

## **14. DEGREES, DIPLOMAS AND CERTIFICATES IN THE UNIVERSITY**

**14.1** To qualify for a Degree in the University every candidate must have:

- (a) satisfied the entrance requirements as a student of the University in accordance with the Regulations;
- (b) satisfied the entrance requirements for the appropriate course of study as prescribed by the Ordinances and Regulations relating to particular Degrees;
- (c) pursued that course of study for the prescribed period and passed the required examinations;
- (d) paid the tuition fees prescribed as and when required; and
- (e) complied with such other Ordinances and Regulations as may be relevant.

**14.2** (a) The period of study required for the Degree of Bachelor shall be:

- (i) in the case of a full-time course, not less than three academic sessions;
- (ii) in the case of a sandwich-type course, not less than four academic sessions;
- (iii) exceptionally, when Senate shall have approved a part-time course leading to the Degree of Bachelor, and subject to the provisions of Ordinance 14.5, not less than five academic sessions.

(b) The period of study for the Degree of Master shall be not less than twelve calendar months.

(c) The period of study for the Degree of Doctor of Philosophy, the Degree of Doctor of Education, ~~and~~ the Degree of Doctor of Business Administration, the Degree of Doctor of Health, the Degree of Doctor of Engineering, the Degree of Doctor of Clinical Psychology and the Degree of Doctor of Policy Research and Practice shall be not less than twenty-four calendar months.

**14.3** To qualify for a Diploma or Certificate in the University every candidate must have:

- (a) satisfied the entrance requirements for the appropriate course of study as prescribed by the Regulations relating to the particular Diploma or Certificate;
- (b) pursued that course of study for the prescribed period and passed the required examinations;
- (c) paid the tuition fees prescribed as and when required; and

- (d) complied with such other Ordinances and Regulations as may be relevant.
- 14.4** Possession of the appropriate qualifications for entry upon any course of study shall not entitle any person to admission to the University or to any particular course of study, and the University reserves the right to accept or reject any applicant.
- 14.5** Subject to the provisions of the Charter and Statutes, the Senate may permit students who have attended courses of study or passed examinations at other Universities or places of learning to count these courses of study and examinations as equivalent to such courses of study and examinations in this University as the Senate shall determine, provided that no Degree, Diploma or Certificate of the University shall be awarded to any person unless:
- (a) They have satisfied the examiners in accordance with the relevant regulations;
  - (b) They have pursued an approved course of study or research in the University or an approved institution extending over at least one academic session on a full-time basis or at least two academic sessions on a part-time basis or with the special permission of the Senate pursued a course of study or research, and completed a period of attachment, approved by the Senate on the advice of the Board of Studies concerned.
  - (c) They have certified in writing if required to do so by the University that they have not made a contract (whether written or verbal) or given an assurance to a third party in a form which is in any way at variance with the conditions of enrolment and (where applicable) with conditions of study contained in the letter of admission to the University.
- 14.6** The Degrees (other than Honorary Degrees), Diplomas, Certificates, Fellowships, Scholarships, Prizes and other distinctions of the University shall be granted and conferred by the authority of the Senate.
- 14.7** Any Degree of the University may be granted and conferred by the authority of Senate on any person who has been admitted to the same or an equivalent Degree of another University.
- 14.8** If a candidate is prevented by illness or other sufficient cause from presenting for or completing a final examination for a Degree, Diploma or Certificate, the Senate may, upon the recommendation of the Board of Studies concerned and upon such other conditions as it shall think fit, award a Degree (with or without Honours), Diploma or Certificate provided that the candidate shall not be placed in a class or division.

This clause shall not exempt a candidate from presenting a thesis where such is prescribed.

Application for consideration for the grant of an Aegrotat Degree, Diploma or Certificate must be made by the candidate, or the candidate's Tutor acting on the candidate's behalf, in writing to the Director of Academic Registry not later than one week after the end of the written examination.

Applicants for an Aegrotat Degree, Diploma or Certificate will be required to submit a medical report, obtained at their own expense.

This type of award should be recommended when it is the collective view of the Board of Examiners that the candidate so endowed possesses the same level of knowledge, skills and understanding as would have been demonstrated if the candidate had completed final examinations. It is therefore implicit that the candidate would have normally completed a substantial proportion of the final year of study.

- 14.9** If a candidate dies before presenting for or completing a final examination for a Degree, Diploma or Certificate, the Senate may, upon the recommendation of the Board of Studies concerned and upon such other conditions as it shall think fit, award a Degree (with or without Honours), Diploma or Certificate provided that the candidate shall not be placed in a class or division.

Application for consideration for the posthumous grant of an Aegrotat Degree, Diploma or Certificate must be made by the candidate's Tutor, with the permission of the candidate's family or next of kin, in writing to the Director of Academic Registry.

This type of award should be recommended when it is the collective view of the Board of Examiners that the candidate so endowed possessed the same level of knowledge, skills and understanding as would have been demonstrated if the candidate had completed final examinations. It is therefore implicit that the candidate would have normally completed a substantial proportion of the final year of study.

- 14.10** Graduates shall be presented at a Congregation of the University to be held for that purpose at such time and place as may be determined provided that a Congregation shall be held at least once a year and shall be presided over by the Chancellor or, in the Chancellor's absence, by the Vice-Chancellor or, in the absence of both, as set out in Section 7.3 of the Statutes.
- 14.11** Graduates shall be presented by the Chair of the Board of Studies concerned: **or, for doctoral graduates, normally by the relevant Dean of the Faculty/School.**
- 14.12** Recipients of Honorary Degrees shall be presented by senior members of staff appointed by the Honorary Degrees Committee.
- 14.13** No honorary degree shall be conferred in absentia except in posthumous circumstances or by resolution of the Senate.
- 14.14** No person shall be admitted to a Degree or granted a Diploma or Certificate unless the tuition fees prescribed have been paid.
- 14.15** The following degrees may be granted and conferred by the authority of Senate:

Foundation Degree in Arts: FdA  
Foundation Degree in Science: FdSc

Bachelor of Architecture: BArch  
Bachelor of Arts: BA

Bachelor of Engineering: BEng  
Bachelor of Pharmacy: BPharm  
Bachelor of Science: BSc

Master in Science: MSci

Master of Architecture: MArch  
Master of Arts: MA  
Master of Biochemistry: MBiochem  
Master of Biology: MBiol  
Master of Business Administration: MBA  
Master of Chemistry: MChem  
Master of Computing: MComp  
Master of Education: MEd  
Master of Engineering: MEng  
Master of Mathematics: MMath  
Master of Pharmacology: MPharmacol  
Master of Pharmacy: MPharm  
Master of Philosophy: MPhil  
Master of Physics: MPhys  
Master of Research: MRes  
Master of Science: MSc  
Master of Surgery: MS

Doctor of Business Administration: DBA  
Doctor of Clinical Psychology: DClinPsy  
Doctor of Education: EdD  
Doctor of Engineering: EngD  
Doctor of Health: DHealth  
Doctor of Letters: DLitt  
Doctor of Medicine: MD  
Doctor of Philosophy: PhD  
Doctor of Policy Research and Practice: DPRP  
Doctor of Science: DSc

**14.16** (a) Any Degree of the University other than the Degree of Doctor of Philosophy may be awarded as an Honorary Degree. In addition the Degrees of Doctor of Laws (LLD), Doctor of Arts (DArts), Doctor of Engineering (DEng), Doctor of Music (DMus) and Doctor of the University (DUniv) shall be reserved only for honorary conferment.

(b) Persons on whom the University thinks it fitting to confer Honorary Degrees shall be considered by a joint committee of the Council and the Senate chaired by the Vice-Chancellor. The Committee shall consist of the Vice-Chancellor, two members of Council who are not members of Senate elected by Council and four members elected by Senate who hold academic posts at the University, of whom two shall be members of Senate. The Committee shall make recommendations to the Senate.

(c) The conferment of an Honorary Degree on a person who is not otherwise qualified in the discipline denoted by the Degree shall not entitle that person to practice professionally by virtue of holding the Degree.

**14.17** Regulations shall prescribe:

- (a) any special requirements for entry to a particular degree course in addition to matriculation and other requirements of the Ordinances;
- (b) details of courses of study, examinations and other matters relating to degrees of the University.

Approved by Council  
1 December 2017