

18. EXTERNAL WORK

The University recognises that consulting or other work undertaken by a member of staff for a body other than the University may be beneficial to the community as a whole, and to the standing of the University, and to members of staff in their teaching and research activities.

Accordingly, members of staff are encouraged to undertake such work subject to the conditions hereinafter set out. Members of staff are required:

- (a) not without the permission of the Head of Department or a Head of School of (or in the case of a Professor, the Vice-Chancellor) to undertake or continue any work for any person or body other than the University which might impede the proper performance of their teaching duties and research work, or their participation in the life and administration of the University, or which might be incompatible with their appointment at the University, or which would limit their academic independence or restrict the dissemination of knowledge;
- (b) to furnish to the Head of Department or a Head of School (or, in the case of a Professor, the Vice-Chancellor) full particulars of any standing, regular or frequently occurring commitment to do work for any person or body other than the University;
- (c) to pay to the University the reasonable cost of any materials, equipment or services of the University used by them on such work.

In this Ordinance the term 'Professor' shall be deemed to include the University Secretary and other Senior Administrative Officers as defined in Ordinance 16 and the University Librarian; and the term 'Head of Department' shall be deemed to include (i) the University Secretary and other Senior Administrative Officers in relation to all senior members of the staff within their purview and (ii) the University Librarian in relation to all senior members of the staff of the University Library.

Approved by Council
1 August 2016