

**Faculty of Engineering & Design**

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**Meeting:** FACULTY BOARD OF STUDIES  
**Date and Time:** Tuesday 21 July 2020 at 11.0 a.m.  
**Venue:** Via TEAMS

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**Present:**

Professor Gary Hawley	Dean ( <i>Chair</i> )
Dr Kirill Cherednichenko	Faculty of Science
Professor John Chew	Dept. of Chemical Engineering
Dr Sally Clift	Dept. of Mechanical Engineering
Dr Andrew Cookson	Dept. of Mechanical Engineering
Dr Jos Darling	Dept. of Mechanical Engineering
Dr Marianne Ellis	Dept of Chemical Engineering
Dr Adrian Evans	Dept. of Electronic & Electrical Engineering
Dr Mark Evernden	Dept. of Arch & Civil Engineering
Dr Jeff Gavin	Faculty of Humanities & Social Sciences
Dr Vaggelis Giannikas	School of Management
Dr Carmelo Herdes Moreno	Dept. of Chemical Engineering
Professor Tim Ibell	Associate Dean Learning & Teaching
Prof. Gary Lock	Dept. of Mechanical Engineering
Prof. Davide Mattia	Associate Dean Research
Dr Francis Robinson	Dept. of Electronic & Electrical Engineering
Dr Mike Wilson	Dept. of Mechanical Engineering

**In Attendance:**

Mrs Rachel Summers	Faculty Assistant Registrar
Dr Lisa Buddrus	Programme Administrator
Mr Matthew Wickens	Director of Studies, Dept Arch & Civil Eng

**Apologies:** Apologies for absence were received from Prof. Stephen Emmitt & Dr Sabina Gheduzzi & Mr David Stacey

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**ACTION****1821 WELCOME & APOLOGIES**

Apologies as detailed above were noted.

**1822 DECLARATIONS OF INTEREST**

The Chair asked for any declarations of interest which were not going to be declared during subsequent discussions. There were none.

**1823 MINUTES OF THE PREVIOUS MEETING (FE2019-20/132)**

The unreserved minutes of the meeting of the Board of Studies held on 20 May 2020 were approved as a correct record of the proceedings.

**1824 MATTERS ARISING**

There were no matters arising.

**1825 CHAIR'S BUSINESS & ACTIONS (FE2019-20/133)**

The Board noted Chair's Actions taken on behalf of the Board as detailed in paper FE2019-20/134 including first stage initial approval of the proposal for a new portfolio of MSc courses in Automotive Engineering in the Department of Mechanical Engineering, recruiting from 2022/23

- MSc Automotive Engineering with Business Management
- MSc Automotive Technology
- MSc Automotive Technology with Business Management

**1826 ELECTIONS TO THE BOARD OF STUDIES (FE2019-20/134)**

The Board noted that further to the recent invitation to Academic Assembly within the Faculty to submit nominations to serve on the Faculty Board of Studies the following nominees had been elected unopposed. They will take up their positions on the Board of Studies from 1 August 2020.

Three year positions (2020-2023)

Dr Sally Clift, Director of Doctoral Studies, Dept. of Mechanical Engineering (re-appointed)

Dr Jos Darling, Dept. of Mechanical Engineering (re-appointed)

Dr Tristan Kershaw, Dept. of Architecture & Civil Engineering (new member)

One-year position – casual vacancy (2020-2021)

Dr Marion Harney, Director of Teaching, Dept. of Architecture & Civil Engineering

**1827 FACULTY LEARNING TEACHING & QUALITY COMMITTEE MINUTES (FE2019-20/135)**

The (unconfirmed) unreserved minutes of the Faculty Learning Teaching & Quality Committee meeting held on 13 May 2020 were received and noted.

**1828 FACULTY RESEARCH COMMITTEE MINUTES (FE2019-20/136-137)**

The unreserved minutes of the Faculty Research Committee meetings held on 6 May and 20 June 2020 (unconfirmed) were received and noted.

**1829 FACULTY DOCTORAL RESEARCH STUDIES COMMITTEE MINUTES (FE2019-20/138)**

The unreserved minutes of the Faculty Doctoral Research Studies Committee meetings held on 29 April 2020 were received and noted.

**1830 BOARD OF STUDIES (DOCTORAL) COMMITTEE MINUTES (FE2019-20/139)**

The unreserved minutes of the Board of Studies (Doctoral) meeting held on 19 February 2020 were received and noted.

**1831 ANY OTHER BUSINESS**

There were no other items of business.