

#### **4. DIRECTORS OF STUDIES**

**4.1** Directors of Studies may be appointed in a Department or School. Appointments shall be made by the Faculty Board of Studies or by the Board of Studies for the School on the nomination of the Head of the Department or the School. Directors of Studies shall hold office for three years and shall be eligible for re-appointment.

**4.2** A Director of Studies will:

- implement the decisions of the Board of Studies in relation to programmes within the Faculty/School as required;
- have general responsibility for quality management and support to students within the Faculty/School as set out in the Quality Assurance Code of Practice;
- have further responsibilities where delegated by the Head of Department/School;
- carry out such other duties as the Board of Studies may direct.

**4.3** The Board of Studies may terminate the appointment of a Director of Studies. A Director of Studies may resign the appointment by writing to the Board of Studies.

Approved by Council  
1 August 2017