Minutes of Meeting

Meeting: COUNCIL
Date and Time: Thursday 28th June 2012 at 4.15 pm
Venue: Council Chamber

Present: Mr P Troughton (Chair of Council)
Professor Dame Glynis Breakwell (Vice-Chancellor) Mr M Hawkesworth (Appointed Member)
Mr P Wyman (Treasurer) Mr R Whorrod (Appointed Member)
Mr K S Woodley (Pro-Chancellor) Dr F Laughton (Elected by Senate)
Prof K Edge (Deputy Vice-Chancellor) Dr M Hejmadi (Elected by Senate)
Dr S Wharton (Chair of Academic Assembly) Professor J Knight (Elected by Senate)
Mr S Appleton (Appointed by Convocation) Professor G Price (Elected by Senate)
Mr P Freeman (Appointed Member) Miss A Harrington (Elected by Non-Academic Staff)
Mrs R Foreman (Appointed Member) Mr C Clements (Students’ Union President)
Dr M Hopkins (Appointed Member) Mr A Pool (Students’ Union Vice-President)
Mr T Sheppard (Appointed Member)

In Attendance:
Professor C Grant - Pro-Vice-Chancellor (Internationalisation)
Professor B Morley - Pro-Vice-Chancellor (Learning and Teaching)
Professor R Eatwell - Dean of Humanities and Social Sciences
Mrs D Aderyn - Director of Finance
Mr M Humphris - University Secretary
Mr M Whalley - Director of Estates
Dr N Kemp - Director of Policy and Planning
Mr G Maggs - Director of Development and Alumni Relations
Mr I Cheetham - Director of Human Resources
Ms C Milner - Head of Secretariat
Professor D Stanton Fraser - Associate Dean, Faculty of Humanities and Social Sciences (for Minute 5977)
Professor J Copestake - Associate Dean, Faculty of Humanities and Social Sciences (for Minute 5977)
Dr P Lambert - Associate Dean, Faculty of Humanities and Social Sciences (for Minute 5977)
Mr P Clegg - Feilden Clegg Bradley Studios (for Minute 5976)
Ms J Wright - Feilden Clegg Bradley Studios (for Minute 5976)

Apologies: Apologies for absence were received from Mr D Gould, Sir J Horn-Smith, Mr R Hughes, Mr D Medlock, Dr A Salo, Lord Tugendhat, Professor D Bird, Professor R Elliott, Professor G Hawley, Professor J Millar and Mr I Robinson.

5976 ACTION

PRESENTATION: UNIVERSITY OF BATH CENTRE FOR THE ARTS

Council received and noted with interest the above presentation from Peter Clegg and Jo Wright of Feilden Clegg Bradley Studios, Architects for the University of Bath Centre for the Arts. The subsequent discussion focussed on the plans for sound proofing, storage and sustainability of the building.
PRESENTATION: OVERVIEW OF THE FACULTY OF HUMANITIES AND SOCIAL SCIENCES

Council received the above presentation from the Dean and Associate Deans of the Faculty of Humanities and Social Sciences (Professors Eatwell, Dr Lambert, Professor Stanton Fraser and Professor Copestake). This and the associated discussion provided an overview of:
• student recruitment;
• the research activities of the departments of the Faculty;
• main developments in respect of learning and teaching, research and postgraduate;
• forthcoming challenges, including the management of undergraduate growth and the impact of higher tuition fees.

MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of Council held on 17th May 2012 were approved as a correct record of the proceedings and signed by the Chair.

MATTERS ARISING

MINUTE 5951(1), SPORTS TRAINING VILLAGE

Council noted that there had been no further developments in respect of the potential claim against the University by Bovis Lend Lease since the previous meeting.

REPORT OF THE VICE-CHANCELLOR

The Report of the Vice-Chancellor (Paper C11/12-98) was considered. The Vice-Chancellor gave the following update in respect of the Director of Finance:

The role of Ms D Aderyn, Director of Finance, had been expanded as part of the adjustment of the senior management team portfolios following the arrival of the Pro-Vice-Chancellor (Internationalisation) and the Director of Marketing and Communications. Her new title would be Director of Finance and Commercial Services with effect from 1st August 2012. The role of Mr M Williams, previously Head of Financial Services, had also been enhanced to include responsibility for Purchasing Services with the new title of Chief Financial Officer.

Two Members of Council then drew attention to:

• Paragraph 6, Pay Negotiations Update: The rejection of the national pay offer by the UNISON University of Bath Branch;

• Paragraph 9, Olympic Torch Relay: The exceptional work of the Student Records and Examinations Office in managing the exams which were held on the same day as the visit by the Olympic Torch Relay.
5981 RISK MANAGEMENT

(1) Annual Report on Risk Management

Council considered the Annual Report on Risk Management (Paper C11/12-102). This identified changes to the net risks associated with the risk elements in the University’s Risk Register and Risk Management Plan 2012/13. Council noted the details of the six risk elements which had increased or decreased in net risk since June 2011.

AGREED that the Annual Report on Risk Management be approved.

(2) Risk Register and Risk Management Plan 2012/13

Council considered the Annual Update of the University's Risk Register and Risk Management Plan (Paper C11/12-103).

Council reviewed the effectiveness of the University's system of internal control. Council was satisfied with the effectiveness of the system, with the controls in place to mitigate risk and with the proposed improvement actions.

In response to a question, the Treasurer confirmed that the risk elements in the Register were taken account of by the Finance Committee when making its recommendations.

AGREED that the Annual Update of the University's Risk Register and Risk Management Plan be approved.


Council received and noted the progress report on improvement actions for May 2012 (Paper C11/12-104).

5982 STAFF SURVEY 2011 UPDATE

Council considered and noted progress with implementation of the staff survey as set out in Paper C11/12-105.

Particular attention was drawn to the bringing forward of the next survey to March 2013. It was noted that staff would be informed of this and would be provided with feedback on progress with implementation of the results of the 2011 survey in early July 2012.
NOMINATIONS COMMITTEE

Council considered the recommendations of the meeting of the Nominations Committee held on 28th June 2012 (Paper C11/12-106 (tabled)).

(1) Appointed Members of Council

Council considered the vacancies for appointed members of Council with effect from 1st August 2012.

Concern was expressed that the recommendations for appointment did not address the ongoing priority of broadening the diversity of the membership of Council. This priority had been reiterated by the Effectiveness Review of Council in May 2012. The scope for addressing this priority by recruitment to the casual vacancy created by the recent resignation of Mr D Gould was noted. All members of Council were encouraged to propose potential candidates for appointment in this context.

AGREED that:

i) Mr T Sheppard be re-appointed to the membership of Council from 1st August 2012 to 31st December 2013;

ii) Mr J Stanion be appointed to the membership of Council from 1st August 2012 to 31st July 2015.

(2) Membership of Audit Committee 2012/13

Council considered the membership of the Audit Committee for 2012/13.

AGREED that:

i) Mr T Sheppard be re-appointed to the membership of the Audit Committee from 1st August 2012 to 31st July 2015;

ii) Dr M Hipkins be appointed to the membership of the Audit Committee from 1st August 2012 to 31st July 2013.

[Note: In accordance with Council Standing Order 23, Dr Hipkins and Mr Sheppard declared an interest and withdrew from the meeting for the duration of (1) and (2) above].

(3) University Ventures Board

Council considered the membership of the University Ventures Board from 1st November 2012.

AGREED that Mr M Farmer and Mr J Sherwin be re-appointed to serve on the University Ventures Board from 1st November 2012 to 31st October 2015.
5984 DRAFT FRAMEWORK FOR MAINTENANCE OF CORPORATE PLAN

Council considered the draft framework for maintenance of the Corporate Plan as set out in Paper C11/12-107.

AGREED that the draft framework for maintenance of the Corporate Plan be approved, subject to the next edition of the Corporate Plan being re-titled as the University Strategy.

5985 AMENDMENT OF ORDINANCES

On the recommendation of Senate, Council considered the amendment of Ordinances 9, 10 and 15.

AGREED that Ordinances 9, 10 and 15 be amended as set out in Paper C11/12-108.

5986 EQUALITIES AND DIVERSITY STUDENT MONITORING DATA 2010/11

Council noted the Equalities and Diversity Student Monitoring Data for 2010/11 (Paper C11/12-109).

5987 MINUTES OF COUNCIL AND JOINT COUNCIL/SENATE COMMITTEES

Council received the minutes of the following meetings of Council and Joint Council/Senate Committees:

Council/Senate/Students' Union Committee 1st May 2012
Finance Committee 7th June 2012

5988 EXECUTIVE COMMITTEE

Council noted the summary report from Executive Committee (14th March 2012) (Paper C11/12-114).

5989 SENATE

Council noted the minutes of the meeting of Senate held on 13th June 2012 (Paper C11/12-115).

5990 COURT

Council noted the minutes of the meeting of Court held on 4th April 2012 (Paper C11/12-116).

5991 CONVOCATION

Council noted the minutes of the meeting of Convocation held on 12th May 2012 (Paper C11/12-117).
ANNUAL DECLARATIONS OF INTEREST AND GUIDING PRINCIPLES

Council noted that:

- members of Council and Council Committees were required to make an annual Declaration of Interests in accordance with Council Standing Order 26;

- members of Council were required to make an annual statement of their adherence to the Declaration of Guiding Principles as agreed by Council on 13th May 2005 (Minute 4940 refers).

In respect of the Declaration of Interests, members of Council were particularly reminded of the requirement to declare any remunerated positions held by their partner. It was noted that the Declaration of Interest Form would be updated to provide a clearer definition of partner status.

PROGRAMME OF MEETINGS 2012/13

The programme of meetings of Council for 2012/13 was noted as follows:

Thursday 18th October 2012 at 9.15am (One Day Session)
Thursday 29th November 2012
Thursday 28th February 2013
Thursday 16th May 2013
Thursday 27th June 2013

Note: All meetings would start at 4.15 pm in the Council Chamber unless otherwise stated.