

## Central Stores COVID-19 PPE Stock List

CLEANING PRODUCTS					
Product	Unit	Price per unit (ex. VAT)	Agresso product code	Project code (Budget)	How to order
Hand sanitiser	5L	£21.50	3802510	Funded centrally – see point 1 below	On Agresso
Pelican Pump dispenser for 5L hand sanitiser	1	£2.00	3821869	Funded by department	On Agresso
Antibacterial wipes	Pack of 72	£4.00	3801522	Funded centrally – see point 1 below	On Agresso
Safe Zone Virucidal Cleaner	750ml Trigger	£2.25	3801580	Funded by department	On Agresso – see point 3 below
Safe Zone Virucidal Cleaner	5L	£7.79	3801597	Funded by department	On Agresso – see point 3 below
Decanting funnel	1	£0.83	3456062	Funded by department	On Agresso
PERSONAL PROTECTIVE EQUIPMENT (PPE)					
Product	Unit	Price per unit (ex. VAT)	Agresso product code	Project code (Budget)	How to order
Nitrile Gloves small	Box of 200	£18.90	3032570	Funded by department	On Agresso
Nitrile Gloves Medium	Box of 200	£18.90	3032578	Funded by department	On Agresso
Nitrile Gloves Large	Box of 200	£18.90	3032584	Funded by department	On Agresso
Nitrile Gloves Ex Large	Box of 200	£18.90	3032597	Funded by department	On Agresso
Facemasks 3 ply disposable, Type II	Pack of 50	£0.01	3031030	Funded centrally – see point 1 below	On Agresso
Face coverings – reusable. Limited to 2 per person	Pack of 5, 10 or 20	£0.00	N/A	N/A	Contact Estates Central Stores – see point 2 below
Clear face mask	1	£2.43 (vat exempt)	3031047	Department	On Agresso
Visors	1	£0.00	N/A	N/A	Contact Estates Central Stores – see point 2 below

See below for details of how to order these products

## How to order:

**Please do not purchase your own sanitiser or Covid PPE and submit an expenses claim – this will not be approved.**

1. Please use your PPE department project (budget) code (obtained via your Faculty/Dept finance team) to charge these products on your Agresso requisition to Estates Central Stores. – [Guide on how to order from Estates centre stores](#). Estates are covering these costs while stocks last. All other items will be charged to your department. To ensure that spend is controlled we ask that you only use what is required and do not stockpile, we are monitoring use and expect departments to ensure considerate use.
2. Please email Estates Central Stores [centralstores@bath.ac.uk](mailto:centralstores@bath.ac.uk) with your requirements for the free of charge items listed.
3. Due to a shortage of 750ml virucidal trigger sprays, please purchase the 5L virucidal cleaner where possible and decant into empty 750ml trigger sprays using funnel (3456062). Please ensure you only decant the same cleaning product into the trigger spray bottles to avoid mixing chemicals.

## Product Information:

### Hand Sanitiser

The University has secured a supply of hand sanitiser to be distributed via central stores. The sanitiser has been specified by the Health and Safety department meeting the required standards for use within the University and we expect all within the University to obtain their sanitiser from Estates Central Stores.

It is worth noting that there are a few disreputable suppliers in the marketplace at the moment and we have to minimise the University's exposure to this.

### Disposable masks

3-Ply Disposable Pack of 50 Type II Blue: EN14683:2019 16594994. These masks are available free of charge from Estates Central Stores, while stocks last.

### Reusable face masks

The University has purchased 2 face coverings per staff and student member, these are available free of charge from Estates Central Stores.

Please send your request for face coverings to [rtc-procurement@bath.ac.uk](mailto:rtc-procurement@bath.ac.uk) to enable us to track distribution. Please ensure your department does not exceed the allocated amount i.e., 2 face coverings per person.

### Clear facemasks

Clear face masks are available from Estates Central Stores for teaching staff and student facing services who require these for lip reading. Details of the mask can be found at the following link [ClearMask™ \(theclearmask.com\)](https://theclearmask.com)

### Visors

If your risk assessment has identified the need for a face visor, these can be obtained free of charge from Estates Central Stores. We are issuing 1 x visor per person who needs one. The visors are reusable, and you will be responsible for cleaning it and having it available when needed.

Please send your request for face coverings to [rtc-procurement@bath.ac.uk](mailto:rtc-procurement@bath.ac.uk) to enable us to track distribution

**All products listed can be ordered via Agresso or by email where stipulated above and delivered by or collected from Central Stores any weekday between 8am and 4pm.**

**Reminder - please do not purchase your own sanitiser or Covid PPE and submit an expenses claim – this will not be approved.**