Bath Insights Internship Programme Project Brief

Project title: Planning, Performance & Strategic Change Project Management

Department: Planning, Performance & Strategic Change

Project theme: Project Management

Capabilities: Collaboration; Communication; Critical thinking; Professionalism; Adaptability

Project brief: This internship will support the delivery of strategic projects and change initiatives across the University. Working alongside Project Managers, Business Analysts and Change Managers, the intern will contribute to a range of project activities that support successful delivery and adoption of change.

The intern will help assess and evaluate project deliverables, ensuring that the student perspective is considered throughout project design and implementation. Activities may include gathering and analysing feedback, undertaking research, reviewing project outputs, and identifying opportunities to improve the student and staff experience.

This internship provides an opportunity to gain practical experience of project delivery, business analysis and change management while contributing to projects that support the University's strategic priorities and deliver meaningful improvements for students and staff.

Main outputs or deliverables: The role will support stakeholder engagement and communications, helping to develop presentations, briefing materials, workshops, surveys and other resources that encourage involvement and feedback from key audiences. In addition, the intern will assist with benefits management activities, supporting the capture of evidence, outcomes and impact to demonstrate the value delivered by projects.

Please note that, due to the nature of the work undertaken within the Strategic Projects Office, the specific project scope and activities assigned to the role will be determined closer to the placement start date to ensure alignment with organisational priorities and business needs.