
Meeting: **FACULTY OF HUMANITIES AND SOCIAL SCIENCES
BOARD OF STUDIES**

Date and Time: **Wednesday 20th May 2020, 2.15pm**

Venue: **Microsoft Teams**

Present: Prof D Galbreath, Dean of H&SS (Chair)
Dr N Gjersoe, Associate Dean (Learning and Teaching)
Prof A Abbas, Head of Department of Education
Dr S Adams, Department of Psychology
Dr S Alegre, Department of Politics, Languages and International
Studies
Dr R Arnold, Department for Health
Miss M Clutterbuck, Partnerships Quality Manager
Dr M Garcia, Deputy Head of Department of Politics, Languages and
International Studies
Dr F Gillison, Head of Department for Health
Ms L Hanning, Faculty of Science
Dr A Jordan, Department of Psychology
Dr S Martin, Department of Education
Prof G Maio, Head of Department of Psychology
Dr T Mergoupis, Department of Economics
Dr P Postl, Head of Department of Economics
Dr J Syrda, School of Management
Dr J Thomson, Department of Politics, Languages and International
Studies

In Attendance: Mrs R Acres (Secretary)
Mrs K Roberts, Faculty Librarian

Apologies: Prof J Barnett, Associate Dean (Research)
Dr F Bisset, Deputy Director Student Recruitment and Admissions
Prof J Devine, Head of Department of Social and Policy Sciences
Mr D Griffiths, Faculty of Engineering and Design
Dr S Moore, Department of Social and Policy Sciences
Dr K Von Oppen, Department of Politics, Languages and International
Studies
Miss A Lobo, Students' Union representative
Miss A Palmer-Ross, Undergraduate Representative
Miss A Shepherd-Coles, Undergraduate Representative
Mr J He, Postgraduate Representative

ACTION

4421. MINUTES OF THE PREVIOUS MEETING

The minutes of the 26th February 2020 were approved as an accurate

record of the meeting (paper 145). There were no matters arising.

4422. CHAIR'S BUSINESS

- 1) The Board noted the following had been added to Board of Studies Terms of Reference to enable members to take decisions electronically (this decision was confirmed electronically by Board of Studies members on 1st April 2020 and the decision confirmed to Senate) (paper 146a):

10. Decisions made by email

- (i) At the discretion of the Chair, or as agreed by Senate, where an urgent decision is required, decisions may be made by the exchange of emails, or similar electronic means, provided all* members are copied into or otherwise participate in the electronic exchange.
- (ii) For such a decision to be validly made, a copy of the final decision must be passed to all* members, not less than 75% of whom must reply to the secretary to confirm their agreement. A copy of the decision signed by the Chair and accompanied by a copy email from each member shall be treated as properly made by a meeting of Senate duly convened and held.
- (iii) The secretary shall be responsible for ensuring that decisions made by email are reported to the next meeting of the Committee/Senate and for retaining an appropriate record.

*Except where a member has a personal interest in the matter such that if it had been discussed at a meeting the member would have been asked to withdraw.

- 2) The Board noted the establishment of **The Centre for Nutrition, Exercise and Metabolism** in the Department for Health (paper 146b).
- 3) The Board noted the approach taken by the Doctoral College towards Board of Examiners for the taught doctorates (paper 146c). The Board noted the Dean's approval under Chair's Action the Board of Examiner for Units and Board of Examiners for Programmes Memberships for the taught element of our Doctoral Programmes.

4423. EXAM ERROR REPORTING

1) Department of Economics

The Board noted that an exam error had been reported for unit ES50060/ES50100 – Econometrics for Economics & Finance (paper 147). This information was now required to be reported to ULTQC on a periodic basis.

4424. FACULTY COMMITTEES

- 1) The Board received the minutes of the **Staff Student Liaison Committees** for:
 - MSc SEMSPY held on 29th January 2020
 - UG PoLIS held on 27th February 2020
 - MSc Health Psychology held on 17th February 2020
 - MSc Applied Clinical Psychology and Applied Forensic Psychology held on 20th February 2020
 - BSc Health and Exercise Science held on 4th December 2019 and 25th February 2020.
 - PGT SPS held on 19th February 2020
 - MSc Applied Psychology and Economic Behaviour held on 25th February 2020 and 26th March 2020
 - BA Education with Psychology held on 2nd April 2020
 - PGT Education held on 26th February 2020 (paper 149).

- 2) The Board received the minutes of the **Faculty of Humanities and Social Sciences Doctoral Studies Committee** held on 20.02.20 (paper 150).