



Meeting: **FACULTY OF HUMANITIES AND SOCIAL SCIENCES
LEARNING, TEACHING AND QUALITY COMMITTEE**

Date and Time: **Wednesday 5th May 2021 at 14.15**

Venue: **Via Teams**

Present: Dr N Gjersoe, Associate Dean (Learning and Teaching), (Chair)
Dr A Bush, Department for Health
Dr G Forey, Department of Education
Prof R Joiner, Department of Psychology
Dr P Manning, Department of Social and Policy Sciences
Dr A Mondon, Department of Politics, Languages and International
Studies
Dr K Papps, MRes
Dr A Schaeffer, Department of Economics

In Attendance: Miss S E Jacobs, Assistant Registrar (Secretary)
Mrs E Whittleton, Programmes Manager
Mr Z T Kratiras (Student Observer)
Miss R Menon (Student Observer)

Apologies: Dr F Bisset., Learning Partnerships Office
Miss M Clutterbuck, Learning Partnerships Office
Ms A Theilgaard, Student Engagement Manager
Mr E Feddon, Student
Mr F Masala, Students' Union President
Miss A Snary, Student

- ACTION**
- 1886. MINUTES**
The Committee approved the minutes of the Faculty Learning, Teaching and Quality Committee meeting held on the 17th March 2021 (Paper 58).
- 1887. MATTERS ARISING**
Minute 1887. b): NSS 2021
The Chair confirmed that the survey had now closed and thanked departmental colleagues for their work in promoting the survey to students.
- 1888. CHAIR'S BUSINESS**
a) Week 4 Check-In Survey Responses
The Chair asked Directors of Teaching to confirm that messages had been sent to all students to inform them of the action taken following the Semester 2 Week 4 Check-in survey. For several departments it was not possible to

confirm that all messages had been sent. The Chair indicated that she would check with the University's Student Engagement Manager whether there were any gaps in the messages shared with him so that these could be followed up. It was noted that MRes students should have received a message from their home Department.

b) Software Update

The Chair reported that she had shared the spreadsheet list of software for 2021/22 with DDAT. She asked Directors of Teaching to let her know as soon as possible if there were any further changes to needs for next year. The Committee noted that discussions were underway with regard to the request for Padlet and Mentimeter discussed at the recent Resilient Curriculum Project Group meeting but that it may not be possible to purchase University-wide licences for 2021/22. It was noted, however, that there is a work-around for Departments to purchase limited licences for Padlet.

c) Marks Checking

Directors of Teaching were reminded that they should inform Mrs Whittleton and Miss Difford of any units for which they would need mark checking as soon as possible. It was noted that any assessment marks input directly into Inspira or csv files will not need to be checked.

1889. STUDENT BUSINESS

The Committee noted that no student representatives for 2020/21 were able to attend the meeting. The two new representatives for 2021/22 were at the meeting were welcomed to the meeting as observers. They did not wish to raise any matters for discussion.

**1890. FUTURE SCANNING (Standing item)
Scenario Planning for 2021/22 and Beyond**

The Chair reported that a proposal had been made to Senate for approval that teaching should revert to normal for 2021/22, subject to future changes in guidance from the Government. Departments will be asked to complete a template communication document which will be used to inform students and applicants of what they can expect for next year.

1891. QA CODE OF PRACTICE

The Committee noted the recently circulated details of updates to the QA Code of Practice (paper 59).

1892. GUIDANCE FOR PROGRAMME BOARDS OF EXAMINERS 2020/21

The Committee noted the guidance which had recently been circulated for Programme Board of Examiners decision-making in 2020/21. It was also noted that Academic Registry would be holding Q&A sessions in the near future. Directors of Teaching, Directors of Studies and Chairs of BEPs are encouraged to attend should they wish any detail to be clarified.

1893. UNIT AND PROGRAMME CHANGES

The Committee noted the following changes approved by Chair's action for implementation in 2020/21, and minor Unit changes approved at Department level:

- a) **Department of Education**
 Withdrawal of ED10001 Exploring Effective Learning (Generally Available Unit) with effect from 2021/22 (unit is currently suspended):
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=13300>
- b) **Department for Health**
 Suspension of HL20549 Leisure, Tourism and the Environment:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=13365>
- c) **Department of Politics, Languages and International Studies**
 PL30108 Art and Politics from Semester 1 to Semester 2 with effect from 2021/22:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=13362>
- Suspension of PL30101 Russian national option R4: Gorbachev & Perestroika with effect from 2021/22:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=13343>
- d) **Department of Social and Policy Sciences**
 Further optional units added to undergraduate programmes with effect from 2021/22:
- BSc Sociology:
<https://cmis.sp.bath.ac.uk/SitePages/ProgrammeProposal.aspx?ReqID=13345&ProgCode=UHSP-AKB04>
- BSc Social Policy:
<https://cmis.sp.bath.ac.uk/SitePages/ProgrammeProposal.aspx?ReqID=13346&ProgCode=UHSP-AKB16>
- BSc Sociology and Social Policy:
<https://cmis.sp.bath.ac.uk/SitePages/ProgrammeProposal.aspx?ReqID=13347&ProgCode=UHSP-AKB10>
- BSc Social Sciences:
<https://cmis.sp.bath.ac.uk/SitePages/ProgrammeProposal.aspx?ReqID=13348&ProgCode=UHSP-AKB05>

1894. FACULTY COMMITTEES

The Committee received the minutes of the following departmental committees:

- Department of Economics, 24.3.21 (paper 60)
- Department of Social and Policy Sciences, 3.3.21 and 31.3.21 (paper 61)

1895. NEXT MEETING

The Committee noted that the next planned meeting is on the 9th June 2021.