

Minutes of Meeting

Meeting: AUDIT COMMITTEE

Date and time: Tuesday 14th November 2017 at 10.15 am

Venue: 4 West Board Room

Present: Mrs R Foreman (Chair)

Mr T Ford Lay member of Council
Mrs C Gibbons Lay member of Council
Mr S Sharpe Lay member of Council

Dr M Ellis, Partner, and Ms S Mortimer, Manager, PwC, attended the

meeting by invitation

In attendance: Professor Dame Glynis Vice-Chancellor

Breakwell

Mr M Williams Director of Finance

Mr S Fenne Deputy Director of Finance Mr T Stanton Head of Internal Audit

Ms M C Henderson Secretary

Apologies: Mrs C Moar Appointed Member

ACTION

1380 ANNUAL REPORTS OF THE AUDIT COMMITTEE AND INTERNAL AUDIT DEPARTMENT

The Committee considered Paper A17/18 – 022:

- (1) Annual Report of the Audit Committee for the year ended 31st July 2017 (Appendix 1) and
- (2) Internal Audit Annual Report (Appendix 2).

AGREED to recommend to Council the Annual Report of the Audit Committee for the year ended 31st July 2017 for approval and to approve the Internal Audit Annual Report for the year ended 31st July 2017, prior to submission to Council.

1381 <u>DATES OF MEETINGS 2017/18</u>

Wednesday 24th January 2018 Wednesday 18th April 2018 Wednesday 13th June 2018

Meetings are held at 10.15 am in the 4 West Board Room.