University of Bath Archives

Special Collections Archives Acquisitions Policy

'To build and maintain collections in support of the University's teaching and research interests and to preserve an historical record of the University'.

In addition to the archives of the institution itself, the University of Bath holds a small collection of archival material donated by individuals and organisations with a special interest in or connection to the University.

The papers of individuals and organisations filling at least one of the following criteria should be considered by the Archivist as appropriate additions to the University of Bath Archives Special Collections:

- Individuals, groups or organisations whose purpose, functions or activities relate directly to one or more of the University's academic interests.
- Members of academic staff whose work is of international, national or regional importance.
- Members of academic staff who have made significant contributions to the administration and development of the University.
- Members of academic-related/senior administrative staff whose service began in the early days of the University and exceeds 15 years, or whose contribution to the development of the University has been outstanding.
- Alumni of international, national or regional prominence.
- Lay members of the University and local community who have a significant, official and long-standing connection with the University.

An active approach to the acquisition of new deposits will be adopted wherever possible.