

Faculty of Engineering & Design

Meeting: FACULTY BOARD OF STUDIES
Date and Time: Wednesday 22 May 2013 at 2.15 pm
Venue: 2 East 3.4

Present:	Prof Tim Ibell (Chair)	TJI	Associate Dean Graduate Studies
	Dr Tom Arnot	TC	Dept of Chemical Engineering
	Dr Ivan Astin	IA	Dept of Electronic & Electrical Engineering
	Dr Steve Cayzer	SC2	Dept of Mechanical Engineering
	Ms Alix Chadwell	AC	Students' Union
	Prof Julian Chaudhuri	JGH	Associate Dean Research
	Dr Sally Clift	SC1	Dept of Mechanical Engineering
	Dr Jos Darling	JD	Dept of Mechanical Engineering
	Dr Marianne Ellis	ME	Dept of Chemical Engineering
	Dr Adrian Evans	AE	Dept of Electronic & Electrical Engineering
	Mr Nello Formisano	NF	PGR Student Rep, Dept of Elec Eng
	Dr Nigel Johnston	NJ	Dept of Mechanical Engineering
	Prof Tony Miles	AWM	Dept of Mechanical Engineering
	Prof Rob Scheichl	RS	Dept of Mathematics
	Dr Manuchehr Soleimani	MS	Dept of Electronic & Electrical Engineering
	Ms Hilary Tacey	DS	Attending on behalf of Mr David Stacey Faculty Librarian
	Prof Alex Wright	AW	Associate Dean, Learning & Teaching
In Attendance:	Dr Andrew Heath	AH	Dept of Architecture & Civil Engineering
	Mrs Rachel Summers	RS2	Faculty Assistant Registrar

Apologies: Apologies for absence were received from Dr David Bence, Mr Martin Gledhill, Prof JG Hawley, Mr Aby John, Mr David Stacey, Mr Andrew Whyte, Dr Mike Wilson.

ACTION

616 WELCOME

The Chair welcomed Ms Hilary Tacey (Subject Librarian) who was attending the Board on behalf of Mr David Stacey. Apologies as detailed above were noted.

617 MINUTES OF THE PREVIOUS MEETING (FE2012-13/123)

The unreserved minutes of the meeting of the Board of Studies held on 24 April

2013 were approved as a correct record of the proceedings, subject to minor corrections.

618 MATTERS ARISING

There were no matters arising

619 CHAIR'S REPORT

The Chair had no items of business to report.

620 BOARD OF EXAMINERS FOR UNITS & PROGRAMMES (FE2012-13/126)

The Board received the revised membership of Boards of Examiners for Units and Programmes for 2012/13 as detailed in paper FE2012-13/126,

- a) BEUs/BEPs for franchised/licensed programmes administered by the Learning Partnerships Office (*removal of Mark Gibson (Chichester) from the BEU/BEP for the FdSc in Engineering Systems*)
- b) BEU/BEP for the MSc programmes, Dept.of Mechanical Engineering (*removal of representatives from the School of Management*)

621 REPORTS FROM ASSOCIATE DEANS & DEPARTMENTS

a) Professor Miles (HoD Dept of Mechanical Eng) reported that Dr Aydin Nassehi had been awarded the Mary Tasker Award to recognise excellence in teaching and that Dr Nigel Johnston had received the Innovation in Learning & Teaching Award. Final year MEng student Yiannis Eftychiou had been awarded the 2013 Chancellors Prize - it is awarded annually to the best final year undergraduate student on the basis of the student demonstrating academic excellence together with a contribution to the life, academic reputation and general work of the University. Prof Miles was pleased to report that Dr Richard Butler has been awarded a Personal Chair (Professor of Aerospace Composites).

b) Dr Evans (HoD Dept of Electronic & Electrical Engineering) reported that Dr Chris Clarke had also been awarded the Mary Tasker Award to recognise excellence in teaching.

c) Professor Chaudhuri (HoD Dept of Chemical Engineering) noted that the Department is actively recruiting to a number of academic appointments including to a Chair in Chemical Engineering. In his capacity as Associate Dean for Research Professor Chaudhuri reminded the Board that academic colleagues will be notified by 24 June whether they are to be included in the REF submission.

d) Professor Ibell (HoD Dept. of Arch & Civil Engineering) was pleased to report that the Department had been highly ranked in recent league tables/university guides - number 1 for Architecture (*Complete & Times Good University Guides 2013*), number 1 for graduate prospects - Architecture (*Complete & Times Good University*

Guides 2013) and 2nd for Civil Engineering (*Guardian University Guide 2013*).

622 STAFF STUDENT LIAISON COMMITTEES (FE2012-13/127-130)

The Board received the minutes of Departmental / Graduate School Staff Student Liaison Committee meetings as follows;

- (i) Architecture & Civil Engineering 6 March 2013
- (ii) Chemical Engineering 1 March 2013
- (iii) Electronic & Electrical Engineering 6 March 2013
- (iv) Graduate School 29 January 2013

623 LIBRARY MATTERS

Mr Tacey reported on the following matters

- a) Open Access – Library staff are happy to attend departmental meetings to talk to academic colleagues about the University's commitment to Open Access; any department wishing to take up this offer should contact Kara Jones, Head of Research Services.
- b) Departments are encouraged to identify any library resources they may need in support of the next cycle of teaching and liaise with the relevant subject librarian as soon as possible.

624 FACULTY LEARNING, TEACHING & QUALITY COMMITTEE (FE2012-13/131)

The unreserved minutes of the Faculty Learning, Teaching & Quality Committee meeting held on 13 March 2013 were received and noted.

625 ANY OTHER BUSINESS

There were no other items of business and therefore the Board moved onto white FOIA business.