



Meeting: FACULTY OF HUMANITIES AND SOCIAL SCIENCES
BOARD OF STUDIES

Date and Time: Wednesday 20th November 2013, 2.15pm

Venue: 3E 2.20

Present: Prof I Butler, Dean (Chair)
Prof S Gough, Associate Dean (Graduate Studies)
Dr P Lambert, Associate Dean (Learning and Teaching)
Prof D Stanton Fraser, Associate Dean (Research)
Dr J Bilzon, Head of Department for Health
Dr G Brown, Department of Social and Policy Sciences
Dr J Devine, Head of Department of Social and Policy Sciences
Dr A Dinerstein, Department of Social and Policy Sciences
Mrs H Fouquet, Learning Partnerships (alternate for M Woodward)
Dr J Francombe-Webb, Department of Education
Mr J Graham, Postgraduate Student
Dr S Martin, f Department of Education (alternate for M Hayden)
Dr N Hinvest, Department of Psychology
Prof C Ioannidis, Head of Department of Economics
Ms K Jordan, Faculty Librarian
Mr J Lee, Undergraduate student
Prof C Lees, Head of Department of Politics, Languages and
International Studies
Dr A Salo, Department for Health
Dr B Thayer, Department of Politics, Languages and International
Studies
Dr D Thompson, Department for Health
Prof B Verplanken, Head of Department of Psychology
Miss S Williamson, Students' Union

In Attendance: Mrs P Lowton (Secretary)

Apologies: Dr D Bence, School of Management
Prof M Finus, Department of Economics
Dr D Griffiths, Faculty of Engineering and Design
Dr M Hayden, Head of Department of Education
Dr M Souto Otero, Department of Education
Dr L Watts, Faculty of Science
Ms M Woodward, Head of Learning Partnerships

ACTION

2331. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of the Board held on the 9th October 2013 were approved as a correct record of the proceedings (paper 90). There

were no matters arising from the Minutes.

2332. CHAIR'S BUSINESS

The Board noted the nomination of F. Wong for the Nancy Crawshaw prize and due to timescales confirmed Chair's action would be taken to confirm the judges' decision.

Secretary's note: The Chair has confirmed the award of the Nancy Crawshaw Prize to postgraduate student Fiona Wong, Department of Politics, Languages and International Studies.

**2333. BOARD OF STUDIES SUB-COMMITTEES
Department Staff Student Liaison Committee**

The Board noted the default membership and terms of reference for 2013/14. (paper 92)

**2334. Department for Health Staff Student Liaison Committee
Board of Examiners for CPD Programmes**

The Board approved the membership and terms of reference for the Prof Doctorate In Health / MSc Research in Health Practice SSLC for 2013/14. (paper W93)

2335. Department of Psychology Staff Student Liaison Committee

The Board approved the membership and terms of reference for the MPhil / PhD SSLC for 2013/14. (paper W94)

2336. Faculty Research Committee 2013/14

The Board approved the membership of Faculty Research Committee for 2013/14. (paper W95)

**2337. Faculty Board of Studies Academic Reviews & Assessment Offence
Inquiries Sub-Committee 2013/14**

The Board approved the membership of the Academic Reviews & Assessment Offence Inquiries Sub-Committee 2013/14. (paper W96)

**2338. MEMBERSHIP OF PROGRAMME BOARDS OF EXAMINERS AND UNIT
BOARDS OF EXAMINERS FOR 2013/14**

The Board received the updated guidance on the Programme and Unit Board membership from Registry. (paper 97)

The Board noted that any External Examiner comment and attendance arrangements would be recorded through formal minutes of Board of Examiners for Programmes. These records, in addition to External Examiner reports would be used to assist in a Faculty level review of the guidance, which may also be forwarded to the Pro VC Learning and Teaching.

The Board requested further clarification of wording in paper 97, and noted that Faculty level guidance would be issued shortly to HoDs, and Directors of Learning and Teaching. The Associate Dean (Learning & Teaching) reminded members of the quorate regulations, and the Board noted that Boards with large memberships would need to be mindful of the 50% stipulation.

**PL / FARs
/ UG &
PGT
Managers**

2339. Department of Economics

The Board approved the following programmes membership of

Programme Boards of Examiners and Unit Boards of Examiners for 2013/14:

- UG Economics (paper W98)
- MSc Economics (paper W99)
- MSc Economics (Development)
- MSc Economics and Finance
- MSc International Money and Banking

2340. Department of Education

The Board approved the following programmes membership of Programme Boards of Examiners and Unit Boards of Examiners for 2013/14:

- BA Sport & Social Sciences (paper W100)
- BA Childhood, Youth & Education Studies (paper W100a)
- FdSc/ BSc Sport (Sports Performance) (paper W100b)

2341. Department for Health

The Board approved the following programmes membership of Programme Boards of Examiners and Unit Boards of Examiners for 2013/14:

- BSc / MSci Sport & Exercise Science (paper W103)
- PG Certificate/PG Diploma and MSc Sports Physiotherapy (paper W104)
- MSc Sport and Exercise Medicine (paper W104a)
- PG Diploma/MSc Healthcare Informatics & PG Diploma/MSc Healthcare Information Governance (paper W105)
- Professional Doctorate in Health (paper W106)
- Research Project Design Unit (paper W106a)
- MSc Primary Care (paper W107)

2342. Department of Politics, Languages and International Studies

The Board approved the following programmes membership of Programme Boards of Examiners and Unit Boards of Examiners for 2013/14:

- MA Contemporary European Studies (Euromasters) (paper W108)
- MA Contemporary European Studies (Euromasters with Transatlantic Track)
- MA International Relations & European Politics
- MA International Relations
- MA International Security
- MA Interpreting and Translating (paper W109)
- MA Translation and Professional Language Skills
- UG programmes (paper W110)

2343. Department of Psychology

The Board approved the following programmes membership of Programme Boards of Examiners and Unit Boards of Examiners for 2013/14:

- BSc Psychology (paper W112)

2344. Department of Social and Policy Sciences

ACTION

The Board approved the following programmes membership of Programme Boards of Examiners and Unit Boards of Examiners for 2013/14:

- UG Programmes (paper W114)

2345. Graduate School

The Board approved the following programmes membership of Programme Boards of Examiners and Unit Boards of Examiners for 2013/14:

- MRes Programmes (paper W115)

2346. CPD

The Board approved the following programmes membership of Programme Boards of Examiners and Unit Boards of Examiners for 2013/14:

- Action on Addiction (paper 116)

2347. Learning Partnerships Office

The Board approved the following programmes membership of Programme Boards of Examiners and Unit Boards of Examiners for 2013/14:

- FdSc Addictions Counselling (paper W117)
- BSc (Hons) Addictions Counselling (WBL)
- FdA Early Childhood Studies / FdA Early Years and Childhood Studies
- BA (Hons) Early Years Care and Education (WBL)
- BSc (Hons) Social Work
- FdSc / BSc (Hons) Sport (Coaching, Health & Fitness, Sport Therapy)

2348. Department of Education

The Board noted the Dean's approval under Chair's Action of the membership of the Board of Examiners for Units and Programmes for the MA in Education programmes. (paper W121)

2349. STAFF STUDENT LIAISON COMMITTEES

The Board received the annual reports of the **Staff Student Liaison Committees for:**

- FD, BSc Sport Performance, Dept. of Education (paper W128)
- Childhood, Youth & Education, Dept. of Education (paper W129)
- BA Sport & Social Sciences, Dept. of Education (paper W130)
- PGCE, Dept. of Education (paper W131)
- MPhil/PhD & EdD programmes, Dept. of Education (paper W132)
- MA in Education / TESOL / CESD programmes, Dept. of Education (paper W133)