

5. GROUPS AND HEADS OF GROUPS

- 5.1** A Group shall be established by the Faculty Board of Studies or by the Board of Studies for a School and shall comprise a number of academic staff in one, or more than one, Department engaged on the same, similar, or related fields of teaching and/or research.
- 5.2** A Head of Group shall be appointed by the Faculty Board of Studies or by the Board of Studies for a School on the nomination of the Head of the Department or School concerned. If the members of the Group are drawn from more than one Department the nomination shall be made by the Head of the Department chiefly concerned in consultation with the Heads of the other Departments participating.
- 5.3** Under the general responsibility of the Head of the Department or the School and in consultation with any relevant Director(s) of Studies if appropriate, the Head of a Group shall organise and direct the work of the Group and provide such reports as the Board of Studies may require; shall advise the Head of the Department/School of the staffing and financial requirements and shall implement an agreed expenditure; shall, in the case of a Group engaged in research, supervise the recruitment of post-graduate research students to the Group, and their advanced study and research; after consultation with the Director of Studies, shall advise the Head of Department/School on special courses, conferences and symposia on the work of the Group; shall co-operate with other Groups in establishing such joint committees as may be advisable for the efficient conduct of teaching and research; and shall perform such other duties as the Board of Studies may direct.
- 5.4** The Board of Studies may terminate the appointment of a Head of Group. A Head of Group may resign the appointment by writing to the Board of Studies.

Approved by Council
1 August 2017