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**Meeting:** AUDIT COMMITTEE  
**Date and time:** Tuesday 10<sup>th</sup> November 2015 at 10.15 am  
**Venue:** 4 West Board Room

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**Present:** Mrs R Foreman (Chair)  
Mr M Hawkesworth Lay member of Council  
Dr M Hipkins Lay member of Council  
Mr S Sharpe Lay member of Council  
Ms S Pennie Appointed member  
Mr P Sheppard Appointed member

Ms E Holiday, Director, KPMG, attended the meeting by invitation

**In attendance:** Professor Dame Glynis Breakwell Vice-Chancellor  
Ms D Aderyn Director of Finance and Commercial Services  
Mr M Williams Chief Financial Officer  
Ms M C Henderson Secretary

**Apologies:** Mr M Ricketts Head of Internal Audit

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## ACTION

### 1228 ANNUAL REPORT OF THE AUDIT COMMITTEE

The Committee considered the Annual Report of the Audit Committee for the year ended 31st July 2015 (Paper A15/16-20). The Chair drew attention to an amendment to paragraph 7 which confirmed that the Committee was satisfied that the independence of Internal Audit had been maintained pending the appointment of a new Head of Internal Audit. The Director of Finance and Commercial Services reported that the interview process had been successful and, subject to final negotiations, it was anticipated that the new post-holder would join the University early in 2016.

AGREED to recommend to Council the Annual Report of the Audit Committee for the year ended 31<sup>st</sup> July 2015.

### 1229 INTERNAL AUDIT ANNUAL REPORT

The Committee considered the Annual Report of the Internal Audit Department for the year ended 31st July 2015 (Paper A15/16-21).

AGREED to approve the Internal Audit Report for the year ended 31st July 2015, for submission to Council. (The Internal Audit Report and the Annual Report of the Audit Committee will be submitted together to Council in November and subsequently to HEFCE).

**1230**     **DATES OF MEETINGS 2015/16**

Wednesday 27<sup>th</sup> January 2016

Wednesday 20<sup>th</sup> April 2016

Wednesday 8<sup>th</sup> June 2016

All meetings are held at 10.15 am in the 4 West Board Room.