



Minutes of Meeting

Open

Meeting: COURSES AND PARTNERSHIPS APPROVAL COMMITTEE
Date and Time: Tuesday 2 October 2018 at 2:15pm
Venue: 1 West 5.101

These minutes contain information which the University has declared will not be routinely published under the Freedom of Information Act for the reasons specified:

Minute 003 i): Information that might prejudice the University's commercial interests.

Minutes 003 ii) and 005: Information that is published elsewhere or is intended for publication at a later date (eg draft versions of documents, information subject to amendment or approval by the appropriate University body)

Present:	Dr Bruce Rayton	Chair
	Dr Florin Bisset	Head of Learning Partnerships
	Dr Peter Nuttall	School of Management
	Jiani Zhou	Students' Union Postgraduate Officer
In Attendance:	Drew Toynbee	Registry Services Officer (Secretary)
	Kate Norris	Head of Registry Services
Apologies:	Dr Matteo de Tina	Department of Economics
	Dr Alex Jeffries	Department of Biology and Biochemistry
	Professor Manuchehr Soleimani	Faculty of Engineering & Design, Director of Studies
	Dr Susan Martin	Department of Education
	Dr Philip Rogers	Department of Pharmacy and Pharmacology

ACTION

001 MINUTES OF PREVIOUS MEETING

The Committee approved the minutes of the meeting of 18 July 2018 (CPAC18/19-01).

002 MATTERS ARISING

All matters arising were noted as completed.

004 NEW COMMITTEE TITLE AND TERMS OF REFERENCE

The committee noted the change in the title for this committee recommended at the July 2018 Senate meeting, from Programmes and Partnerships Approval Committee (PAPAC) to Courses and Partnerships Approval Committee (CPAC). The chair confirmed that confirmation of how committee arrangements will be affected once Curriculum Transformation is complete has not been decided yet, and will be discussed closer to the time. FB requested to be listed on the Terms of Reference (CPAC18/19-09) as Head of Learning Partnerships as opposed to Deputy Director Student Recruitment & Admissions; Secretary to amend.

Secretary

006 ANY OTHER BUSINESS

PN confirmed that the launch date for the School of Management MBA will be October 2019.

The Chair and FB confirmed that new Online Learning courses will be presented at the next CPAC. Secretary to send invite to next CPAC to all attendees, and to ensure that those presenting Online Learning courses are aware that the committee’s focus when scrutinising the new course proposals will be on student support.

007 DATE OF NEXT MEETING

The next meeting of CPAC is scheduled for Wednesday 7 November at 14:15 in 1 West 5.101

After confirming the date of the next CPAC, the meeting closed at 15:15

Chair Date

005 MA EMI Form QA3.2 PROGRAMME SPEC CHANGES

The committee approved the changes to the MA English as a Medium of Instruction form QA 3.2 (CPAC 18/19-10) as requested at the July meeting of PAPAC. Secretary to confirm with the programme team for recommendation to Senate.

Secretary

Chair ...Prof Bruce Rayton..... Date20 October 2018.....