



Meeting: **FACULTY OF HUMANITIES AND SOCIAL SCIENCES
BOARD OF STUDIES**

Date and Time: **Wednesday 19th November 2014, 2.15pm**

Venue: **WH Council Chamber**

Present:

- Prof I Butler, Dean (Chair)
- Prof S Gough, Associate Dean (Graduate Studies)
- Prof P Lambert, Associate Dean (Learning and Teaching)
- Dr N Hinvest, Department of Psychology
- Prof J Hudson, Department of Economics
- Dr M Hayden, Head of Department of Education
- Ms K Jordan, Faculty Librarian
- Prof C Lees, Head of Department of Politics, Languages and International Studies
- Dr S Martin, Department of Education
- Mr T Parker, Students' Union
- Dr P Postl, Deputy Head of Department of Economics (alternate member)
- Prof T Ridge, Deputy Head of Department of Social and Policy Sciences (alternate member)
- Dr M Souto Otero, Department of Education
- Dr A Salo, Department for Health
- Mr A Stringfellow, Students' Union
- Prof B Verplanken, Head of Department of Psychology
- Dr K Von Oppen, Department of Politics, Languages and International Studies
- Dr L Watts, Faculty of Science
- Dr C Winnett, Department of Economics
- Dr K Woodthorpe, Department of Social and Policy Sciences

In Attendance:

- Mrs R Acres (Secretary)
- Ms S Jacobs
- Dr R Chawla-Duggan

Apologies:

- Dr J Bilzon, Head of Department for Health
- Dr J Devine, Head of Department of Social and Policy Sciences
- Prof M Finus, Head of Department of Economics
- Dr J Francombe-Webb, Department of [Education for Health](#)
- Prof D Galbreath, Associate Dean (Research)
- Dr D Griffiths, Faculty of Engineering and Design
- Dr Z Yalabik, School of Management
- Ms S King, Students' Union

ACTION

2576. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of the Board held on the 8th October 2014 were approved as a correct record of the proceedings (paper 109).

The Board noted that the Students' Union was contacting academic representatives to seek a postgraduate research representative as a member of the Board of Studies.

2577. MATTERS ARISING

(1) In reference to minute point 2548., an update on activity related to increasing the profile of research centres was provided to the Board.

(2) In reference to minute point 2549., the Secretariat had been asked to review references to 'School/Faculty' in the Board of Studies Terms of Reference.

(3) In reference to minute point 2551.1, the Head of Department for the Department of Politics, Languages and International Languages was asked to urgently identify individuals to act as pool members for the Faculty Board of Studies Academic Reviews & Assessment Inquiries Sub-Committee 2014/15.

Secretary

CHAIR'S BUSINESS

2578. The Board noted that no nominations had been received for the Nancy Crawshaw Prize this year and agreed to circulate details earlier next year..

2579. BOARD OF STUDIES SUB-COMMITTEES

(1) **Professional Doctorate in Health & MSc Research in Health Practice Staff Student Liaison Committee**

Secretary

The Board considered the proposed membership and terms of reference for the Professional Doctorate in Health & MSc Research in Health Practice SSLC for 2014/15 (paper 110), but questioned whether this was an older version of the generic SSLC terms of reference linked to QA48 as it did not make reference to current feedback policies. The terms of reference was referred back to the Department for clarification.

(2) **MSc Sport and Exercise Medicine & MSc Sport Physiotherapy Staff Student Liaison Committee**

The Board noted the arrangements for the MSc Sport and Exercise Medicine & MSc Sport Physiotherapy SSLC for 2014/15 that will meet twice when first year students (who are all invited) are physically present on campus during residential events.

(3) **Faculty Research Committee 2014/15**

The Board approved the proposed membership of Faculty Research Committee for 2014/15 (paper 111) subject to the amendment that Professor Steve Gough should be listed as 'Associate Dean' rather than 'Assistant Dean'.

(4) Faculty Research Students' Committee 2014/15

The Board approved the proposed membership of Faculty Research Students' Committee for 2014/15 (approved at FRSC meeting on 02/10/14) (paper 112).

2580. MEMBERSHIP OF PROGRAMME BOARD OF EXAMINERS AND UNIT BOARDS OF EXAMINERS FOR 2014/15

The Board had been asked to note the membership of the Board of Examiners for Units for the below programmes for 2014/15, and approve the membership of the Board of Examiners for Programmes for the below programmes in 2014/15. However the Board felt that a significant number of the membership lists were either out of date or inconsistent with the guidance issued previously and it was agreed to defer consideration to Chair's Action once they had been revised and further advice from departments had been sought.

(1) Department of Economics

- UG Economics (paper 113)

(2) Department of Education

- PGCE (paper 114)

(3) Department for Health

- BA Sport & Social Sciences (paper 115)
- FdSc/ BSc Sport (Sports Performance) (paper 116)
- MSc Sports Physiotherapy (paper 117)
- MSc Sport and Exercise Medicine (paper 117)
- BSc/MSci Sport and Exercise Science (paper 175)

(4) Department of Politics, Languages and International Studies

- UG programmes (paper 118)

(5) Department of Psychology

- BSc Psychology (paper 119)
- DClin Psychology (paper 120)

(6) Department of Social and Policy Sciences

- UG Programmes (paper 121)

2581. FACULTY COMMITTEES

(1) The Board received the minutes of the **Faculty Executive Committee** on the 22nd September 2014 & 3rd November 2014 (papers 123 and 124).

(2) The Board received the minutes of the **Faculty Learning, Teaching and Quality Committee** on 22nd October (paper 125).

(3) The Board received the minutes of the **Faculty Research Committee** on 24th September 2014 (paper 126).

- (4) The Board received the minutes of the **MRes Programme Policy Committee** on 10th September 2014 (paper 127).
- (5) The Board received the minutes of the **Staff Student Liaison Committees** for:
- FdSc Sports Performance & BSc Sports Performance on 19th October 2014 (paper 128)
 - BA (Hons) Sports and Social Sciences on 21st October 2014 (paper 129)
 - UG Economics on 15th October 2014 (paper 130)
 - MSc Health Psychology, MRes Psychology, MRes Energy and Resilience on 21st October 2014 (paper 131)
 - BA Childhood, Youth and Education Studies on 28th October 2014 (paper 132)