

### **3. ATTENDANCE AND PROGRESS**

- 3.1** Students shall attend regularly. If a student's attendance is not satisfactory, or a student is unable to attend for legal reasons, the Director of Academic Registry, authorised to act under power delegated by Senate, and following consultation with the student's Faculty or School, may determine that the student be precluded from continuing their studies and, where applicable, their registration be terminated. A student who is prevented for legal reasons from attending will, in the first instance, normally be suspended for a period not exceeding 12 months. Where registration is terminated, a person who ceases in this way to be a student of the University may make representations to the Vice-Chancellor, who may exercise Statutory power to re-admit the student.
- 3.2** If a student's progress in the programme of study is not satisfactory, the Director of Academic Registry, authorised to act under power delegated by Senate, and following consultation with the student's Faculty or School, may determine that the student be precluded from continuing their studies, and, where applicable, their registration be terminated. A person who ceases in this way to be a student of the University may make representations to the Vice-Chancellor, who may exercise Statutory power to re-admit the student.
- 3.3** No student shall be treated as having completed a particular programme of study unless the student shall have complied with such conditions as the Senate may from time to time prescribe with relation thereto.
- 3.4** Absence due to ill health shall within three days be notified by students to the Head of their Department if the absence extends or is likely to extend beyond the period of three days. Apart from illness students will be granted leave of absence only with the prior permission of the Head of their Department or the person to whom the Head of Department delegates responsibility in this matter.
- 3.5** The University will require students in receipt of Research Council or other awards to satisfy such terms and conditions of their awards as are acceptable to the University.
- 3.6** If any students are required by:
- (a) their Head of Department or Group, or
  - (b) the Director of Studies for their programme of study, or
  - (c) the personal tutor to whom they have been assigned, or
  - (d) any Officer of the University, or
  - (e) the Director of Academic Registry or other Senior Administrative Officer, or
  - (f) the Dean of their Faculty or the Head of the School
  - (g) the Director of Student Services or other Professional Services Manager
- to see such person, the students shall attend at such place and time as shall be specified.

#### **Academic Integrity: Mandatory Skills Training and Test**

- 3.7** (a) All students registering for the first time for a taught or research programme leading to an award of the University of Bath are required to undertake an academic writing skills training session and satisfactorily complete a test of understanding within a defined initial period. The skills training session and test will be those as defined in the Quality Assurance Code of Practice.

(b) The defined initial period starts with first registration upon entry and ends at the first progression point encountered thereafter, with the following exception:

For the period 1st October 2011 to 31st July 2012, all\* students in the University at any stage of a programme of study will be required to undertake the training session and satisfactorily complete the test.

(c) Students who fail to complete the test satisfactorily by their next progression point will not be permitted to progress to the next stage of their programme of study or, in the case of students in their final year or on a one year or shorter programme, to receive their award.

\*Those students on a postgraduate taught programme with a scheduled completion date on or before 31st December 2011 and postgraduate research students who submit their thesis/portfolio for examination on or before 31st December 2011 are exempt from the requirement to complete the test satisfactorily.

### **Force Majeure**

**3.8** Neither students nor the University shall be liable for inability or delay in performing any of their obligations if caused by circumstances beyond their reasonable control including, but not limited to, industrial action, strikes, lockouts, fire, flood, earthquake, bad weather conditions, explosion, war, terrorist attack, technical failure, or power failure.

*Amendments to these Regulations are approved by Senate. Any such amendments are identified above and will take effect from the date shown.*

*Date of Last Update: 1st August 2017*