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**Meeting:** **AUDIT COMMITTEE**

**Date and time:** **Thursday 10<sup>th</sup> November 2016 at 10 am**

**Venue:** **4 West Board Room**

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**Present:** Dr M Hipkins (Chair)

Mr J Preston	Lay member of Council
Mr S Sharpe	Lay member of Council
Ms S Pennie	Appointed member
Mr P Sheppard	Appointed member

Ms E Holiday, Director, and Ms Claire Hollick, Senior Manager, KPMG, attended the meeting by invitation

**In attendance:**

Ms D Aderyn	Director of Finance and Commercial Services
Mr T Stanton	Head of Internal Audit
Mr M Williams	Chief Financial Officer
Ms M C Henderson	Secretary

**Apologies:**

Mrs C Gibbons	Lay member of Council
Professor Dame Glynis Breakwell	Vice-Chancellor

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## **ACTION**

### **1300** **ANNUAL REPORTS OF THE AUDIT COMMITTEE AND INTERNAL AUDIT DEPARTMENT**

The Committee considered Paper A16/17 – 017:

- (1) Annual Report of the Audit Committee for the year ended 31<sup>st</sup> July 2016 (Appendix 1) and
- (2) Internal Audit Annual Report (Appendix 2).

AGREED to recommend to Council the Annual Report of the Audit Committee for the year ended 31<sup>st</sup> July 2016 for approval and to approve the Internal Audit Annual Report for the year ended 31<sup>st</sup> July 2016, prior to submission to Council.

### **1301** **ANY OTHER BUSINESS**

The Chair reported that Mr Martyn Whalley, Director of Estates, would give a risk presentation at the February meeting and Mr Tony Brett, Head of Procurement, would give a risk presentation at the April meeting.

**1302**    **DATES OF MEETINGS 2016/17**

Thursday 2<sup>nd</sup> February 2017 at 11 am at the University's London  
centre at 83 Pall Mall

Wednesday 5<sup>th</sup> April 2017 at 10.15 am

Wednesday 14<sup>th</sup> June 2017 at 1 pm

All meetings that are held at the University will take place in the  
4 West Board Room.