

## **2. FEES**

### **General**

- 2.1** The responsibility for payment of fees rests with individual students. For further information on the payment of fees please refer to <http://www.bath.ac.uk/finance/student>

### **Tuition Fees**

- 2.2** All tuition fees are payable in full, for the academic year to which they relate, on registration. The University may from time to time allow payment by instalment or otherwise make special arrangements. Such arrangements will take account of government guidelines concerning payment of tuition fees. A period of grace may be allowed in individual cases at the discretion of the Director of Academic Registry.
- 2.3** Individual students are ultimately personally liable for tuition fees unpaid by sponsors (including Local Education Authorities and Research Councils).
- 2.4** If any student does not pay the annual tuition fee on registration, or by such time as may have been agreed either under instalment or other special University arrangements, or under any period of grace allowed by the Director of Academic Registry, then after due warning and unless the Director of Academic Registry determines otherwise, her or his registration will lapse and he or she will be required to withdraw from the University. A person who ceases in this way to be a student of the University may make representations to the Vice-Chancellor, who may exercise Statutory power to re-admit the student. Before considering any such representations the Vice-Chancellor will normally expect the debt to have been discharged in full.

### **Residence Fees**

- 2.5** Students' residence fees must be paid within three weeks of the beginning of the autumn letting period and within two weeks of subsequent letting periods in respect of which the payments are due, or within two weeks of such other date as a residence fee becomes due. Where residence fees are not paid by the due time, the University reserves the right to reallocate the accommodation and to conduct a review and follow-up process to recover the outstanding debt.

### **Examination Fees**

- 2.6** Examination fees will normally be included in the annual tuition fees, but any fee for re-examination shall be paid separately and shall be such fee as shall be prescribed from time to time.
- 2.7** A student shall not normally be eligible for examination unless the appropriate fee has been paid to the University at the due time.
- 2.8** If a candidate withdraws from an examination or leaves the University without presenting herself or himself for examination, or is not required to present herself or himself for examination at the end of any year, the candidate shall not be entitled to recover any annual or re-examination fee paid, and the fee paid shall not be transferable to a later occasion of examination; a refund of any fee shall be made only in exceptional circumstances.

### **Other Fees and Charges**

- 2.9** Other fees and charges for services, such as, but not limited to, library fines are payable in full when they are due. Non-payment of other fees and charges will be subject to a review and follow up process to recover the outstanding debt.

## **Academic Consequences of Non-Payment of Tuition Fees**

**2.10** If any person is in default in regard to payment of tuition fees to the University:

(a) no Degree, Diploma, Certificate or other academic award shall be granted to that person unless the Senate considers that there are exceptional circumstances which justify such grant, and

(b) the Senate may recommend to the Council that that person be deprived of any Degrees, distinctions or titles, Diplomas or Certificates conferred on or granted to that person by the University, and that all privileges connected therewith be withdrawn, and

(c) registration for the next academic year will normally only be permitted when all tuition fees incurred in previous years of study have been paid.

*Amendments to these Regulations are approved by Senate. Any such amendments are identified above and will take effect from the date shown.*

*Date of Last Update: 1st August 2016*