
Meeting: FACULTY OF HUMANITIES AND SOCIAL SCIENCES
BOARD OF STUDIES

Date and Time: Wednesday 25th February 2015, 2.15pm

Venue: CB 4.8

Present: Prof I Butler, Dean (Chair)
Prof D Galbreath, Associate Dean (Research)
Prof S Gough, Associate Dean (Graduate Studies)
Prof P Lambert, Associate Dean (Learning and Teaching)
Dr J Devine, Head of Department of Social and Policy Sciences
Dr K Dunworth, Department of Education
Dr J Francombe-Webb, Department for Health
Dr N Hinvest, Department of Psychology
Prof J Hudson, Department of Economics
Dr M Hayden, Head of Department of Education
Ms K Jordan, Faculty Librarian
Prof C Lees, Head of Department of Politics, Languages and
International Studies
Dr S Martin, Department of Education
Dr A Salo, Department for Health
Mr A Stringfellow, Elected Faculty Student Representative
Dr C Winnett, Department of Economics

In Attendance: Mrs R Acres (Secretary)

Apologies: Dr J Bilzon, Head of Department for Health
Prof M Finus, Head of Department of Economics
Dr D Griffiths, Faculty of Engineering and Design
Mr T Parker, Elected Faculty Student Representative
Dr J Troyer, Department of Social & Policy Sciences
Prof B Verplanken, Head of Department of Psychology
Dr L Watts, Faculty of Science
Dr K Von Oppen, Department of Politics, Languages and International
Studies
Dr Z Yalabik, School of Management

ACTION

2637. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of the Board held on the 14th January 2015 were approved as a correct record of the proceedings (paper 240).

2638. MATTERS ARISING

(1) In reference to minute 2612, it was noted that regarding the new programme in the Department of Education, one member of the Board

ACTION

requested that it be minuted that the type of award should not be an MSci.

- (2) In reference to minute 2605.2, terms of reference for the Professional Doctorate in Health & MSc Research in Health Student Staff Liaison Committee was still being re-drafted. It was agreed that this would be followed up as a matter of urgency.
- (3) In reference to minute 2607, the Dean had written to Professor Jane Millar thanking her for the kind gesture in creating the '*Excellence in Research Prize for Social Policy Sciences*'.
- (4) In reference to minute 2608, the membership of the Academic Reviews and Assessment Offence Inquiries Sub-Committee for 2014/15 had been updated.
- (5) In reference to minute 2609.3, Dr Keith Stokes, Deputy Head of Department, had been added as Deputy Chair for all of the Department for Health's BEU/BEP membership lists.

Secretary

2639. CHAIR'S BUSINESS

The Board noted the Part-Time Teaching Fellows (Variable Hours) Guidance (paper 241).

2640. MEMBERSHIP MATTERS

The Board approved the co-option onto Board of Studies of the following individuals:

- Dr J Troyer, Social and Policy Sciences, whilst Dr K Woodthorpe is on leave (*for the period 25.02.15 – 28.02.16*)
- Dr K Dunworth, Education, whilst Dr M Souto Otero is on sabbatical leave (*for the period 25.02.15 – 31.07.15*)

The Board noted that the PGT representative for the Faculty had stood down, and that she had not attended any Board of Studies meetings. A replacement was being sought by the SU.

The Secretary would ask the Head of Department for Politics, Languages and International Studies to nominate a member of the Department to be co-opted onto Board of Studies whilst Dr K Von Oppen was on maternity leave.

Secretary

2641. ACADEMIC PRIZE

The Board approved the creation of a new prize entitled '*The Keith Bishop Prize*' in the Department of Education (paper 291), in remembrance of a much-loved colleague.

2642. MEMBERSHIP OF PROGRAMME BOARD OF EXAMINERS AND UNIT BOARDS OF EXAMINERS FOR 2014/15

The Board noted the membership of the Board of Examiners for Units (BEU), and approved the Board of Examiners for Programmes (BEP) for the following programmes for 2014/15:

- (1) Learning Partnerships Office (paper 242)
- Continuous Professional Development

The CPD was now being managed by the Learning Partnerships Office, rather than the Research and Development Support Office. The consequences of this had been discussed at Faculty Executive.

2643. FACULTY COMMITTEES

- (1) The Board received the minutes of the **Faculty Learning, Teaching and Quality Committee** on the 4th February 2015 (paper 243).
- (2) The Board received the minutes of the **Staff Student Liaison Committees** for:
 - BA Childhood, Youth and Education Studies held on 2nd December 2014 (paper 245);
 - UG Economics held on 26th November 2014 (paper 246);
 - MSc Economics, MSc Economics and Finance, MSc in International Money and Banking held on 3rd December 2014 (paper 247);
 - BSc/MSci Sport and Exercise Science held on 23rd October 2014 and 27th November 2014 (paper 248);
 - Postgraduate Social and Policy Sciences held on 3rd December 2014 (paper 249);
 - MA TESOL held on 2nd February 2015 (paper 250).
- (3) The Board received the minutes of the **Faculty Executive Committee** on 2nd February 2015 (paper 251).
- (4) The Board received the minutes of the **Faculty Research Committee** on 7th January 2015 (paper 252).