



Meeting: FACULTY OF HUMANITIES AND SOCIAL SCIENCES
BOARD OF STUDIES

Date and Time: Wednesday 11th October 2017, 3.30pm

Venue: 1 West 3.30

Present: Prof D Galbreath, Dean (Chair)
Dr I Walker, Associate Dean (Research)
Dr C Wilson, Associate Dean (Learning and Teaching)
Dr S Alegre, Department of Politics, Languages and International
Studies
Dr R Arnold, Department for Health
Ms M Clutterbuck, Learning Partnerships Office
Mr B Davies, Students' Union President & representative
Dr J Devine, Head of Department of Social and Policy Sciences
Prof M Hayden, Head of Department of Education
Prof J Hudson, Department of Economics
Mrs E Stuart Edwards, Faculty Librarian
Prof G Maio, Head of Department of Psychology
Dr S Martin, Department of Education
Dr P Postl, Head of Department of Economics
Miss C Rumble, Undergraduate representative
Dr N Startin, Head of Department of Politics, Languages and
International Studies
Prof K Stokes, Head of Department for Health
Dr J Troyer, Department of Social and Policy Sciences

In Attendance: Mrs R Acres (Secretary)

Apologies: Dr D Griffiths, Faculty of Engineering and Design
Dr A Jordan, Department of Psychology
Dr A Mondon, Department of Politics, Languages and International
Studies
Dr F Qin, School of Management
Dr K Von Oppen, Department of Politics, Languages and International
Studies
Dr L Watts, Faculty of Science

ACTION

4063. MINUTES OF THE PREVIOUS MEETING

(1) The minutes of the meeting of the Board held on the 24th May 2017 were approved as a correct record of the proceedings (paper 31).

(2) MATTERS ARISING

(2.1) In relation to Minute point 3088, it was noted that the Doctoral College had now been established and that this Committee received the minutes from

the Doctoral Board of Studies and Dr Ian Walker, Associate Dean (Research) was a member of both committees.

- (2.2) In relation to Minute point 3092, the Assistant Registrar reported that any student at the Royal Academy of Dance can join the NUS and request support (support had not been requested in 2016/17).

4064. TERMS OF REFERENCE

The Board noted the Terms of Reference of the Board of Studies (paper 32).

4065. MEMBERSHIP MATTERS

- (1) The Board noted the list of members of the Board of Studies for 2017/18 (paper 33). The Chair welcomed the Students' Union representative, the undergraduate representative, and the Faculty Librarian to their first meeting.

4066. CHAIR'S BUSINESS

- (1) The Chair noted that with the establishment of the Doctoral College, much of the previous Faculty Board of Studies business was now being considered by a Doctoral Board of Studies. Board members noted the importance of this committee at key times of year but also questioned whether meetings might be cancelled at short notice, if there was no substantive business (for example, at meetings where there were no new programme proposals, approval of Research Centres or Board of Examiners for Programmes paperwork). The Chair noted that there was a lot of routine business which was considered under Chair's Action and reported to the Board.
- (2) The Chair noted that Senate had been considering a paper that afternoon proposing transformative curriculum reform as part of the University's Education Strategy. The Board was concerned about the tight timeline for proposed changes (both for the 'vanguard' undergraduate programmes in Health, and then all other programmes being reformed in 2018). Consultation would begin with Heads of Department, Director of Studies and students shortly. The Board noted that curriculum reform would impact on factors such as class sizes and timetabling, and this needed to be part of the reform, but also shouldn't act as a constraint or a driver. The Chair noted Faculty Executive would be meeting with the Pro Vice-Chancellor (Learning & Teaching) at its next meeting to discuss this further.
- (3) The Chair noted that on 22nd June 2017 (at a Reserved Business meeting), the Board approved the Faculty Research Committee recommendation that the Centre for Pain Research should continue to 2020 (this would normally have been considered under Unreserved Business).

4067. BOARD OF STUDIES SUB-COMMITTEES

(1) Faculty Board of Studies Appeal Sub-Committee and Assessment Offence Inquiries Sub-Committee 2017/18

The Board approved the proposed membership of the Appeal Sub-Committee and Assessment Offence Inquiries Sub-Committee 2017/18 (paper 34) but noted that there were two vacancies for Non-Board of

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Studies members from the Departments of Education and Politics, Languages & International Studies. Heads of Department were asked to provide the Assistant Registrar with their nomination as soon as possible.

(2) Faculty Executive Committee

The Board approved the proposed membership for the Faculty Executive Committee for 2017/18 (paper 35), subject to noting that Professor Chris Martin was Deputy Head of Department for Economics.

(3) Faculty Learning and Teaching Quality Committee

The Board approved the proposed membership for the Faculty Learning and Teaching Quality Committee for 2017/18 (paper 36).

(4) Faculty Research Committee

The Board approved the proposed membership for the Faculty Research Committee for 2017/18 (paper 37).

(5) MRes Programme Policy Committee

The Board approved the proposed membership for the MRes Programme Policy Committee for 2017/18 (paper 38)

(6) Faculty APL Sub-Committee

The Board approved the proposed membership and terms of reference for the Faculty Board of Studies APL Sub-Committee for 2017/18 (paper 39).

4068. FACULTY COMMITTEES

(1) The Board received the minutes of the **Board of Studies (Doctoral)** held on 6th September 2017 (paper 40).

(2) The Board received the minutes of the **Faculty Learning, Teaching and Quality Committee** on the 7th June 2017 (paper 42).

(3) The Board received the minutes of the **Staff Student Liaison Committees** for:

- MSc Sport and Exercise Medicine/Sports Physiotherapy held on 01.02.17 and 15.06.17.
- Graduate School held on 17.05.17.
- MA International Education and Globalisation held on 03.04.17.
- PGR Psychology held on 26.05.17.
- PGR Education held on 22.06.17
- MA TESOL held on 17.05.17 & 12.07.17 (paper 44).

4069. ANY OTHER BUSINESS

(1) The meeting concluded at 4.10pm.