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**Meeting:** COUNCIL

**Date and Time:** Tuesday 24 October 2017 at 3.45pm

**Venue:** Carpenter House, Bath

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**Present:** Mr T Sheppard (Chair of Council)

Mr P Wyman (Treasurer and Vice-Chair)	Mrs C Mealing-Jones (Appointed Member)
Professor Dame Glynis Breakwell (Vice-Chancellor)	Mr J Preston (Appointed Member)
Professor B Morley (Deputy Vice-Chancellor & Provost)	Dr S Wharton (Elected by Academic Assembly)
Mr P Troughton (Pro-Chancellor)	Professor D Bird (Elected by Senate)
Mr R Whorrod (Pro-Chancellor)	Ms K Robinson (Elected by Senate)
Dr A Salo (Chair of Academic Assembly)	Prof D Stanton Fraser (Elected by Senate)
Mrs C Gibbons (Appointed by Convocation)	Dr C Roche (Elected by Non-academic staff)
Mrs R Foreman (Appointed Member)	Mr B Davies (Students' Union President)
Prof B Gilbertson (Appointed Member)	Ms C Page (Students' Union Education Officer)
Ms A Goodman (Appointed Member)	
Baroness Ruby McGregor-Smith (Appointed Member)	

In Attendance:

Professor J Knight	- Pro-Vice-Chancellor (Research)
Professor P Lambert	- Pro-Vice-Chancellor (Learning & Teaching)
Professor S Egan	- Vice-President (Implementation)
Professor D Galbreath	- Dean, Faculty of Humanities & Social Sciences
Professor V Hope Hailey	- Vice-President and Dean and Head of School of Management
Mr T Kaner	- Director of Marketing & Communications
Dr N Kemp	- Director of Policy & Planning
Ms A Pater	- Head of Secretariat
Mr M Whalley	- Director of Estates
Mr M Williams	- Director of Finance

Apologies: Apologies for absence were received from Mr T Ford, Sir Julian Horn-Smith, Dr A Nightingale, Mr S Sharpe, Mr J Stanion, Prof N Brook, Prof G Hawley, Mr M Humphriss, Mr G Maggs, Mr A McLaughlin.

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The Chair welcomed Mr Roger Whorrod as Pro-Chancellor; and Mrs Ruth Foreman, Professor David Bird, Ms Kate Robinson and Professor Danae Stanton Fraser as new members of Council. **ACTION**

## 6737 **PRESENTATION – THE STUDENTS' UNION**

Council received a presentation from the Students' Union on their Top Ten Issues for the coming year, followed by a discussion, including diversity issues. It was AGREED a further presentation would be made at the end of the academic year on progress made. The Chair thanked the Students' Union officers for a very informative presentation. Copies of the slides are kept with the record of the papers for the meeting.

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**6738 MEMBERSHIP, FUNCTIONS AND STANDING ORDERS**

Council noted its membership, functions and revised Standing Orders (paper C17/18-01).

**6739 MINUTES OF PREVIOUS MEETING**

The minutes of the meeting of Council held on 13 July 2017 were APPROVED as a correct record and signed by the Chair (paper C17/18-02).

**6740 MATTERS ARISING**

Minute 6706 (3) – Matters Arising: Dr Roche pointed out that the minutes did not record that he had raised the issue that the Trades Unions had written to members of Council in July about remuneration issues but had not received a reply. This was NOTED.

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Minute 6710 – Standing Orders and Elections: it was NOTED that revised wording had been finalised for Ordinance 8.3 (ie references to members of Academic Assembly). Dr Roche also pointed out that he had asked why elections only included staff ‘on a full-time or fractional contract’ (see Appendix 4 (2) and 5 (1)) which excluded casual workers; he had suggested reference was made instead to staff working at least 0.2 FTE and the University Secretary had said he would look into this further. It was AGREED that this should be noted and that a response should be provided to Dr Roche.

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**6741 EDUCATION STRATEGY**

The Pro-Vice-Chancellor (Learning & Teaching) introduced paper C17/18-13 regarding the Education Strategy. Council NOTED the report; there had been a full discussion of the issues at the Strategy Day earlier that day.

**6742 HEFCE EFFICIENCY REPORT**

The Director of Policy & Planning explained there would be a need to use the urgent business procedures in January 2018 for approval of the new HEFCE efficiency report, which Council NOTED.

HoS

**6743 MEMBERSHIP OF AUDIT COMMITTEE**

Council APPROVED the appointment of Mr Tim Ford to Audit Committee until 31 July 2019, as recommended by Nominations Committee. He replaced Mr John Preston who had resigned from Audit Committee on his election to Finance Committee from 1 August 2017.

HoS

**6744 CHANGES TO RESEARCH CENTRES ANNUAL REPORT**

Council NOTED paper C17/18-17, the Annual Report on changes to research centres and directors.

**6745 OFFICE OF THE INDEPENDENT ADJUDICATOR ANNUAL LETTER**

Council NOTED paper C17/18-18, regarding the annual letter from the Office of the Independent Adjudicator.

**6746 FORWARD PROGRAMME OF BUSINESS 2017/18**

Council NOTED paper C17/18-19, which set out the topics of business expected for the coming year.

**6747 MINUTES OF COUNCIL AND JOINT COUNCIL/SENATE COMMITTEES**

Council RECEIVED the minutes of the following meetings of Council and Joint Council/Senate Committees:

Finance Committee	11 September 2017
Remuneration Committee	13 July 2017

**6748 EXECUTIVE COMMITTEE**

Council RECEIVED summary reports from Executive Committee meetings in June and July 2017 (papers C17/18-22 A/B).

**6749 PROGRAMME OF MEETINGS 2017/18**

Council NOTED meeting dates for the academic year, at 4.15pm:

30 November 2017  
22 February 2018  
24 May 2018  
19 July 2018

All meetings would start at 4.15pm and be held in the Council Chamber unless otherwise stated.

**6750 ANY OTHER BUSINESS**

- 1) Treasurer: the Chair reported that Mr Wyman, having extended his term of office as Treasurer to facilitate the handover to the new Director of Finance, had decided to resign with effect from 31 December 2017. Expression of interest in the role from lay members should be addressed to the University Secretary by 14 November.

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The meeting concluded at 5.50pm

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