



## Job Description

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|--------------------------|----------------------------------------------------------------------------------------------------------------------|
| <b>Job title</b>         | Lecturer (teaching focus)                                                                                            |
| <b>Department/School</b> | Psychology                                                                                                           |
| <b>Job family</b>        | Education and Research                                                                                               |
| <b>Grade</b>             | 8                                                                                                                    |
| <b>Reporting to</b>      | Head of Department and Director of Learning and Teaching                                                             |
| <b>Responsible for</b>   | May coordinate the work of less experienced teaching staff, casual staff and/or postgraduate tutors or demonstrators |
| <b>Location</b>          | University of Bath premises                                                                                          |

### Background and context

The Department is world-renowned for its excellence in research and teaching. The Department of Psychology has more than 60 academic staff and 800 undergraduates and postgraduates. We recently ranked in the top 5 in diverse surveys, such as the Guardian league table and the Complete University Guide (in association with The Independent), The Times & Sunday Times Good University Guide, and the Guardian.

A lecturer (teaching focus) is now required within the Department to help to teach aspirational undergraduate and postgraduate students in Psychology, particularly on the Health Psychology Master's.

This role will include developing the teaching material, delivery of lectures, seminars and tutorials. Alongside the supervision, assessment and marking of coursework and research dissertations, you will provide advice and support to students, as well as undertake teaching-related management and administration duties.

### Job purpose

To develop and deliver high quality teaching, academic pastoral care, and research supervision. This may include lectures, seminars, laboratory classes, unit coordination, supervision of portfolios or projects, assessment and marking.

To play a key role in the developing the teaching culture and student experience of the University.

To undertake management and administrative duties commensurate with the role.

## Main duties and responsibilities

This teaching-specialist academic role covers all aspects of the design, delivery and development of education on the University of Bath's taught programmes. The description below indicates the level of responsibility and scope of the role in terms of the range of activities that may be required. You will not necessarily be expected to undertake the full range at any one time but may be required to do any of them with reasonable notice and support, according to the changing needs in the Department/ Division / University.

Underpinning these activities are an ongoing commitment to continuing professional development and scholarship, where scholarship is defined as engaging with a deep and broad study of the discipline, familiarity with the current boundaries of knowledge and how they are advanced, and active participation in the development of education in the discipline.

|          |                                                                                                                                                                                    |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1</b> | <b>Teaching</b>                                                                                                                                                                    |
|          | Design, plan and deliver teaching and support student learning across a range of units using a variety of inclusive methods including appropriate technologies.                    |
|          | Assess the work and progress of students and provide them with constructive feedback.                                                                                              |
|          | Supervise the project work of undergraduate students and master's project students, where appropriate.                                                                             |
|          | Evaluate the effectiveness of taught programmes and seek ways to improve their design and delivery, through the collection and evaluation of feedback and other data.              |
|          | Develop and implement ideas for improving teaching methods, assessment and feedback and / or the learning environment.                                                             |
|          | Engage in professional development in relation to teaching, learning and assessment, taking an approach, informed by evidence, research and scholarship, to enhance your practice. |
|          | Actively engage in activities to refresh and update your subject knowledge and expertise.                                                                                          |
|          | Actively engage in activities to refresh and update your knowledge of pedagogy in your discipline and disseminate ideas more widely in your department / Faculty / the University. |
|          | Act as an academic advisor for new and returning taught students within your academic department, consistent with the University's Quality Assurance Code of Practice QA33.        |
| <b>2</b> | <b>Management and administration</b>                                                                                                                                               |
|          | Fulfil internal roles of responsibility related to the delivery of taught programmes and the student experience, for example membership of committees,                             |

|  |                                                                                                                                                                            |
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|  | department-level management roles.                                                                                                                                         |
|  | Plan and co-ordinate the delivery of taught units and programmes for which you are responsible, including co-ordinating the work of teaching assistants, where applicable. |
|  | Advise and support colleagues with less experience and advise on academic and personal development.                                                                        |
|  | Contribute to activities that encourage and promote external engagement with the University, such as open days, outreach programmes, student placements.                   |
|  | Work as a member of an academic team, for example devising programmes of study, co-supervising student research projects.                                                  |

### **Special conditions**

All appointments to Lecturer posts (without research) are subject to one year's probation, during which they must undertake the Bath Probationary Pathway to HEA Fellowship (PHEAF). Individuals may be granted exemption from probation requirements at the University's discretion.

## Person Specification

| Criteria                                                                                                                                      | Essential | Desirable |
|-----------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------|
| <b>Qualifications</b>                                                                                                                         |           |           |
| Undergraduate degree (e.g. BA, BSc, BEng)                                                                                                     | √         |           |
| PhD degree in subject area of direct relevance for the project; <b>or</b>                                                                     | √         |           |
| Professional/Industrial/Creative Doctorate in subject area of direct relevance for the project (e.g. DBA, MD, EdD, PsyD, EngD, DA); <b>or</b> |           |           |
| Professional qualification (e.g. Chartership) and relevant experience equivalent to that of a PhD; <b>or</b>                                  |           |           |
| Professional experience in relevant discipline equivalent to that of a PhD                                                                    |           |           |
| Membership of professional body (e.g. HCPC)                                                                                                   |           | √         |
| Higher education teaching qualification or professional recognition (e.g. PGCert, FHEA or equivalent)                                         |           | √         |
| <b>Experience/Knowledge</b>                                                                                                                   |           |           |
| Demonstrates depth and breadth of understanding of subject matters at a complex conceptual level                                              | √         |           |
| Experience of teaching at UG/PG level using a range of methods                                                                                | √         |           |
| Demonstrable expertise in the development of taught programmes and teaching methods, including assessment                                     |           | √         |
| Be confident to teach Qualitative Methods                                                                                                     |           | √         |
| <b>Skills</b>                                                                                                                                 |           |           |
| Excellent written and verbal communication skills                                                                                             | √         |           |
| Excellent presentation skills                                                                                                                 | √         |           |
| Demonstrated ability to work in teams                                                                                                         | √         |           |
| A creative vision for development, implementation and delivery of successful taught programmes and teaching innovations                       | √         |           |
| Ability to supervise student projects                                                                                                         | √         |           |
|                                                                                                                                               | √         |           |

|                                                                                                              |   |  |
|--------------------------------------------------------------------------------------------------------------|---|--|
| Excellent organisational and administrative skills                                                           | √ |  |
| Well-developed interpersonal skills including interactive teaching and student support                       | √ |  |
| Ability to form positive working relationships within the University, community, business and other partners |   |  |
| <b>Attributes</b>                                                                                            |   |  |
| Commitment to excellence in education and to providing the highest quality experience for students           | √ |  |
| Commitment to working within professional and ethical codes of conduct                                       | √ |  |
| Commitment to working as an academic citizen, collaboratively and with shared vision and responsibility      | √ |  |