

Paper title: Summary report of Education, Quality and Standards Committee (EQSC) meeting of 2 July 2024

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Date of Committee meeting: 2 July 2024

Summary of meeting decisions

The Committee:

- a) **Agreed** the University should reaffirm that LTQCs must follow the relevant procedure outlined in QA16 for reviewing Department Generic Grade Descriptors and require reporting on the extent to which this procedure has been followed to Education, Quality and Standards Committee in AY 2024-25
- b) **Agreed** the Panopto Retention and Archiving Schedule (EQSC 2324-56a Appendix 1).
- c) **Agreed to recommend to UEB** the Retention of students' assessed work - detailed sampling approach (EQSC 2324-56b).
- d) **Approved** updates to the Quality Assurance Code of Practice for AY 2024/25 (EQSC 2324-57), pending a clarification in QA9.
- e) **Approved** the proposed changes to QA33 Personal Tutoring (EQSC 2324-58a-c) and noted plans for implementation.
- f) **Agreed** to delegate to the Director of Academic Registry, approval of any subsequent updates to QA Code of Practice statements relating to a change of role name.
- g) **Approved**, for apprenticeship courses, the Conflict of Interest policy and Declaration of Interest form for End Point Assessment (EQSC 2324-59a-c)
- h) **Agreed** that Chair's Action be used to approve future amendments to the Degree Apprenticeship Code of Practice statements, agreed by DAQSG, that are necessary for compliance with the external regulation of Degree Apprenticeships.
- i) **Approved** the use of draft Education Action Plan (EAP template 2) and the tentative timescales for introduction of the EAP and production of Education Annual Review and Enhancement (EARE) reports in 2024/25.
- j) **Agreed for Chair's Action** to be taken **to approve** the assessment regulations for Year 0 of the University of Bath MPharm with Preparatory Year course once revised, as directed by the Committee.
- k) **Noted** that approval by EQSC for changes required to Reg 13 (Admissions regulations for first degrees) and Reg 15 (Assessment of UG and PGT programmes) as a result of revisions being made to Reg 16 (Admissions regulations and conditions for the award of higher degrees) will be sought by circulation over the summer.

Areas of focus

The Committee:

- a) **Received** a presentation on the Higher Education and Research Act (2017) and the OfS Regulatory Framework from the Head of Academic Quality & Standards.
- b) **Considered** a review of OfS B5 compliance, paper (EQSC 2324-54).
- c) **Discussed** the role of Chief Invigilator specifically relating to academic standards.