



Meeting: **FACULTY OF HUMANITIES AND SOCIAL SCIENCES
LEARNING, TEACHING AND QUALITY COMMITTEE**

Date and Time: **Wednesday 12th December 2018 at 13.45**

Venue: **1WN3.20**

Present: Dr C Wilson, Associate Dean (Learning and Teaching), (Chair)
Dr A Bush, Department for Health
Mrs M Clutterbuck, Learning Partnerships Office
Dr R Joiner, Department of Psychology
Prof C Martin, Department of Economics
Dr S Martin, Department of Education
Dr S Moore, Department of Social and Policy Sciences
Dr K von Oppen, Department of Politics, Languages and International
Studies
Miss Alisha Lobo, Students' Union Officer
Mr Z Chen, Postgraduate Student

In Attendance: Miss S E Jacobs, Assistant Registrar (Secretary)
Miss E Merker, Programmes Manager (Operations)
Ms A Theilgaard, Student Engagement Manager

Apologies: Mrs A Stacey, Programmes Manager (Development)
Miss E Alcock, Students' Union President
Mr S Garcia, Undergraduate Student
Miss H Newing, Undergraduate Student

ACTION

1680. MINUTES

The Committee approved the minutes of the Faculty Learning, Teaching and Quality Committee meeting held on the 17th October 2018 (paper 19). There were no matters arising.

**1681. CHAIR'S BUSINESS
Curriculum Transformation**

The Chair reported that following the recent meeting of this group she had raised a query with regard to whether or not an agreement could be made that all units to be shared across Departments/Faculties/School of Management would be expected to be a certain credit size, but that further discussion will need to take place.

The Committee noted that Phase 3 paperwork is now available for the Department for Health programmes.

The Chair reported that the recent Faculty Curriculum Transformation lunchtime session had been well-attended and was found to be useful and interesting. It was noted that a blog has also recently been posted by the CLT relating to this event:

<http://blogs.bath.ac.uk/clt/2018/12/07/faculty-of-humanities-and-social-sciences-host-curriculum-transformation-workshop/>

Dr Joiner reported that he and the Secretary were members of an Academic Framework Working Group which is meeting regularly to discuss the development of a new framework and assessment regulations for transformed Undergraduate and Taught Postgraduate Programmes. It was noted that the intention is for the new framework to be as simple as possible, which was welcomed by members of the Committee.

1682. STUDENTS' BUSINESS

Mr Chen referred to long waits for single copies of books in the Library as a problem, particularly for the MA Teaching English to Speakers of Other Languages programme. It was noted, however, that this has been discussed at the Department of Education SSLC and that the Education Librarian is aware of the difficulties. It was agreed that it would be most appropriate for this issue to be followed up within the Department of Education.

Mr Chen also raised the lack of study space for students as an issue, but also suggested that there is currently a lot of unused study space in the recently completed Polden Court. It was suggested that unless this space can only be made available to Polden Court residents, it might be opened more widely to others.

Miss Lobo gave the Committee an update on progress with regard to the SU's Top 10 for the current year.

1683. UNIT AND PROGRAMME CHANGES FOR 2019/20

In accordance with QA4, the Committee considered proposed unit and programme changes.

Members of the Committee commented that in the migration of unit details from SAMIS to CMIS the detailed information regarding word counts for coursework had not been copied over. It was suggested that this was a positive development. It was agreed that as long as students are clearly informed of this information via other means (eg Moodle unit page or course outline) this presented no issues. It was also noted that as a consequence changes to the word limit for coursework within a unit should not require formal Committee approval.

a) Department for Health

The Committee approved the following proposed changes for implementation in 2019/20:

- Intermediate programme changes to MSci Health and Exercise Science (paper 26):

<https://cmis.sp.bath.ac.uk/SitePages/ProgrammeProposal.aspx?ReqID=11417&ProgCode=UHHL-AKM18>

- Intermediate change to HL40481:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11436>
- Intermediate change to HL30428:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11493>

b) Department of Politics, Languages and International Studies

The Committee approved the following proposed changes for implementation in 2019/20 (paper 27):

- Intermediate change to PL30971:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11462>
- Creation of new undergraduate final year unit, Closing Global Gender Gaps, subject to the addition of the nature of supplementary assessment details:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11447>
- Creation of new undergraduate second year unit, Environment Sustainability Democracy, subject to the addition of the nature of supplementary assessment details:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11461>
- Intermediate changes to PL30879:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11472>
- Intermediate change to PL30732:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11484>

c) Department of Psychology

i. The Committee approved the following proposed **Undergraduate** unit changes (paper 28a):

- New unit: Psychology of Wellbeing:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11476>
Approved subject to the pass/fail assessment element being added to the list of assessments for the unit.
- Intermediate change: PS10153:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11478>
- Intermediate change to PS20125:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11479>

The Committee noted that the suggestion that if students complete 2 hours of research participation and a reflective report about their experience of taking part in these studies, they will be awarded 10 marks towards their grade for the unit, is not appropriate. Subject to this element of assessment being indicated as pass/fail only, the Committee approved the changes.

- ii. The Committee noted that the Chair had agreed that it would be appropriate for the Department of Psychology to propose for consideration a number of **Postgraduate** unit and programme changes in advance of any review through Curriculum Transformation on the basis that the changes were in line with some of the CT principles and because there is a desire to harmonise the Research Methods element with the recently approved new MSc Applied Forensic Psychology with Counselling (paper 28b).

The Committee noted that the proposed unit credit weightings would not naturally convert to the expected CATS credit unit sizes following Curriculum Transformation. Dr Joiner indicated that this was already being considered within the Department.

The Committee also noted that the current NFAAR:PGT Assessment Regulations would still be applicable to the programmes and, as a consequence of the larger unit sizes, students would potentially be limited in the number of units they would be permitted to retrieve (no more than 18 credits) or have condoned (maximum of 12 credits).

The Committee noted that reference was made in the documentation to a need to adopt a 50% pass mark to comply with British Psychological Society accreditation requirements with effect from 2019/20. The Secretary reported, however, that the Director of Academic Registry was in discussion with the Head of Department regarding this matter.

The Committee approved the proposed changes, including the creation of new units:

- Advanced Research Methods for Applied Psychology. It was noted that this is a new unit developed for the MSc Applied Forensic Psychology with Counselling which has been approved but is not yet in CMIS).
- New unit: Health Psychology Approaches:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11515>
- New unit: Health Psychology Interventions:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11514>
- New unit: Professional Skills Development:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11511>

Programme changes:

- MSc Health Psychology:
<https://cmis.sp.bath.ac.uk/SitePages/ProgrammeProposal.aspx?ReqID=11431&ProgCode=THPS-AWM01>
- MSc Applied Clinical Psychology:
<https://cmis.sp.bath.ac.uk/SitePages/ProgrammeProposal.aspx?ReqID=11474&ProgCode=THPS-APM09>
- MRes Psychology:
<https://cmis.sp.bath.ac.uk/SitePages/ProgrammeProposal.aspx?ReqID=11520&ProgCode=THXX-APM07>

d) **Department of Social and Policy Sciences (paper 29)**

The Committee noted that the rationale for the various unit deletions from the programme should have been indicated in the Rationale part of the Change Request Form in CMIS so that it was clearer why the units were no longer to be offered. The Committee noted the reasons and approved the proposed changes.

- Intermediate changes to the BSc International Development with Economics:
<https://cmis.sp.bath.ac.uk/SitePages/ProgrammeProposal.aspx?ReqID=11438&ProgCode=UHSP-AFB21>
- Intermediate changes to SP10159:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11498>

1684. **UNIT AND PROGRAMME CHANGES**

The Committee noted details of unit and programme changes which have been approved by Chair's action (paper 39).

The Committee noted minor unit changes which have been approved by Departmental Learning, Teaching and Quality Committees:

a) **Department of Economics**

- Minor changes to ES30033:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11400>
- Minor changes to ES50115:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11513>
- Minor changes to ES10001:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11516>

b) **Department for Health**

- Minor change to HL30513:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11441>

c) **Department of Politics, Languages and International Studies**

- Minor changes to PL30880:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11349>
- Minor changes to PL30864:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11477>
- Minor changes to PL20724:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11480>
- Minor changes to PL30897:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11485>

- Minor change to PL20963:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11505>
- Minor changes to PL30593:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11506>

d) **Department of Psychology**

- Minor changes to PS20124:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11396>
- Minor changes to PS30159:
<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11475>

e) **Department of Social and Policy Sciences**

Minor changes to SP10059:

<https://cmis.sp.bath.ac.uk/SitePages/unitproposal.aspx?Request=11496>

1685. **DEPARTMENTAL COMMITTEES**

The Committee received the minutes of the following Departmental Learning, Teaching and Quality Committee meetings:

- Department of Economics, 3.10.18 (paper 40)
- Department of Education, 19.9.18 and 24.10.18 (paper 41)
- Department for Health, 19.9.18 and 24.10.18 (paper 42)
- Department of Social and Policy Sciences, 24.10.18 and 21.11.18 (paper 43)