



Meeting: **FACULTY OF HUMANITIES AND SOCIAL SCIENCES
LEARNING, TEACHING AND QUALITY COMMITTEE**

Date and Time: **Wednesday 22nd July 2020 at 15.15**

Venue: **Via Teams**

Present: Dr N Gjersoe, Associate Dean (Learning and Teaching), (Chair)
Dr A Bush, Department for Health
Dr G Forey, Department of Education
Prof R Joiner, Department of Psychology
Dr P Manning, Department of Social and Policy Sciences
Dr S Martin, Department of Education
Dr K von Oppen, Department of Politics, Languages and International
Studies
Dr A Schaeffer, Department of Economics

In Attendance: Miss S Jacobs, Assistant Registrar (Secretary)
Mrs R Acres, Assistant Registrar
Mr M Ashdown, Projects Manager
Mrs H Lofkin, Marketing Manager
Mrs A Theilgaard, Student Engagement Manager
Ms E Scrase, Programmes Manager

Apologies: Miss M Clutterbuck, Learning Partnerships Office
Dr A Mondon, Department of Politics, Languages and International
Studies

ACTION

1829. MINUTES

The Committee approved the minutes of the Faculty Learning, Teaching and Quality Committee meeting held on the 10th June 2020 (Paper 99). There were no matters arising not covered elsewhere on the agenda.

1830. CHAIR'S BUSINESS

The Chair reported that she is working with Academic Registry and the Placement Resilient Curriculum Group to agree on communications with students about Placements for 2020/21. The Committee noted that this is a particular issue in H&SS where there may be up to 300 students for whom placements cannot be found.

The Committee noted that it would be important for Year 3 Placement students to receive a message about their 2020/21 studies at the same

time as other students. The Chair indicated that she is hoping that this will be the case, although it may have to be a holding message.

**1831. Commercial in confidence
RESILIENT CURRICULUM FOR 2020/21**

This item is not available for publication due to the commercial nature of the discussion.

The Committee noted that the draft proposals from all Departments within the Faculty had been approved for detailed consideration at Faculty level by the University's Resilient Curriculum Project Team.

The Committee considered the detailed proposals for unit and programme changes by department for both undergraduate and taught postgraduate levels.

1832. ANY OTHER BUSINESS

a) CLT Support for on-line teaching

The Chair reported that there will be a message to all staff on the 27th July providing them with links to the new CLT resources and 'self-paced training' for on-line teaching.

b) Instructional Designers

The Committee noted that the newly created Grade 5 and Grade 6 posts have been advertised. The Chair indicated that it was not yet clear how many appointments will be made in the Faculty and how these will support the Departments. The Director of Administration has asked for details from each Department with regard to the kind of support they would need.

c) IT Software Library

Members of the Committee requested sight of the promised list of University Software licences so that they can indicate which software they regard to be essential. The Chair agreed to locate the list and to circulate.

Chair