Minutes of Meeting

Meeting: COUNCIL

Date and Time: Thursday 28th February 2013 at 4.15 pm

Venue: Council Chamber

Present: Mr P Troughton (Chair of Council)

Professor Dame Glynis Breakwell (Vice-Chancellor) Mr T Sheppard (Appointed Member)
Mr P Wyman (Treasurer) Mr J Stanion (Appointed Member)
Prof K Edge (Deputy Vice-Chancellor) Mr M Hawkesworth (Appointed Member)
Sir Julian Horn-Smith (Pro-Chancellor) Mr R Whorrod (Appointed Member)
Mr K Woodley (Pro-Chancellor) Dr F Laughton (Elected by Senate)
Dr M Carley (Chair of Academic Assembly) Dr M Hejmadi (Elected by Senate)
Mr S Appleton (Appointed Member) Professor G Price (Elected by Senate)
Mr P Freeman (Appointed Member) Professor J Knight (Elected by Senate)
Ms A Goodman (Appointed Member) Dr A Salo (Elected by Academic Assembly)
Dr M Hipkins (Appointed Member) Mr C Clements (Students' Union President)
Mr R Hughes (Appointed Member)

In Attendance:
Lord Tugendhat - Chancellor
Professor B Morley - Pro-Vice-Chancellor (Learning and Teaching)
Professor J Millar - Pro-Vice-Chancellor (Research)
Professor C Grant - Pro-Vice-Chancellor (Internationalisation)
Professor D Bird - Dean of Science
Professor R Eatwell - Dean of Humanities and Social Sciences
Mr M Humphriss - University Secretary
Mr M Whalley - Director of Estates
Mrs D Aderyn - Director of Finance and Commercial Services
Dr N Kemp - Director of Policy and Planning
Mr G Maggs - Director of Development and Alumni Relations
Ms C Milner - Head of Secretariat
Dr C Harris - Administrative Officer, Secretariat

Apologies: Apologies for absence were received from Mrs R Foreman, Professor G Hawley, Mr D Medlock, Ms M Morley, Mr A Pool, Professor R Elliott and Mr I Robinson.

6066 PRESENTATION: RESEARCH EXCELLENCE FRAMEWORK

Council received a presentation from Professor Jane Millar, Pro-Vice-Chancellor (Research), on the key issues in relation to the Research Excellence Framework. A copy of the new research brochure entitled 'Research - Making a Difference' was tabled. The subsequent discussion focussed on:

- the parameters for submission of research impact (i.e. start date of 1993 and occurrence of impact from 2008 onwards);
- the census date of 31st October 2013 and the consequential implications for recruitment of academic staff;
- the arrangements for finalisation of the submission which had to be made by 29th November 2013.
The Chair of Council suggested that the submission of the University might be circulated to members of Council for information in due course.

6067  MINUTES OF PREVIOUS MEETING

The minutes of the meeting of Council held on 29th November 2012 were approved as a correct record of the proceedings and signed by the Chair, subject to substitution of 'Professor Les Ebdon' for 'Sir Les Ebdon' at Minute 6034.

6068  MATTERS ARISING

MINUTE 6053, UNIVERSITY OF BATH INSTITUTE FOR POLICY RESEARCH

The establishment of the University of Bath Institute for Policy Research had been approved as delegated by Council with effect from 1st February 2013.

6069  REPORT OF THE VICE-CHANCELLOR

The Report of the Vice-Chancellor (Paper C12/13-50) was considered and noted. The Vice-Chancellor reported further as follows:

(1) Paragraph 14, Other University News, Memorandum of Understanding with Tsinghua University, Beijing

Council noted that the inaugural Scientific Workshop would be held in April 2013 (rather than April next year).

(2) Paragraph 7, Open University - Futurelearn

The University had been approached to join Futurelearn and had signed a Memorandum of Understanding to become a partner.

In relation to Paragraph 2, HEFCE Grant Letter, a member of Council sought clarification of the statement that student charters would not be mandatory. The Vice-Chancellor responded that further guidance was awaited from HEFCE in respect of their expectations for enhancement of the student academic experience and the greater focus on measures of student engagement with their higher education experience.

6070  AUDIT COMMITTEE

Council considered the recommendations of the meeting of the Audit Committee held on 23rd January 2013.

AGREED that KPMG be re-appointed as the University’s External Auditor for 2012/13 as set out in Paper C12/13-54.

6071  PRO-CHANCELLOR

Council considered the recommendation of Nominations Committee (by correspondence) that Court be recommended by Council to appoint Mr Peter Troughton as Pro-Chancellor for the period of 1st August 2013 to 31st July 2016.

A Member of Council enquired about the overlap between the roles of Chair of Council and Pro-Chancellor if the proposal was approved. The University Secretary reported that it was intended that Mr Troughton would undertake both
roles for a period of less than 18 months. Council also noted that there was no conflict and that the previous Chair of Council, Hon Mrs S Morrison, had served as Pro-Chancellor simultaneously.

Although there remained scope for improvement of the equality and diversity profile of the Council, the appointment of Mr Troughton as Pro-Chancellor was unanimously welcomed.

RECOMMENDED to Court that Mr Peter Troughton be appointed as Pro-Chancellor for the period of 1st August 2013 to 31st July 2016.

[Mr P Troughton declared an interest and withdrew from the meeting for the duration of this agenda item. Mr P Wyman chaired the meeting during the absence of Mr P Troughton].

6072 **CALENDAR OF MEETINGS 2013/14 AND 2014/15**

AGREED that the Calendar of Meetings for 2013/14 and 2014/15 be approved as at Paper C12/13-56.

6073 **RISK MANAGEMENT**

Council considered and noted the monthly reports on risk management for December 2012 to February 2013 inclusive (Paper C12/13-57).

6074 **STAFF SURVEY 2011 AND 2013**

Council noted the update on the Staff Survey 2011 and 2013 (Paper C12/13-58).

6075 **HEALTH AND SAFETY ANNUAL REPORT FOR 2012**


6076 **MINUTES OF COUNCIL AND JOINT COUNCIL/SENATE COMMITTEES**

Council received the minutes of the following meetings of Council and Joint Council/Senate Committees:

- Finance Committee: 7th February 2013
- Audit Committee: 23rd January 2013
- Council/Senate/Students' Union Committee: 13th December 2012

6077 **EXECUTIVE COMMITTEE**

Council received a summary report from Executive Committee (November and December 2012) (Paper C12/13-65).

6078 **SENATE**

Council received the minutes of the meeting of Senate held on 6th February 2013 (Paper C12/13-66).
**PROGRAMME OF MEETINGS**

The programme of meetings for the remainder of Council for 2012/13 was noted as follows:

Thursday 16th May 2013
Thursday 27th June 2013

Note: All meetings would start at 4.15pm in the Council Chamber unless otherwise stated.

**HEAD OF SECRETARIAT**

The Committee noted that Ms Colette Milner would be leaving the University on 18th April 2013 to take up the post of Assistant Secretary at the University of Birmingham. Dr Caroline Harris would take responsibility for Council until the new Head of Secretariat joined the University. The Chair, on behalf of Council, thanked Ms Milner for her tremendous support to the University.