

Approval of new (QA3) and withdrawal of existing (QA4) University of Bath (non-collaborative) programmes of study

STAGE 1: Initial (strategic) approval QA3, section 5

STAGE 2: Full approval (detailed, academic scrutiny) QA3, section 6

Preparation of
Resource Implications
and Market Information
(forms QA3.1 and 3.3)
in consultation with
Assistant Registrar,
Student Recruitment &
Admissions, Doctoral
College, Marketing &
Communications,
Faculty Accountant,
Library, Academic
Registry

DOCUMENTATION

Forms QA3.1 and 3.3

Board of Studies consideration

QA Forms 3.1 and 3.3

presented to University

Executive Board

UDSC (Relevant doctoral programmes only)

Academic Programmes
Committee

STAGE 2

DOCUMENTATION

- QA3.1 and 3.3
- Rationale
- Draft programme specification
- External comments (eg employers, prof bodies)
- Outline of any significant issues e.g. NFA exemption needed
- Proposed team leader and team
- Nominations for external reviewers
 - Success criteria

Development of full programme proposal in Curriculum Management Information System – includes seeking internal input (Ac Reg, Library, etc) and external advice (potential employers, peers, prof bodies)

Faculty/School Learning, Teaching and Quality Committee

Courses and Partnerships Approval Committee

Senate – final approval

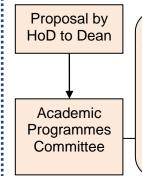
Note: PG fees need to be finalised by Finance Committee after 2nd stage approval

DOCUMENTATION

- Rationale
- Developments since stage 1
- relevant minutes: BoS, APC, FLTQC
- programme specification and description
- unit descriptions
- QAA benchmark statement(s)
- QAA level descriptor
- rationale for any exemption from UoB academic infrastructure
- external reviewers' reports and responses
- * where appropriate

WITHDRAWAL of programmes of study – QA4 section 6

STAGE 1 - Strategic approval*

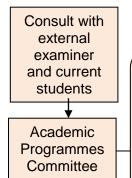


DOCUMENTATION

- Form QA4.2 with:
- Rationale
- Number of current students, expected last date of completion, and the number of students accepted for admission

* Stages 1 and 2 can take place simultaneously e.g. at the same APC meeting

STAGE 2 – Final approval*



DOCUMENTATION

- Form QA4.2 with:
- Arrangements for current students admitted to the programme
- Feedback from students and external examiner

Last update: September 2018