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# Minutes of a Meeting of Faculty of Humanities and Social Sciences Board of Studies on Wednesday 6th April 2022 at 10.15am held remotely via Teams

*These minutes contain information that is held under obligation of confidentiality and about living individuals (including, but not limited to, members of staff or students) the processing of which is covered by the Data Protection Act 1998.*

## Present:

Prof D Galbreath, Dean of H&SS (Chair)

Prof J Devine, Deputy Dean

Dr N Gjersoe, Associate Dean (Learning and Teaching)

Dr M Bonnouvrier, Department of Politics, Languages and International Studies

Ms M Clutterbuck, Learning Partnerships Office

Dr M Garcia, Head of Department of Politics, Languages and International Studies

Prof F Gillison, Head of Department for Health

Dr K Gooch, Department of Social and Policy Sciences

Mr D Griffiths, Faculty of Engineering and Design

Dr T Grimshaw, Department of Education

Ms L Hanning, Faculty of Science

Prof A Sandoval Hernandez, Head of Department of Education

Dr S Moore, Head of Department of Social and Policy Sciences

Dr H Morgan, Department for Health

Dr T Lancaster, Department of Psychology

Dr P Postl, Head of Department of Economics

Mrs K Roberts, Faculty Librarian

Prof E Rich, Department for Health

Dr J Syrda, School of Management

Dr J Thomson, Department of Politics, Languages and International Studies

## In Attendance:

Mrs R Acres (Secretary)

## Apologies for absence were received from:

Dr S Alegre, Department of Politics, Languages and International Studies

Prof J Barnett, Associate Dean (Research)

Prof L Brown, Associate Dean (International)

Dr F Bisset, Deputy Director Student Recruitment and Admissions

Miss M Guselnikova, Postgraduate Representative

Miss R Menon, Academic Representative

Prof G Maio, Head of Department of Psychology

Dr T Mergoupis, Department of Economics

Mr Z Tzifas Kratiras, Academic Representative

Miss A Willingham, Students’ Union Representative

# Part I Business

## 4647 Declarations of Interest

There were none.

## 4648 Minutes of Previous Meeting

The minutes of the meeting of Board of Studies held on 2nd March 2022 (Paper HSS21/22-102) were approved as a correct record of the proceedings.

## 4649 Matters Arising

There were no matters arising.

# Part II Business

## Chair’s Business

Board of Studies members to approved that Prof Joe Devine, Deputy Dean and Dr Nathalia Gjersoe, Associate Dean (Education) become Deputy Chair’s of Board of Studies from 31.07.22 until a new Faculty Dean takes up post to ensure cover for vacation business such as academic appeals and assessment offences.

Dr Gjersoe, Associate Dean (Education) provided an update about Semester 1 Online Unit Evaluations, noting that students had not received reminders to complete these as planned and therefore the response rate was lower than normal. A Committee had been formed to look at improving this process and a business case was being developed for an upgrade to the current system.

# Part III Business

## 4651 Minutes of Staff Student Liaison Committees

Board of Studies received the minutes of the following meetings of Staff Student Liaison Committees (Paper HSS21/22-103)

* MSc Sport and Exercise Medicine, MSc Sports Physiotherapy held on 02.02.22.
* UG SPS held on 23.02.22
* UG Psychology held on 15.12.21
* UG PoLIS held on 25.11.21, 09.02.22
* PGT SPS held on 21.01.22
* BSc Sport and Exercise Science held on 17.02.22
* PGT Politics held on 22.03.22
* BSc Health and Exercise Science held on 16.02.22

## 4652 Minutes of Faculty Executive Committee

Board of Studies received the minutes of the Faculty Executive Committee held on 14.03.22 (HSS21/22-104)

## 4653 Minutes of Faculty Learning Teaching and Quality Committee

Board of Studies received the minutes of the Faculty Learning Teaching and Quality Committee held on 16.03.22 (HSS21/22-105)

# Part IV Business

## 4654 Any Other Business

There was none.

## The meeting concluded at 10.20am.