University of Bath Students' Union Sports Association

This opportunity profile is designed to give you an idea of what your voluntary work will involve. It highlights the commitments, skills and benefits you can expect from taking up that role.

Role: Lifesaving Club Chair

NB: You will need a CRB check – preformed by RLSS

Department: Student's Union Sports Association

Duties and Responsibilities:

1. To oversee the general running of the Club.
2. To ensure that the Club fulfils its' obligations to BUSU including (but not limited to):
   a. Maintaining an acceptable level of membership;
   b. Attending any training or meeting as required.
3. To sign financial forms in the treasurers absence and maintain financial awareness.
4. To chair Committee meetings, EGMs and AGMs.
5. To ensure that the conduct of the Club, and its individual members is acceptable as laid down by BUSU regulations.
6. To promote the Club within the University and the wider community, including (but not limited to):
   a. Acting as a figurehead;
   b. Co-ordinating the Clubs attendance at promotional events, such as the sports fair;
   c. Liaising with student and local media in order to promote the Club in co-operation with the Committee.
7. To ensure that the Committee members fulfil their roles as described in the constitution.
8. To take responsibility for organising any awards for club members, for example Blues nominations.
9. To either personally fulfil or distribute any roles not occupied between the existing Committee members.

Time Commitment:

Two hours minimum per week, depending on clubs activities. Plus attendance at club meetings and GM/AGM

Venue: SA office, across campus

Responsible to: VP Sports / Exec

Benefits:

- Develop the club
- Gain leadership and team experience
- Work with student led groups and University staff.
- Enhance you CV
- Gain skills to enhance personal development.

Training and support:

- In house training through 'SORTED'. Finance, health & safety, league, tournament etc.
- Support through all SU areas

Useful previous experience:

- Organisational skills
- Working within a team
- Knowledge of how a club and committee works

Opportunity:

- Develop the club for members
- Gain key transferable skills

Skills Gained: Participating in this opportunity will enable you to develop and practice the following skills (marked ✓)

Written Communication	✓	Teamwork	✓	Financial Management	
Verbal Communication	✓	Time Management	✓	I.T.	
Delegation	✓	People Management	✓	Organisation/ Planning	✓
Decision Making	✓	Negotiation	✓	Marketing	

Others (as specified below):

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Website:
www.bathstudent.com/organisation/6321/