



Meeting: FACULTY OF HUMANITIES AND SOCIAL SCIENCES
BOARD OF STUDIES

Date and Time: Wednesday 10th October 2018, 2.15pm

Venue: Wessex House Council Chamber

Present: Prof D Galbreath, Dean (Chair)
Dr I Walker, Associate Dean (Research)
Dr C Wilson, Associate Dean (Learning and Teaching)
Dr A Abbas, Head of Department of Education
Dr S Alegre, Department of Politics, Languages and International Studies
Miss E Alcock, Students' Union President & representative
Ms M Clutterbuck, Learning Partnerships Office
Prof J Devine, Head of Department of Social and Policy Sciences
Mr S Garcia, Undergraduate representative
Dr D Griffiths, Faculty of Engineering and Design
Dr A Jordan, Department of Psychology
Dr S Martin, Department of Education
Dr P Postl, Head of Department of Economics
Dr N Startin, Head of Department of Politics, Languages and International Studies
Dr P McGuigan, Deputy Head of Department for Health
Dr J Troyer, Department of Social and Policy Sciences

In Attendance: Mrs R Acres (Secretary)

Apologies: Dr S Adams, Department of Psychology
Ms K Bradshaw, Faculty Librarian
Dr F Gillison, Head of Department for Health
Prof G Maio, Head of Department of Psychology
Dr A Mondon, Department of Politics, Languages and International Studies
Dr F Qin, School of Management
Dr K Von Oppen, Department of Politics, Languages and International Studies
Dr L Watts, Faculty of Science

ACTION

4204. MINUTES OF THE PREVIOUS MEETING

(1) The minutes of the meeting of the Board held on the 23rd May 2018 were approved as a correct record of the proceedings (paper 31).

(2) MATTERS ARISING

(2.1) In relation to minute point 4189.1 from the reserved business meeting on 19th September 2018, regarding the new programme proposal for an MSc

Applied Economics (Banking and Financial Markets), the Assistant Registrar confirmed she had contacted the Students' Union President, undergraduate representatives and Faculty Librarian to ask if they had any feedback or concerns. The Faculty Librarian had provided some comments which had been passed to the Learning Partnerships Office.

- (2.2) In relation to minute 4164, the Assistant Registrar confirmed that the Stage 2 paperwork had included a line for Library resources.

4205. TERMS OF REFERENCE

The Board noted the Terms of Reference of the Board of Studies (paper 32).

4206. MEMBERSHIP MATTERS

- (1) The Board noted the list of members of the Board of Studies for 2018/19 (paper 33a). The Chair welcomed the Students' Union representative and the undergraduate representative to their first meeting. The Chair noted that there was a vacancy for an elected member in the Department of Economics. As there were currently no other representatives from Economics, the Head of Department would invite a colleague to take up this position.

4207. CHAIR'S BUSINESS

There was no Chair's Business.

4208. NEW PRIZE PROPOSAL

(1) **Department of Education**

The Board approved the proposal for the establishment of an MA International Education and Globalisation (MAIEG) prize (paper 33b).

4209. BOARD OF STUDIES SUB-COMMITTEES

(1) **Faculty Board of Studies Appeal Sub-Committee and Assessment Offence Inquiries Sub-Committee 2017/18**

The Board approved the proposed membership of the Appeal Sub-Committee and Assessment Offence Inquiries Sub-Committee 2018/19 (paper 34) but noted that there was a vacancy a for Non-Board of Studies member from the Department of Education. The Head of Department for Education was asked to provide the Assistant Registrar with their nomination as soon as possible.

Edu HoD

(2) **Faculty Executive Committee**

The Board approved the proposed membership for the Faculty Executive Committee for 2018/19 (paper 35), subject to noting that Dr A Mondon was no longer the Deputy Head of Department for Politics, Languages and International Studies.

(3) **Faculty Learning and Teaching Quality Committee**

The Board approved the proposed membership for the Faculty Learning and Teaching Quality Committee for 2018/19 (paper 36).

(4) **Faculty Research Committee**

The Board approved the proposed membership for the Faculty Research Committee for 2018/19 (paper 37), subject to the addition of Prof G Room

from the Department of Social and Policy Sciences to the membership list.

(5) MRes Programme Policy Committee

The Board approved the proposed membership for the MRes Programme Policy Committee for 2018/19 (paper 38)

(6) Faculty APL Sub-Committee

The Board approved the proposed membership and terms of reference for the Faculty Board of Studies APL Sub-Committee for 2018/19 (paper 39).

4210. FACULTY COMMITTEES

(1) The Board received the minutes of the **Staff Student Liaison Committees** for:

- MA TESOL held on 16th May 2018 and 10th July 2018
- MA International Education and Globalisation held on 4th June 2018 (paper 42).

4211. ANY OTHER BUSINESS

(1) The meeting concluded at 2.30pm.