UNIVERSITY OF BATH

JOB SPECIFICATION

Title: Member of Senate

Term of Office:
- Ex Officio Member: For the duration of their office by virtue of which they are a member of Senate
- Elected Member: Three Years
- Co-opted Member: Maximum Period of Three Successive Years
- Student Member: One Year

Time Commitment:
This is estimated to be approximately one full time equivalent day every two months. However, service on Committees etc, by virtue of membership of Senate, will entail an additional time commitment.

Method of Appointment:
Ex Officio, Elected, Co-opted, Student Membership

Senate is the supreme academic authority of the University and is responsible for regulation and direction of the academic work of the University. Members of Senate therefore perform an important role in the academic life of the University.

Key Responsibilities

1. To attend meetings of the Senate and contribute to the transaction of business by examining the issues for consideration and ensuring the best interests of the University inform all decision making. Although members of Senate do not represent any specific constituency, they may choose to discuss non-reserved area business issues with colleagues outside of Senate in order to inform themselves for a forthcoming meeting.

2. To be willing to serve as a member of at least one Senate or Joint Council/Senate Committee*. Members of Senate have the opportunity to further specialise in areas within the remit of Senate, such as Learning and Teaching or Quality Assurance, by serving on these Committees.

3. To participate in effectiveness reviews of Senate. These are normally undertaken every three years. Members of Senate may be requested to serve on the Review Group(s) and/or respond to consultation on the review subject areas.

4. To attend other formal and informal meetings in the University relevant to the business of Senate as required.

5. To attend events of the University relevant to the business of Senate as invited.

6. To attend training and induction in relation to performance of the role of Member of Senate (as required).
Note:

1. This job specification is not, and is not intended to be, an exhaustive description of the duties involved.

2. A member of Senate may stand for election by Senate to serve as a member of Council or Court.

* This applies solely to Elected and Co-opted Members of Senate.