

Faculty of Engineering & Design

Meeting: FACULTY BOARD OF STUDIES

Date and Time: Wednesday 20 April 2016 at 2.15 pm

Venue: 2 East 3.4

Present:	Prof Andrew Heath	Associate Dean, L&T (Acting Chair)
	Mr Joseph Alenchery	PGT student representative
	Dr Sally Clift	Associate Dean, Graduate Studies
	Dr Alex Copping	Dept. of Arch & Civil Eng
	Dr Adrian Evans	Dept. of Electronic & Electrical Eng.
	Dr Jeff Gavin	Faculty of Humanities & Social Sciences
	Dr Pejman Iravani	Dept. of Mechanical Engineering
	Dr Nigel Johnston	Dept. of Mechanical Engineering
	Dr Tim Mays	Dept. of Chemical Engineering
	Ms Wadzi Pasipamire	Students' Union Officer
	Ms Charlotte Russell	UG student representative
	Dr Peter Shepherd	Dept. of Electronic & Electrical Engi.
	Mr David Stacey	Faculty Librarian
	Professor Pete Walker	Dept. of Arch & Civil Engineering

In Attendance: Mrs Rachel Summers Faculty Assistant Registrar

Apologies: Apologies for absence were received from, Dr Ivan Astin Ms Ruth Burdett, Dr Steve Cayzer, Dr Marianne Ellis, Dr Mark Evernden, Dr Marco Formentini Prof Tim Ibell, Prof Gary Hawley, Prof Gary Lock, Dr Marcelle McManus Mrs Jane Phippen, Prof Rob Scheichl, Mr Carl Tholin- Chittenden, Mr Matthew Wickens, Dr Mike Wilson

ACTION

1142 WELCOME & APOLOGIES

Apologies as detailed above were noted.

1143 MINUTES OF THE PREVIOUS MEETING (FE2015-16/103)

The unreserved minutes of the meeting of the Board of Studies held on 24 February 2016 were approved as a correct record of the proceedings.

1144 MATTERS ARISING

There were no matters arising.

1145 CHAIR'S BUSINESS

The Chair had no items of business to report.

1146 REPORTS FROM ASSOCIATE DEANS & HEADS OF DEPARTMENTS

a) Prof Walker (HoD Architecture & Civil Eng.) reported that, following interviews, the Department had recently made an offer of appointment to a Lecturer position in Structural Engineering. Recruitment for a Reader/Professorial position in Structural Engineering is also currently in hand along with a Teaching Fellow appointment to support the MArch degree. The Department is also preparing for the move to the new building (4 East South) over the summer.

b) Dr Johnson (Mechanical Eng.) reported that the Department had recently appointed a new lecturer in solid mechanics, Evros Loukaides from the University of Cambridge, who will start on 1 September.

c) Dr Mays (HoD Chem Eng.) was pleased to report that Jemma Rowlandson (PhD student in the Centre for Sustainable Chemical Technologies) had won the University wide final of the 3 Minute Thesis (3MT) competition. Dr Patricia Perez Esteban, a postdoctoral Research Assistant in the Dept. had been named the winner of this year's *SET for Britain* poster competition held in the House of Commons in March. Dr Mirelle Di Lorenzo and her research team have recently been in the news for their research into the development of a miniature fuel cell that can generate electricity from urine. Dr Mays advised that Dr Sheila Samsatli will join the Department in June as a 50th Anniversary Prize Fellow, and Dr Elias Martinez-Hernandez will join the Department, also in June, as a Lecturer in Chemical Engineering.

d) Dr Evans (HoD Electronic & Electrical Eng.) reported that a second round of interviews for the remaining Prize Fellow (PF) position would be held in the next week and the Department has five academic positions currently out to advert. Dr Evans was pleased to report that Dr Min Zhang had been awarded a five year RAEng Research Fellowship.

e) Dr Clift (Associate Dean, Graduate Studies) reminded colleagues that the second Defining Excellent in Postgraduate Education workshop was taking place on 26th April. The final meeting to allocate the 2016/17 round of PhD studentships had recently been held – Dr Clift commented that the standard of applicants had been very strong with over 50 candidates meeting the selection criteria.

f) Professor Heath (Associate Dean L&T) reminded the Board that the National Student Survey (NSS) 2016 closes at the end of the month (30 April).

1147 LIBRARY MATTERS

Mr Stacey reported on the following items of library business,

- Library Projects / Trials. The Library is currently running a wide range of database trials including a number particularly relevant to the Faculty e.g. the Avery Index to Architectural Periodicals, Building Types Online and the e-book purchasing trial with the Depts of Electronic & Electrical Eng and Arch & Civil Engineering. Full details of all trials are on the Library's blog at <https://unibathlibrary.wordpress.com/>
- Library Management System. A new library management system will be going live from mid May – it should improve the service and will also include a reading list management system as part of the package.

1148 FACULTY LEARNING TEACHING & QUALITY COMMITTEE MINUTES (FE2015-16/107)

The unreserved minutes of the Faculty Learning Teaching & Quality Committee meeting held on 27 January 2016 were received and noted

1149 FACULTY RESEARCH STUDENTS COMMITTEE MINUTES (FE2015-16/110)

The unreserved (unconfirmed) minutes of the Faculty Research Students Committee meeting held on 1 February 2016 were received and noted.

1150 FACULTY GRADUATE SCHOOL COMMITTEE MINUTES (FE2015-16/111)

The unreserved (unconfirmed) minutes of the Faculty Graduate School Committee meeting held on 2 March 2016 were received and noted.

1151 MINUTES OF SSLC MEETINGS (FE2015-16/112-114)

The Board received the unconfirmed minutes of Staff Student Liaison Committees as follows

- (i) Dept. of Architecture & Civil Engineering 17 February 2016
- (ii) Dept. of Mechanical Engineering 23 February 2016
- (iii) PGT SSLC 2 February 2016 – Dr Clift commented that a subsequent meeting of the PGT SSLC had been arranged but had been unable to proceed as insufficient student reps had attended to make the meeting quorate.

1152 ANY OTHER BUSINESS

There were no items of other business.