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**Meeting:** FACULTY OF HUMANITIES AND SOCIAL SCIENCES  
BOARD OF STUDIES

**Date and Time:** Wednesday 8<sup>th</sup> January 2020, 2.15pm

**Venue:** 1 West North 3.24

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**Present:** Prof D Galbreath, Dean of H&SS (Chair)  
Dr N Gjersoe, Associate Dean (Learning and Teaching)  
Dr S Adams, Department of Psychology  
Dr C Butler, Deputy Head of Department of Psychology  
Prof J Devine, Head of Department of Social and Policy Sciences  
Dr F Gillison, Head of Department for Health  
Mr D Griffiths, Faculty of Engineering and Design  
Ms L Hanning, Faculty of Science  
Dr S Martin, Department of Education  
Dr T Mergoupis, Department of Economics  
Dr S Moore, Department of Social and Policy Sciences  
Dr P Postl, Head of Department of Economics  
Mrs K Roberts, Faculty Librarian  
Dr J Thomson, Department of Politics, Languages and International Studies  
Dr K Von Oppen, Department of Politics, Languages and International Studies

**In Attendance:** Mrs R Acres (Secretary)

**Apologies:** Prof J Barnett, Associate Dean (Research)  
Prof A Abbas, Head of Department of Education  
Dr S Alegre, Department of Politics, Languages and International Studies  
Dr R Arnold, Department for Health  
Dr F Bisset, Deputy Director Student Recruitment and Admissions  
Dr M Garcia, Deputy Head of Department of Politics, Languages and International Studies  
Mr J He, Postgraduate Representative  
Dr A Jordan, Department of Psychology  
Miss A Lobo, Students' Union representative  
Prof G Maio, Head of Department of Psychology  
Dr F Qin, School of Management  
Miss A Palmer-Ross, Undergraduate Representative  
Miss A Shepherd-Coles, Undergraduate Representative

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**ACTION**

**4385. MINUTES OF THE PREVIOUS MEETING**

The minutes of the 21<sup>st</sup> November 2019 were approved as an accurate record of the meeting (paper 124).

**4386. MATTERS ARISING from the minutes.**

In relation to minute 4365, it was noted that training was being provided to Chairs of Staff Student Liaison Committees for franchised, licensed and validated programmes.

**4387. CHAIR'S BUSINESS**

The Chair welcomed Mrs Katrin Roberts, who had recently become the new Faculty Librarian (together with Mrs Emma Stuart-Edwards, as a job share).

**4388. 2018/19 UNIT BOARD OF EXAMINERS**

The Board noted the summary report of discussions of unit averages within Unit Boards of Examiners which would be submitted to University Learning and Teaching Quality Committee following this meeting. It was noted that students would now be informed (via the SAMIS results page) if a unit they had taken had been scaled. They would be told to contact their Director of Studies with any questions. It was noted that the Department of Economics had used non-linear scaling to address certain issues and were exploring using marking criteria to include marks for presentation of work.

**4389. ERRORS IN EXAM PAPERS**

The Board considered a paper from Academic Registry on the proposal for Board of Studies to note reports on examination paper errors and the manner in which this data will be collected. The Board noted that this was an additional reporting requirement, but that it may provide useful information for Departments.

**4390. ESTABLISHMENT OF NEW RESEARCH CENTRES**

The Board noted the establishment of the following Research Centres, as noted by Faculty Research Committee on 27.11.19:

- 1) Health – Centre for Qualitative Research
- 2) Psychology – Bath Centre for Mindfulness and Compassion

**4391. FACULTY COMMITTEES**

- 1) The Board received the minutes of the **Faculty Executive Committee** held on the 02.12.19 (FOI restricted) (paper 126).
- 2) The Board received the minutes of the **Faculty Research Committee** held on the 27.11.19 (FOI restricted) (paper 127).
- 3) The Board received the minutes of the **Faculty Learning, Teaching and Quality Committee** on the 04.12.19 (FOI restricted) (paper 128).
- 4) The Board received the minutes of the **Staff Student Liaison Committees** for:
  - FdSc/BSc Sport (Sports Performance) held on 02.12.19
  - UG PoLIS held on 24.10.19, 21.11.19

## **ACTION**

- PGT Psychology held on 21.11.19
- PGT Education held on 01.11.19
- BA Sport and Social Sciences held on 03.12.19
- BSc Sport and Exercise Science held on 05.11.19
- PGT SPS held on 23.10.19 (paper 129).