
Meeting: COUNCIL

Date and Time: Thursday 22 February 2018 at 4.15pm

Venue: Council Chamber

Present: Mr T Sheppard (Chair of Council)

Mr J Preston (Treasurer) (up to minute 6833)	Ms A Goodman (Appointed Member)
Prof Dame Glynis Breakwell (Vice-Chancellor)	Mrs C Mealing-Jones (Appointed Member)
Prof B Morley (Deputy Vice-Chancellor & Provost)	Dr S Wharton (Elected by Academic Assembly)
Mr R Whorrod (Pro-Chancellor)	Professor D Bird (Elected by Senate)
Dr A Salo (Chair of Academic Assembly)	Dr A Nightingale (Elected by Senate)
Mr T Ford (Appointed Member)	Dr C Roche (Elected by Non-academic staff)
Mrs C Gibbons (Appointed by Convocation)	Mr B Davies (Students' Union President)
Prof B Gilbertson (Appointed Member)	Ms C Page (Students' Union Education Officer)

In Attendance:

Professor J Knight	- Pro-Vice-Chancellor (Research)
Professor P Lambert	- Pro-Vice-Chancellor (Learning & Teaching)
Professor J Bradshaw	- Pro-Vice-Chancellor (International & Doctoral)
Professor S Egan	- Vice-President (Implementation)
Professor N Brook	- Dean, Faculty of Science
Professor D Galbreath	- Dean, Faculty of Humanities & Social Sciences
Professor G Hawley	- Dean, Faculty of Engineering & Design
Professor V Hope Hailey	- Vice-President and Dean & Head of School of Management
Mr R Brooks (minute 6834)	- Director of Human Resources
Mr M Humphriss	- University Secretary
Dr N Kemp	- Director of Policy & Planning
Mr G Maggs	- Director of Development & Alumni Relations
Mr M Rose (minute 6829)	- Planning consultant
Ms A Pater	- Head of Secretariat
Mr M Whalley	- Director of Estates
Mr M Williams	- Director of Finance
Mr C Young (minute 6832)	- Deputy Director, Safety & Wellbeing Services

Observers:

Mr Andrew McLaughlin	- Chief Executive, Students' Union
Mr D Allen	- Halpin Partnership
Mr H Barma	- Halpin Partnership
Mr F Toop	- Halpin Partnership

Apologies: Apologies for absence were received from Mrs R Foreman, Sir Julian Horn-Smith, Baroness Ruby McGregor-Smith, Ms K Robinson, Mr S Sharpe, Mr J Stanion, Prof D Stanton Fraser and Mr P Troughton.

Introductions

The Chair welcomed everyone to the meeting and explained that Halpin Partnership would be observing the meeting as part of their effectiveness review.

He also explained the presence of some leaflets in the room: he had met with some students earlier that day in the Council Chamber, who had put forward requests for himself as Chair and the Vice-Chancellor to stand down immediately and for Council to have a vote on the motion passed by Court in January.

ACTION

He then referred to a letter recently sent by a student to many members of Council and explained that he had replied to the student.

Dr Wharton made a statement saying: 'As a member of UCU, I am technically on strike today, and shall not therefore be paid. Mindful of critical remarks made in the media about staff governors and their ability to participate in the governance of the University, I nonetheless felt it incumbent on me to attend and participate in today's meeting. No physical picket line was crossed in order for me to do so.'

Dr Roche explained that he had been given special dispensation by his union to attend the meeting for 2.5 hours.

6829 PRESENTATION – CAMPUS MASTERPLAN

Council received a presentation from Mr Mark Rose, planning consultant from Define. He explained the background to the previous plan drafted in 2009 and then reported on progress developing a new one for the next 20 years. The planning context had changed considerably since 2009. He had been representing the University in discussions with the Local Authority over its Placemaking Plan and the development of the new Local Plan. He was mindful of the need to protect the University's environmental quality. Key issues included student and academic accommodation including study space, car parking, traffic flow including cycle and pedestrian access, sports pitches (including 3G under consideration) and the Sulis Club.

The Chair thanked Mr Rose for a very informative presentation. Copies of the slides are kept with the record of the papers for the meeting.

6830 MINUTES OF PREVIOUS MEETING

The minutes of the meeting of Council held on 16 January 2018 were APPROVED as a correct record, with one addition to the paragraph before minute 6808 which would read: *'He also reported that at Academic Assembly on 10 January, a motion had been carried in a paper ballot by 128 votes to 29, with 8 abstentions; the total membership was 1301. Council had been informed by email on 10 January. This was for reporting to Senate on 7 February. It was pointed out that the communication to Council was a matter of courtesy, as in governance terms it was clear that Statute 22.4 refers matters arising from meetings of the Academic Assembly to Senate for information and action as appropriate.'*

The minutes were signed by the Chair (paper C17/18-068).

6831 AUDIT COMMITTEE

Mr Ford presented paper C17/18-074 with the report from Audit Committee.

Council APPROVED the continuation of PwC's appointment as the University's External Auditor for the 2017/18 audit.

6832 FIRE SAFETY

Mr Chris Young (Deputy Director - Safety & Wellbeing Services) attended for this item and presented paper C17/18-075 which reported on the review of fire safety undertaken in autumn 2017 and the associated action plan. He explained that, following the Grenfell Tower fire, the University had convened a Fire Safety Review

Group to carry out a high-level review of the University's fire safety policy, procedures and arrangements. The review had also considered how the University supported students living in private accommodation to enable them to make appropriate choices when selecting rental properties. It had also looked at the use of cladding systems on recent new builds to establish whether these were of a type installed at Grenfell. Key findings of the review included:

- The University was compliant with recognised fire safety standards;
- Some recommendations were made regarding frequency of fire drills and the recording of monitoring undertaken;
- Cladding systems on relevant University buildings had been checked, and indicate that these systems were not of the type that was implicated at Grenfell.

Barry Gilbertson reported that he had been involved in the Group and had been very impressed with the quality of the review, especially the work done by Chris Young, Richard Hughes and Mark Burton, and the involvement of the President of the Students' Union in developing the resources 'by Students, for Students'. He encouraged staff to request more resources if required; the University Secretary replied that all resources requested had been provided. In response to a question about safety in student accommodation, Mr Young said the University's fire attendances were much lower than the sector average, and the security staff were excellent. There was also a discussion about fume cupboard safety and Mr Young explained that a review of fume cupboards was in hand and it was expected that automatic fire suppression would be installed wherever required.

Council NOTED the report.

6833 COURT

The University Secretary presented paper C17/18-076 and explained the report from the Court meeting on 16 January, including the motion passed, was for formally noting; although many of the issues had already been considered by Council and Senate. He also pointed out that the full Court minutes were available in the Part III papers.

Dr Roche proposed a motion that Council accept various requests made by Court of Council and Mr Davies seconded the motion. A member asked what Council's duty was in this respect. The University Secretary explained that the only requirement on Council was to note the report from Court. The Chair emphasised that many of these issues were under consideration by the Effectiveness Review to be discussed in May and that it would be premature to discuss them now. He decided to reject the proposed motion and defer consideration of the issues until after the May Council meeting had taken place; he said any remaining issues could be addressed after May if necessary. The University Secretary explained that two-thirds of Council members present would need to vote against the Chair's decision to overturn it; the Chair asked if anyone was against his decision and no-one formally indicated that they were.

Council:

- 1) NOTED the motion passed at January's meeting of Court and agreed that any matters specifically being referred to Council which were not sufficiently covered by the Effectiveness Review could be considered at a later date;
- 2) AGREED the date of the next Court meeting as 7 June 2018 at 2.15pm.

6834 CUC REMUNERATION CODE CONSULTATION

The University Secretary presented paper C17/18-078. The Director of Human Resources was present for this item.

Council AGREED the proposed response to the Committee of University Chairs' consultation on the draft new Remuneration Code.

UniSec

6835 NOMINATIONS COMMITTEE

The University Secretary presented tabled paper C17/18-079 which was a report from the meeting of Nominations Committee earlier that day.

Regarding the Chair of Remuneration Committee, the University Secretary explained that he, the Vice-Chancellor and the Dean of the Faculty of Humanities & Social Sciences had all left the Nominations Committee meeting for that item. He reported that Barry Gilbertson was being nominated as Chair and advised that if any Council members wished for a discussion on this, all those whose pay was set by Remuneration Committee should declare an interest and leave the room; but it was agreed there was no need for a discussion.

Regarding Vice-Chair of Council, there was a question about process and whether the role had been advertised. The University Secretary explained that no process was laid down; he and the Chair felt it was important to appoint a Vice-Chair without delay and the Nominations Committee had agreed to recommend Ruth Foreman.

The University Secretary then gave an update on shortlisting for new appointed Council members following advertisement of the role; it was noted meetings would take place in March.

HoS

[Note: In accordance with Council Standing Order 23, Barry Gilbertson withdrew from the meeting for this decision.]

HoS

Council AGREED to appoint:

- 1) Barry Gilbertson as Chair of the Remuneration Committee.
- 2) Ruth Foreman as Vice-Chair of Council.

6836 CALENDAR OF MEETINGS 2018/19 2019/20

Council AGREED the calendars of meetings for 2018/19 and 2019/20 (paper C17/18-084).

HoS

6837 ANNUAL REPORT OF UNIVERSITY HEALTH, SAFETY AND ENVIRONMENT SERVICE 2016/17

Council NOTED the annual report (paper C17/18-086).

6838 MINUTES OF COUNCIL AND JOINT COUNCIL/SENATE COMMITTEES

Council received the minutes of the following meetings of Council and Joint Council/Senate Committees:

Audit Committee on 24 January 2018
Finance Committee on 8 February 2018

6839 SENATE

Council RECEIVED the minutes of the meeting of Senate on 7 February 2018.

6840 COURT

Council RECEIVED the minutes of the meeting of Court on 16 January 2018.

6841 EXECUTIVE COMMITTEE

Council RECEIVED summary reports from Executive Committee meetings in November 2017 and January 2018.

6842 PROGRAMME OF MEETINGS 2017/18

Council NOTED meeting dates for the academic year,;
Thursday 24 May 2018 at the earlier time of 3.00pm.
Thursday 19 July 2018 at 4.15pm

All meetings would be held in the Council Chamber unless otherwise stated.

6843 ANY OTHER BUSINESS

The Chair reported that this was the last meeting for Dr Alison Nightingale and he gave her a certificate to thank her for her service to Council.

The meeting concluded at 6.50pm
