5862 **ELECTION OF CHAIR**

In the absence of the Chair of Council, Mr P Wyman was elected as Chair for the meeting by a show of hands (Council Standing Order 4 refers).

5863 **MEMBERSHIP AND FUNCTIONS**

The membership and functions of Council were noted as set out in Paper C11/12-1.
MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of Council held on 30th June 2011 were approved as a correct record of the proceedings and signed by the Chair, subject to the amendment of Paragraph 2 of Minute 5834 as follows:

'Concern was expressed about the reference to 49% of staff not feeling valued by the University (Paragraph 21 of Paper C10/11-80). This would be taken account of as part of the action planning process.'

MATTERS ARISING

(1) Minute 5830(1), Sports Training Village

Council noted that there had been no further developments in respect of the potential claim against the University by Bovis Lend Lease since the previous meeting.

(2) Minute 5830(2), University of Bath Masterplan Update

Council noted that preliminary drawings had been submitted to Bath and North East Somerset for comment.

(3) Minute 5849, Access Agreement 2012/13

Council noted that the University's Access Agreement had been approved by the Office for Fair Access.

(4) Minute 5850, Marketing and Brand Identity

Council noted that the plans for development of the marketing function were being progressed.

REPORT OF THE VICE-CHANCELLOR

The Report of the Vice-Chancellor (Paper C11/12-3) was noted. Council expressed its appreciation of:

- the recent achievements of the University reported in Paper C11/12-3, most notably the designation of Sunday Times University of the Year and receipt of the Employer of the Year Award in the West of England Travel Plan Awards;
- the success of the University's first Saturday Open Day. The contribution of members of the University who were willing to work beyond their normal scope was particularly commended.

HUMAN RESOURCES REPORT 2010/11

The annual report of the Director of Human Resources was considered and noted (Paper C11/12-4). This included details of new/revised policies and procedures approved by Council during the year (either directly or by delegated authority).

Particular attention was drawn to:
the work which was being undertaken to promote staff welfare, including actions arising from the Staff Survey, a stress risk assessment project and development of an environmental action plan;

the importance of further developing mechanisms to support staff in working towards departmental priorities (for example, by increasing participation in the University's Staff Development and Performance Review Scheme).

5868 KEY PERFORMANCE INDICATORS UPDATE

Council considered and noted the annual report of Key Performance Indicators (KPIs) (Paper C11/12-5, Appendices 1 to 9).

5869 CODE OF ETHICAL FUNDRAISING PRACTICE

Council considered the draft Code of Ethical Fundraising Practice as set out at Appendix 1 to Paper C11/12-9.

The comments on the draft were as follows:

- Section 4, Acceptable Sources of Philanthropic Funding, Paragraphs 3 to 6: A Member of Council enquired whether the scrutiny arrangements proposed were sufficient to ensure equal assessment of both reputational risk and financial viability. It was felt that the dual tiers of scrutiny offered by Vice-Chancellor's Group and the Panel consisting of the Chair of Council, Treasurer and Vice-Chancellor were sufficient;
- Section 1, Donors' Rights: It was suggested that donors should be routinely advised by the University to seek independent advice prior to making a gift;
- Section 4, Acceptable Sources of Philanthropic Funding, Paragraph 2: It was suggested that examples of unacceptable conditions which a prospective donor might seek to attach to their donation could be provided (for example, a donation in exchange for student admission). The possibility of inclusion of cross-reference to relevant policy such as the University's Naming Policy was also raised.

AGREED that the draft Code of Ethical Fundraising Practice be approved as set out at Appendix 1 to Paper C11/12-9, subject to revision to address the concerns in relation to Section 1 and Paragraph 2 of Section 4 as set out above.

5870 ANTI-BRIBERY POLICY

Council considered the draft Anti-Bribery Policy as set out at Annex A to Paper C11/12-10.

In respect of Communication and Training, a Member of Council reported his experience of using a web based training package to ensure that all of his organisation’s staff had received sufficient communication and training in respect of the new statutory requirements. The University Secretary undertook to explore the possibility of using similar software within the University.

AGREED that the draft Anti-Bribery Policy be approved as set out at Annex A to Paper C11/12-10.
5871  **EFFECTIVENESS REVIEW OF COUNCIL**

Council considered the arrangements for its next full effectiveness review (Paper C11/12-11 refers).

The discussion focussed on:

- the proposed membership of the Effectiveness Review Group. It was suggested that the Chair of Academic Assembly should be added to the membership;
- the factors/criteria proposed for exclusion from the scope of the effectiveness review (Appendix 2 to Paper C11/12-11 refers). It was suggested that the rationale for the proposed exclusion should be appended to the Final Report of the Effectiveness Review Group as a formal record of why each factor/criteria was not considered appropriate for review on this occasion.

AGREEED that the arrangements for the next full effectiveness review of Council be approved as set out at Paragraphs 3 to 5 of Paper C11/12-11 with the addition of the two suggestions above.

5872  **TRADE UNION RECOGNITION AND FACILITIES AGREEMENT**

Council considered the Trade Union Recognition and Facilities Agreement as set out at Paper C11/12-12.

AGREEED that:

i) the Trade Union Recognition and Facilities Agreement be approved as set out at Appendix 1 to Paper C11/12-12, subject to substitution of 'University and College Union' for 'University and Colleges Union' in the Agreement;

ii) authority be delegated to the Vice-Chancellor to approve, on behalf of Council, any subsequent changes to the Agreement.

5873  **RISK MANAGEMENT**

Council received and noted the progress report on improvement actions for September 2011 (Paper C11/12-13).

5874  **VACATION POWERS**

Council noted the following action taken under vacation powers (Paper C11/12-14):

Approval of Set-Off Agreement with Lloyds TSB Bank plc

5875  **MINUTES OF COUNCIL AND JOINT COUNCIL/SENATE COMMITTEES**

Council received the minutes of the following meetings of Council and Joint Council/Senate Committees:

- Equalities and Diversity Committee  
  16th June 2011
- Finance Committee  
  6th October 2011
EXECUTIVE COMMITTEE

Council noted the summary report from Executive Committee (18th May 2011, 22nd June and 20th July 2011) (Paper C11/12-21).

HONORARY DEGREES

Council noted that the next deadline for nominations for the award of Honorary Degrees was as soon as possible because the meeting was scheduled for 2nd November 2011. Members of Council were encouraged to complete the Nomination Form which had been provided to them on arrival and return it to the Secretary to the Committee. ALL

PROGRAMME OF MEETINGS 2011/12

The programme of meetings for the remainder of Council for 2011/12 was noted as follows:

Thursday 24th November 2011
Thursday 1st March 2012
Thursday 17th May 2012
Thursday 28th June 2012

Note: All meetings start at 4.15 pm in the Council Chamber unless otherwise stated.

DIRECTOR OF DEVELOPMENT AND ALUMNI RELATIONS

Council noted that Siôn Lutley, Director of Development and Alumni Relations, would shortly be leaving the University to take up the post of Director of Development at the University of Melbourne. Having presided over the raising of £11m during the past five years, Siôn had transformed the alumni and fund raising activities of the University. On behalf of Council, the Chair thanked Siôn for his contribution to the University and wished him every success in his new role.