

Faculty of Engineering & Design

Meeting: FACULTY BOARD OF STUDIES
Date and Time: Wednesday 26 April 2017 at 2.15 pm
Venue: 2 East 3.4

Present:

Professor Gary Hawley (Chair)	Dean
Dr Ivan Astin	Dept. of Electronic & Electrical Engineering
Dr Kirill Cherednichenko	Faculty of Science
Dr John Chew	Dept. of Chemical Engineering
Dr Chris Clarke	Dept. of Electronic & Electrical Engineering
Dr Sally Clift	Associate Dean, Graduate Studies
Dr Alex Copping	Dept. of Architecture & Civil Engineering
Mr Ben Davies	Students' Union
Dr Marianne Ellis	Associate Dean, Learning & Teaching
Dr Marco Formentini	School of Management
Dr Adrian Evans	Dept. of Electronic & Electrical Engineering
Dr Mark Evernden	Dept. of Architecture & Civil Engineering
Dr Nigel Johnston	Dept. of Mechanical Engineering
Professor Gary Lock	Dept. of Mechanical Engineering
Mr David Stacey	Faculty Librarian
Dr Mike Wilson	Dept. of Mechanical Engineering
Mr Daniel Wong	Dept. of Architecture & Civil Engineering

In Attendance: Mrs Rachel Summers Faculty Assistant Registrar (Secretary)

Apologies: Apologies for absence were received from Ms Salwa Alnoor, Ms Ruth Burdett, Professor Stephen Emmitt, Dr Jeff Gavin, Mr Paramesh Hutachinda, Dr Pejman Iravani Professor Davide Mattia, Professor Tim Mays, Dr Marcelle McManus, and Mrs Jane Phippen.

ACTION**1320 WELCOME & APOLOGIES**

Apologies as detailed above were noted.

1321 MINUTES OF THE PREVIOUS MEETING (FE2016-17/105)

The unreserved minutes of the meeting of the Board of Studies held on 1 March 2017 were approved as a correct record of the proceedings. There were no matters arising.

1322 DEAN'S BUSINESS

The Dean advised that HRH The Earl of Wessex, Chancellor of the University would be visiting the Faculty on Thursday 4th May; he will be meeting students involved in the various undergraduate competition teams -Team Bath Racing, Team Bath Racing (Electric), Team Bath Drones & BURST as well as visiting 4 East South and the Centre for Low Emission Vehicle Research in Mech Eng.

1323 REPORTS FROM ASSOCIATE DEANS & DEPARTMENTS

a) Prof Emmitt (HoD Architecture & Civil Engineering) noted that the Department currently has six academic vacancies to which it is actively seeking to appoint. He was pleased to report that the Department had been ranked highly in the recent Complete University Guide – Architecture placed 2nd, Civil Engineering placed 4th.

b) Professor Lock (HoD Mechanical Eng.) reported that a Teaching Fellow had been recently appointed, and two Lectureship positions were currently being advertised. Congratulations were passed to Dr Carl Sangan and Dr Richard Burke who had both recently been promoted to Senior Lecturer and Dr Min Pan who had been awarded her first EPSRC grant

c) Dr Evans (HoD Electronic & Electrical Eng.) was pleased to report that Dr Corwin Wright had been awarded a NERC Independent Research Fellowship and Dr Robert Burston had been awarded a STFC Ernest Rutherford Fellowship. The Dept. currently has three academic posts to which it is actively recruiting (shortlisting of applicants). Dr Evans was pleased to report that Electrical Engineering had moved into the top ten (ranked 8th) in the recent Good University Guide Subject table for 2018.

d) Dr Marianne Ellis (Associate Dean L&T) reported on the following areas

- *Content Management Information System (CMIS)*. The latest development for the CMIS project team is the importing of programme level data from SAMIS into CMIS with the aim of providing Departments with the capacity to interrogate assessment across a whole programme. E&D has piloted the use of CMIS for the management of unit level data and it will be rolled out across the Institution in October.
- *Taxonomy of Assessment*. DLTQCs will shortly be considering proposals from ULTQC to establish a detailed taxonomy of terms to describe summative assessment and teaching methods.
- *NSS*. Completion of the NSS by final year students has been below the level of previous years, possibly as a consequence of the NUS not actively promoting the survey.
- *Review of Online Unit Evaluation System (OUE)*. DLTQCS have been asked to provide their comments and input to the review of the Online Unit Evaluation system being led by the PVC L&T's team.
- *Degree Apprenticeships* – The University has recently received confirmation that is an approved provider of degree apprenticeships.

e) Dr Marianne Ellis reported on behalf of the Head of Dept. of Chemical Engineering: the Dept. is currently seeking to recruit to two academic positions (Teaching Fellow and Reader). The Dept. has seen two recent research grant success: -An EPSRC grant of £740k with Birmingham (£500k to DM and Dr Pawel Plucinski as Co-Investigators) for a three-year project on valorisation of waste and an EPSRC grant for £1073k (£450k to DM as Co-I) for a three-year research project on biodegradable microbeads.

f) Dr Sally Cliff (Associate Dean, Graduate Studies) updated the Board on the second round of the allocation of PhD Studentships in the Faculty. The field of applicants had been very strong with 61 applications for 8 awards. Applications from early career researchers who had not received a URSA award in the past had been prioritised. With regards to PGR business Dr Cliff advised that RCUK had recently confirmed that 2018 entrants from the EU would be treated as 'Home'.

1324 LIBRARY MATTERS

Mr Stacey updated the Board of the following:

- Library Survey – the data emerging from the recent Library Survey are currently being analysed.
- Maternity cover – Tom Rogers will be covering Hilary Cooksley's role as Subject Librarian whilst she is on maternity leave.
- Review of Print Journals – colleagues are currently part way through a large scale review of the print journals held in the Library basement with a view to making additional study space available.
- Quiet Study – with the semester two exams rapidly approaching the Library will shortly be implementing the usual quiet and study spaces to support students with their revision.

1325 FACULTY LEARNING TEACHING & QUALITY COMMITTEE MINUTES (FE2016-17/110)

The unreserved minutes of the Faculty Learning Teaching & Quality Committee meeting held on 8 February 2017 were received and noted.

1326 FACULTY GRADUATE SCHOOL COMMITTEE MINUTES (FE2016-17/115)

The unreserved (unconfirmed) minutes of the Faculty Graduate School Committee meeting held on 21 February 2017 were received and noted.

1327 FACULTY RESEARCH STUDENTS COMMITTEE MINUTES (FE2016-17/116)

The unreserved (unconfirmed) minutes of the Faculty Research Students Committee meeting held on 16 February 2017 were received and noted

1328 STAFF STUDENT LIAISON COMMITTEE MINUTES (FE2016-17/117-119)

The Board received the minutes of the Staff Student Liaison Committee (SSLC) meetings as detailed below,

- (i) Faculty SSLC for PGR students meeting of 23 February 2017.
- (ii) Mechanical Engineering SSLC meetings of 21 February and 21 March 2017

1329 ANY OTHER BUSINESS

There were no other items of business