

POWER DERIVED FROM			DELEGATION		FUNCTION OF	X-REF	DELEGATION LEVEL								AS REFERRED IN:		
Document Ref		Detail	Reference	Detail			Council	ARAC	FC	Vice Chancellor	UEB	Director/Dep uty Director of Finance	University Secretary	Head of Governance	Head of Internal Audit		
Charter	11	There shall be a Council of the University (herein called 'the Council') which shall, subject to the Statutes, be the governing body of the University and shall have the custody and use of the Common Seal, and shall be responsible for the management and administration of the revenue and property of the University and shall, subject to the powers of the Senate as provided in this Our Charter and the Statutes, have general control over the conduct of the affairs of the University with power to manage all matters not provided otherwise by this Our Charter or by the Statutes.	A1	The Council shall be the governing body of the University	Council		~	~	~	~	~	~	~	~	~	Charter and Statutes	
Ordinance	5:1.9	To govern, manage and regulate the finances, accounts, investments, property, business and all affairs whatsoever of the University, and for these purposes to appoint bankers, and any other officers or agents whom it may think fit to appoint, and to cause proper books of account to be kept for all sums of money received and expended by the University, and for the assets and liabilities of the University, so that such books give a true and fair view of the state of the University's affairs and explain its transaction; provided that, before determining any question of finance which affects the academic policy of the University, the Council shall take into consideration any recommendation or report thereon by Senate.	A2	To govern, manage and regulate the finances, accounts, investments, property, business and all affairs whatsoever of the University	Council		~	~	~	~	~	~	~	~	~	Ordinances	
			A2.1	Effective oversight of arrangements for internal Audit Service (IAS)		ARAC ToR 5-11	~	RESPONSIBLE	~	~	~	~	~	~	~	~	ARAC ToR
			A2.1.1	Appointment of Head of IAS		ARAC ToR 5	APPOINT	RECOMMEND	~	~	~	~	~	~	~	~	ARAC ToR
			A2.1.2	Approve Internal Audit 3 Year Strategy and associated 1 year Plans		ARAC ToR 8	~	APPROVE	~	~	~	~	~	~	RECOMMEND	~	ARAC ToR
			A2.1.3	Annual review of performance of IAS		ARAC ToR 7	~	RESPONSIBLE	~	~	~	~	~	~	~	~	ARAC ToR
			A2.1.4	Approve the IAS Terms of Reference (including confirmation of IAS independence)		ARAC ToR 8	~	APPROVE	~	~	~	~	~	~	PREPARE	~	
			A2.1.5	Monitor the implementation of agreed audit based recommendations from whatever source		ARAC ToR 9	~	RESPONSIBLE	~	~	~	~	~	~	PREPARE	~	
			A2.2	Monitor effectiveness of Internal Controls		ARAC ToR 15-21	~	RESPONSIBLE	~	~	~	~	~	~	~	~	ARAC ToR
			A2.2.1	Recommend the Public Interest Disclosure (Whistleblowing) Policy for approval		ARAC ToR 20	APPROVE	RECOMMEND	~	~	~	~	~	~	PREPARE	~	ARAC ToR
			A2.2.2	Receive annual reports on Public Interest Disclosures		ARAC ToR 20	~	RESPONSIBLE	~	~	~	~	~	~	PREPARE	~	ARAC ToR
			A2.2.3	Receive reports on action taken under institution's policy on fraud and irregularity		ARAC ToR 16	~	RESPONSIBLE	~	~	~	~	~	~	PREPARE	~	ARAC ToR
			A2.2.4	Ensure all significant losses have been properly investigated and appropriate bodies informed		ARAC ToR 17 / F9.1 - F9.3	~	RESPONSIBLE	APPROVE	~	~	~	~	~	~	~	ARAC ToR
			A2.2.5	Approve University Policy Schedule		ARAC ToR 15-21	APPROVE	~	~	~	~	RECOMMEND	~	~	PREPARE	~	
			A2.2.6	Review University Policy Schedule		ARAC ToR 15-21	~	RESPONSIBLE	~	~	~	~	~	~	PREPARE	~	
			A2.3	Prepare for Council each year an annual ARAC report		ARAC ToR 26 - 27	~	RESPONSIBLE	~	~	~	~	~	~	PREPARE	~	ARAC ToR
			A2.3.1	Ensure an Annual Report on the institution's financial year is prepared, scrutinised and recommended to Council for approval, prior to submission of the report to external accountable bodies		ARAC ToR 12 / F8.3	APPROVE	RECOMMEND	~	~	~	~	PREPARE	~	~	~	ARAC ToR
			A2.3.2	Ensure that financial statements proposed as part of the Annual Report are recommended to ARAC and are in line with the financial position of the university reported throughout the year		ARAC ToR 12 / F8.3	~	RESPONSIBLE	RECOMMEND	~	~	~	PREPARE	~	~	~	ARAC ToR
			A2.3.4	Review accounting policies		ARAC ToR 13	~	RESPONSIBLE	~	~	~	~	PROPOSE	~	~	~	
			A2.4	Review effectiveness of risk management and governance arrangements		ARAC ToR 22 - 24	~	RESPONSIBLE	~	~	~	~	~	PREPARE	~	~	ARAC ToR
			A2.4.1	Recommend to Council the risk management strategy and policy (including risk appetite for the institution)		ARAC ToR 22	APPROVE	RECOMMEND	~	~	~	~	~	PROPOSE	~	~	ARAC ToR
			A2.4.2	Recommend to Council the Strategic Risk Register of the institution		ARAC ToR 22	RESPONSIBLE	RECOMMEND	~	~	~	~	~	PROPOSE	~	~	ARAC ToR
			A2.4.3	To review the management and quality assurance of data submitted to HESA (Higher Education Statistics Agency), the Student Loans Company, the Office for Students, Funding Councils, Research England and other bodies.		ARAC ToR 24	~	RESPONSIBLE	~	~	~	APPROVE	PREPARE	~	~	~	ARAC ToR

			A2.4.4	Review Council Scheme of Delegation annually to ensure effective decision making, recommending changes to Council		ARAC ToR 22 - 24	APPROVE	RECOMMEND	~	~	~	~	PROPOSE	PREPARE	~	ARAC ToR
			A2.4.5	Bring to the attention of Council any areas of identified procedural risk to the organisation such that Council can manage those risks		ARAC ToR 22 - 24	~	RECOMMEND	~	~	PROPOSE	~	~	~	~	
			A2.5	Monitor the adequacy and effectiveness of the arrangements for economy, effectiveness and efficiency across the University's operations		ARAC ToR 25	~	RESPONSIBLE	~	~	~	~	~	~	~	
Statute	18	The Council shall appoint (and may remove) an external auditor or auditors to audit the annual financial statements of the University. Every such auditor shall be a member of a recognised supervisory body and eligible for appointment under the rules of the body.	A3	Appoint/remove the External Auditor	Council	ARAC ToR 1- 4	~	~	~	~	~	~	~	~	~	Statutes
			A3.1	Recommend to Council the appointment/removal of External Auditor, and fees level		ARAC ToR 1	APPROVE	RECOMMEND	~	~	~	PROPOSE	~	~	~	ARAC ToR
			A3.2	Monitor the performance of the External Auditor to inform recommendation set out in A3.1		ARAC ToR 3	~	RESPONSIBLE	~	~	~	PROPOSE	~	~	~	ARAC ToR
			A3.3	Provision of non-audit service by External Auditor		ARAC ToR 4	~	RESPONSIBLE	~	~	~	PROPOSE	~	~	~	ARAC ToR