

University of Bath

EFFECTIVENESS REVIEW OF SENATE

SCOPE OF REVIEW

1 ***Effective Membership***

The review will assess the effectiveness of the membership of Senate against the following criteria:

- the size, nature, experience, skills and diversity of Senate membership are appropriate to meet its roles and responsibilities;
- effective support and induction exists for members of Senate.

2 ***Effective Operation***

The review will assess the effectiveness of the operation of Senate and its Committees against the following criteria:

- the existing roles, responsibilities, accountabilities and decision making structure of Senate and its Committees (including the relationship with Council) and system of delegation with appropriate reporting mechanisms are clearly defined, fit for purpose and understood by both members of Senate and the executive;
- the Senate is effectively informed of changes in the external environment and considers any major implications for academic governance that may result;
- Senate fully understands and is actively involved in the formulation, approval and review of institutional academic strategy;
- Senate actively measures, monitors and compares institutional academic performance, including through the use of agreed KPIs which are both realistic and challenging;
- the arrangements for meetings of Senate and its Committees are fit for purpose;
- the need for constructive challenge is understood and accepted by both members of Senate and the executive and is undertaken both appropriately and effectively;
- the secretariat support for Senate provides timely, informed and suitably independent professional advice and support to Senate.

3 ***Effective Processes***

The review will assess the effectiveness of processes within the remit of Senate against the following criteria:

- the processes within the remit of Senate are fit for purpose;
(i.e. Quality Management Processes, Framework for Assessment, Academic Career Progression Framework and Principles, Honorary Academic Appointment Procedures, Senior Academic Appointment Procedures, Awards and Prizes Procedures, Student Disciplinary/Complaint/Fitness to Practise/Fitness to Study Procedures, Honorary Degree Procedures);
- the arrangements for constituting the membership drawn from Senate of Committees within the governance structure of Council/Senate are fit for purpose.

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4 *Effective Information and Communication*

The review will assess the effectiveness of information and communication in relation to Senate against the following criteria:

- Senate receives timely and accurate information for all areas for which it is responsible, and has confidence in the robustness of the data;
- information is presented to Senate in as effective a way as possible, taking account of the information needs expressed by Senate;
- there is effective communication to and from Senate both within the institution and with key stakeholders.

5 *Issues arising from the Research Phase*

The review will also consider any other material issues raised during the research phase. This includes such issues raised during the consultation with members of Senate and other key stakeholders.

Agreed by Senate November 2018