## http://www.bath.ac.uk/visualid/resources/logos/png/uob-logo-black-transparent.png

##  Approval of New Programmes of Study

 **Initial Approval: Resource Implications**

*Note: This form provides the information required by both the University Executive Board and Academic Programme Committees. Completion of the form and the accompanying programme costing tool will require input from the Faculty/School Accountant.*

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| 1. **FACULTY/DEPARTMENT OR SCHOOL**
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| 1. **AUTHORISING SPONSOR** (please confirm that the proposal has the support of the HoD and Dean, with particular reference to its relative priority compared to any other potential programmes)
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| 1. **PROPOSED TITLE OF PROGRAMME** (this should be cross-referenced to the accompanying QA3 Form 3 Market Information and Programme Title)
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| 1. **ANTICIPATED START DATE**
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| 1. **LINK TO UNIVERSITY STRATEGY 2021-2026**
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| **6. ADDITIONAL Income (TO BE EXTRACTED FROM COSTING TOOL)**  |
|  | **Year 1** | **Year 2** | **Year 3** | **Year 4** | **Year 5 etc** |
| Proposed intake targets (FTE student numbers) |  |  |  |  |  |
| Fee per FTE: |  |  |  |  |  |
| * Home student fee
 |  |  |  |  |  |
| * Overseas student fee
 |  |  |  |  |  |
| * Total fee income
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| **7. Additional Expenditure (TO BE EXTRACTED FROM COSTING TOOL)** |
| Additional academic staff (by year if proposed appointments are to be phased) |
| Additional support staff |
| Additional non-staff costs within Faculty/Department or School |
| Start-up costs (advertising, printing, equipment, preparation of teaching materials) |
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| **8. FINANCIAL BREAKEVEN POINT** (length of time required to recover the cost of the initial investment) |  |
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| **9. OTHER RESOURCE REQUIREMENTS** |
| GTA/other teaching space type and capacity, including specialist facilities such as laboratories, computing rooms and group work rooms. Please say if block-booking of teaching spaces is envisaged (e.g. one week/weekend intensive teaching blocks, in or out of semester-time).  |
| Specialist teaching equipment  |
| Use of University computing facilities |
| Use of University Library |
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| **10. Additional Information** |
| * Implications for existing programmes in the Department/School (e.g. sharing of units, potential impact on recruitment.
* Impact on other Departments/School (e.g. on programmes, units, recruitment) or University activity.
* Whether collaborative provision is envisaged.
* Additional information as necessary, e.g. Departmental/School business plan
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| **11. SUCCESS CRITERIA** |
| **Please give between 3 and 5 criteria by which the programme can be evaluated after two full years of operation (the Academic Programmes Committee normally specifies standard criteria of fulfilment of the intake target at steady state, high entry standards and high standards of student satisfaction, as measured by unit evaluations, PTES and NSS).** |

*This form must be approved by the Faculty/School Accountant before submission to the Academic Programmes Committee to indicate that an appropriate financial rationale has been provided.*

*Approved by Faculty/School Accountant on: [insert date]*

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| **Document History**  | **Dates/Comments** |
| Date Produced |  |
| Sent to the Secretary to the UEB |  |
| Approved by the UEB |  |
| Sent to the Secretary to the APC |  |
| Approved by the APC |  |

November 2022

*(Note: PGT fees are not approved by Finance Committee until after Stage Two Full Academic Approval when programme content and delivery methods have been determined. An application should be made to Finance Committee at that time using the Committee’s report template.)*