

FREEDOM OF INFORMATION ACT 2000

DESIGNATION OF COMMITTEE BUSINESS - OPEN (NON-FOI RESTRICTED)

(1) Boards of Studies

SUBJECT	OPEN	
Membership and Terms of Reference of Sub-Committees of the Board and Boards of Examiners	✓	
Reports from Senate or Executive Committee	✓*	
Minutes of Faculty BofS Sub-Committees (FEC, FLTQC, FRC, FRSC) - varies		
Minutes of Department Committees	✓*	
Reports from Departments	✓*	
Strategic approval of programmes		
Changes to units and programmes	✓	
New Partner Institutions		
Proposed Collaborative Provision		
Establishment of Prizes	✓	
Nominations for Awards		
Appointment of Representatives	✓	
Review of Departmental Structure		
Grants and Contracts – monitoring and data		
Establishment of Research Centre		
Review of Research Centre		
Student Numbers / Recruitment		
Library Matters	✓	
Chair's Business	✓*	
Appointments of internal & external examiners		✓ (Reserved)
Student Awards and Progression		✓ (Reserved)
Academic Appeals		✓ (Reserved)
Assessment Offence		✓ (Reserved)
Approval of Teaching Assistants (QA9)		✓ (Reserved)

* unless they contain any FOI-restricted business

(2) Faculty and Department Learning, Teaching and Quality Committees

SUBJECT	OPEN	
New programme proposals		
Major Changes to Programmes		
Intermediate / Minor Changes to Programmes	✓	
Unit changes	✓	
Proposals for Accreditation of programmes		
New/renewed partnership agreements		
Exchange Agreements (new / renewal / withdrawal)		
Report of the External Examiner [part 2: Reserved] and responses		
Degree Scheme Review reports/action plans		
National Student Survey (NSS) action plans		
Programme Annual Monitoring Reports		
Annual overview report on peer review & department feedback policies	✓	
Consultation documents for approval by higher level committee		
Policy re Implementation of QA Code of Practice		

(3) Faculty Research Committee and Faculty Research Students Committee

All business would be considered on its merits as Open

Much business at Faculty Research Committee is likely to be reserved business.

Much business at Faculty Research Students Committees relates to individual students so is likely to be **reserved business**