Minutes of Meeting

Meeting:	**Academic Assembly Accountability and Transparency Working Group**
Date and Time:	**Monday 28th January 2019, 15.30-17.10**
Venue:	**Claverton Rooms**

Chair: Robert Kelsh

Present: Sabina Gheduzzi (SG)
Hartmut Logemann (HL)
Elke Pawlowski (EP)
Theo Papadopoulos (TP)

Apologies: None

Secretary: Sarah White (SW)

		ACTION
1.	**OPENING**	
	We agreed the indicative TOR as specified in Academic Assembly minutes 31.10.18. We agreed to co-opt Elke Pawlowski (Teaching Fellow), to improve the group's diversity.	
2.	**MINUTES OF PREVIOUS MEETING**	
	None	
3.	**MATTERS ARISING**	
	None	
4	**OUR PROCESS AND COMMUNICATIONS**	
	We agreed that we should ask for a dedicated page off the AA webpage on which we could post our minutes and reports. We would ask AA Chair to circulate these to AA in the meantime.	
5.	**PRINCIPLES**	
	We agreed two basic principles that we would use in monitoring developments: • The processes through which changes are introduced should be themselves transparent and accountable • Any change that is introduced should move the University towards greater transparency and accountability	
6.	**PLAN OF ACTION**	
	We discussed the need to generate a plan of action. We agreed to review all documents from AA, P4C and Richard Brooks' fact-finding exercises leading up to the recruitment of the new VC*, to identify perhaps 5 key issues of shared concern on which we should concentrate our activities.	**ALL**
7.	**COUNCIL EFFECTIVENESS STEERING GROUP (CESG)**	
	We discussed CESG report submitted to Court 23.1.19 and the possible implication that Court itself might be dissolved. We agreed that this was a concern, given the key role Court has played in drawing attention to governance deficits. We agreed that monitoring the development of this initiative should be one of the activities of the working group.	

We discussed how we should engage with the Halpin Review Group. We agreed that our first move should be to clarify with the Chair of AA whether her role in the Halpin Review Group is to represent the AA, or simply be a member of the group in her own capacity.

We also discussed that we might interact with other HRG members, to understand how they see things, how has it been going, what has been difficult etc.

We were concerned that the activities of the HRG should be communicated more widely. For example, we thought that

- The Halpin Review group should produce minutes of their meetings and these should be publicly available and easily accessible on the website

- The Halpin Review group should send a monthly email reporting on decisions made action taken to all members of staff

8.	**DATE OF NEXT MEETING**	
	TBC	

*https://www.bath.ac.uk/publications/vice-chancellor-recruitment-engagement-report/attachments/vc-recruitment-initial-engagement-activities-report.pdf