEMBERS**

The Board noted that the terms of office of Dr Beth Williamson (University of Bristol) and Dr John Struthers (University of Bath) would expire on 31<sup>st</sup> July 2013 but that both members were eligible for re-appointment.

Dr Michael Forsyth would not continue as a member and was thanked for his contribution to the work of the Board.

**110 DATES OF MEETINGS 2013/14**

Wednesday 13<sup>th</sup> November 2013

Wednesday 21<sup>st</sup> May 2014

Both meetings to be held at 10.15am in the Clore Education Room at the Holburne Museum.

*Post-meeting note: The first meeting date changed to Tuesday 12<sup>th</sup> November at 2.15pm at the Holburne Museum.*