

# Faculty of Engineering & Design Board of Studies

## Unreserved

Wednesday, 21st May 2025 2:15 pm 2 East 3.4 | Faculty of Engineering & Design Board of Studies

## Attendees

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### Attended

Kamal Asadi

John Chew

Jos Darling

Mirella Di Lorenzo

Tina Düren

Adrian Evans

Sabina Gheduzzi

Marion Harney

Andrew Heath

Carmelo Herdes Moreno

Tim Ibell

Patrick Keogh

Tristan Kershaw

Benjamin Metcalfe

Emma Emanuelsson Patterson

David Stacey

### Did Not Attend

Florin Bisset

Chris Bowen

Ricardo Codinhoto

Elise Courbon

Jeffrey Gavin

Jonathan Graham-Harper-Cater

Omid Maghazei

Francesca Marchetti

Despina Moschou

Fionna Uppilirajan

## **2585 Welcome and Quorum**

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The Chair welcomed members and apologies were noted.

## **2586 Declarations of Interest**

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The Chair asked for any declarations of potential conflicts of interest which were not going to be declared during subsequent discussions - there were none.

## **2587 Minutes of the Previous meeting - ED2024-25/106**

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The unreserved minutes of the meeting of the Board of Studies held on 2 April 2025 (ED2024-25/106) were approved as a correct record of the proceedings.

## **2589 Chairs Business & Actions ED2024-25/107**

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The Chair provided an update on the Faculty Integration Project working sub-groups who were making good progress.

The Chair noted that the following Board member's terms of appointment were due to finish at the end of the current academic year (31 July 2025)

Dr Sabina Gheduzzi - not eligible for re-election, two terms completed

Dr Carmelo Herdes Moreno - not eligible for re-election completed

Dr Emma Emanuelsson Patterson - eligible for re-election.

An additional unfilled casual vacancy was also available.

## **2590 Research Activity Report ED2024-25/108**

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The Board received the report on Research Activity for quarter 3 ED2024-25/108 and the Chair congratulated colleagues for the positive picture of the Faculty's research application successes in the 24/25 year to date.

## **2591 Reports from Ex Officio members ED2024-25/109**

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The Board received the update reports from ex officio and academic leadership members of the Board as detailed in paper ED2024-25/109.

Members of the Board noted that not all reports had been provided (none of the AD's had provided their update). The update reports are a valuable means of sharing information on the many University level workstreams and task and finish groups to which the Faculty's leadership team are contributing and aids transparency of communication. The Chair agreed that the value of their update reports would be impressed upon contributors for future meetings of the Board.

The Board noted the Stage 2 Formal Complaint from students in the Dept. of Chemical Engineering regarding the lack of dedicated space in the Department for undergraduate chemical engineering students. The Deputy Dean advised that whilst discussions were ongoing a short term solution had been provided. The Board agreed that an informal student space that could be shared by students from

across the Faculty and clearer signposting to the range of spaces already provided and available, would be welcomed

## **2592 Report from Student representatives and/or Students' Union Officer ED2024-25/123**

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The Board received the Students' Union's update report ED2024-25/110.

## **2593 Library Matters**

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Mr Stacey provided updates on the following matters,

1. the normal vacation loan arrangements would be live from 23 May (with the loan period extended until 1 October).
  2. a library 'nook space' had recently been launched providing comfy seating and a collection of 'reading for pleasure, leisure and wellbeing' books. It's called the 'Nook' to make the space a cosy "go to" destination for students and staff who need to take a break and enjoy a relaxing read. The Library Nook is located opposite the lift on Level 2 (the entrance level).
  3. asbestos work will be undertaken in the library over the summer vacation period and subsequently in 2026 all of level 2 will be affected.
  4. a new information librarian (Brooklyn Halliday) will be joining the team
  5. the resources available from the University's LinkedIn Learning platform are being widely promoted.
- The Board queried whether it was possible to analyse student interaction and uptake of the learning opportunities available on the platform (e.g. by Dept or course).

## **2594 Sub-Committee Minutes ED2024-25/110-111**

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The Board received the minutes of the following Committee meetings,

1. Faculty Executive meeting of 10 March 2025 - ED2024-25/110
2. Faculty Research & Knowledge Exchange Committee meeting of 5 February 2025 - ED2024-25/111

## **2595 Committee Minutes (SSLC, DBoS, FDSC) ED2024-25/112-116**

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The Board received and noted the minutes and decision logs of the following Committees,

1. Board of Studies (Doctoral) unreserved minutes of meetings 19 February and, 26 March 2025 ED2024-25/112
2. Dept. of Architecture & Civil Engineering Staff Student Liaison Committee (Civil Engineering) minutes & action log meeting of 26 March 2025 ED2024-25/113
3. Dept. of Architecture & Civil Engineering Staff Student Liaison Committee (Architecture) minutes & action log meeting of 26 March 2025 ED2024-25/114
4. Dept. of Chemical Engineering Staff Student Liaison Committee minutes & action log meetings of 18 March and 22 April 2025 ED2024-25/115

5. Dept. of Mechanical Engineering Staff Student Liaison Committee, minutes & action Log meetings of 28 February and 21 March 2025 ED2024-25/116

## **2596 Any Other Business**

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There were no other items of unreserved business.

## **2597 Date of next meeting**

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The Board noted the date of the next scheduled meeting, 2 July 2025 - reserved business only (graduating students).